

ACPS Facilities Usage During School Closure Due to COVID-19 - Executive Summary

Managing Department or Office	Program Requirement	Identified School/Facility	Estimated Number of Facility Users	March	April	May	June	July	August	September
1 Maintenance & Custodial Services	Ongoing maintenance, repairs, cleaning, pest control, landscaping and building access management	Division-wide	~150 on site at once a day	[Bar spanning March to August]						
2 Educational Facilities	Construction projects	JA/CK/JH/GW/FTD/FH/WR	~50 on site at once a day. Will increase to ~50 on site at once a day	[Bar spanning March to August]						
Capital Programs, Planning & Design	Construction, design and planning projects, including associated relocation and potential community outreach	DM/DM at Taney Ave (Swing Space)	~50 on site at once a day	[Bar spanning March to August]						
3 Safety & Security	Safety compliance assessments, roving and secure facilities, support food distribution and temperature screening	Division-wide	~20 on site at once a day	[Bar March]	[Bar spanning April to August]					
4 School Nutritional Services	Food distribution	CK/JH/GW/FH/JA/TC	~ 50 on site at once a day and ~20 volunteers on site at once a day	[Bar spanning March to August]						
5 Human Resources	Collection of property for separating staff	Central Office	TBD			[Bar May]	[Bar June]	[Bar July]	[Bar August]	
6 Information Technology	Service network and Chrome Book Collection	Central Office FTD/TC/FH/GW/CK/MV/JA/JA	~ 6 staffers on site at once a day with an ~ 100 - 200 students/family members a day			[Bar May]	[Bar June]	[Bar July]	[Bar August]	
7 Curriculum	Onsite Registration	TBD	TBD			[Bar May]	[Bar June]	[Bar July]	[Bar August]	
8 Transportation	Support food distribution and temperature screening	Transportation Office	~ 35 on site day	[Bar March]	[Bar April]	[Bar May]	[Bar June]	[Bar July]	[Bar August]	
9 Alexandria City	RPCA Summer Programs and City Elections Primary Elections	TBD	TBD			[Bar May]	[Bar June]	[Bar July]	[Bar August]	
10 Miscellaneous	Throughout the division - mail delivery, invoice payment, payroll, collection of mail, legal documents, therapeutic equipment, special needs equipment, learning packets, checks, etc.	Division-wide	~ 20 - 30 on site on selected days			[Bar May]	[Bar June]	[Bar July]	[Bar August]	
			Ranging from ~501 to potentially ~750							