

EMERGENCY PREPAREDNESS DRILLS

FIRE DRILLS

In ~~e~~Each school in Alexandria City Public Schools (ACPS) ~~there will be~~ shall hold a two fire drills at least once every week during the first twenty school days of the school year ~~and more often if necessary~~, in order that students and staff members may be thoroughly practiced in such drills. During the remainder of the school year, fire drills shall be held at least monthly.

The principal will send a copy of the Virginia Department of Education and State Fire Marshall School Exit Drill Form to the Educational Facilities Department within five (5) days of holding a fire drill.

An emergency operations and procedures plan shall be developed for each ACPS building. Each teacher must be acquainted with the emergency safety plan that has been developed as it applies to each room in which he/she teaches.

Placards describing nearest exits and important instructions shall be posted prominently in each room. A plan for evacuation of any student with physical disabilities shall be developed and reviewed annually. Parents/guardians of such students will be notified of the evacuation plans for their child.

LOCK-DOWN DRILLS

In every ACPS school there shall be at least two lock-down drills ~~every school year~~ during the first twenty school days, in order that students and staff members may be thoroughly practiced in such drills. ~~One lock-down drill shall be completed in September of each school year and one lock-down drill shall be completed in January of each school year. Each school shall hold at least two additional lock-down drills during the remainder of the school year.~~ Lock-down plans and drills shall be in compliance with the Statewide Fire Prevention Code (Va. Code § [27-94](#) et seq.).

TORNADO DRILLS AND EARTHQUAKE DRILLS

There will be at least one tornado drill and one earthquake drill every school year in every ACPS school.

SCHOOL BUS EMERGENCY DRILLS

Each school in ACPS shall hold a drill in leaving school buses under emergency circumstances at least once during the first ninety calendar days of each school year and more often if necessary.

ALL DRILLS

No emergency preparedness drills will be conducted during periods of mandatory testing required by the Virginia Board of Education.

Adopted: June 11, 2015

Amended:

Legal Refs.: Code of Virginia, §§ [22.1-137](#), [22.1-137.1](#), [22.1-137.2](#), [22.1-184](#), [27-94 et seq.](#)

Acts 2006, c. 164

Cross Refs.: EB [School Crisis, Emergency Management and Medical Emergency Response Plan](#)

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