

Date: December 13, 2018

For ACTION: \_\_\_\_\_

For INFORMATION:  \_\_\_\_\_

Board Agenda: Yes  \_\_\_\_\_

No \_\_\_\_\_

**FROM:** Mignon R. Anthony, Chief Operating Officer

**THROUGH:** Gregory C. Hutchings, Ed.D., Superintendent of Schools

**TO:** The Honorable Ramee A. Gentry, Chair, and  
Members of the Alexandria City School Board

**TOPIC:** Facilities Audit Update

**BACKGROUND:**

Following the results of a Risk Assessment of ACPS, the School Board approved funding in the FY2016 Combined-Funds Budget for an internal audit program in the following areas: Procurement, Facilities and Payroll. The School Board awarded a contract to Gibson Consulting Group in spring 2016.

The Facilities audit was conducted from April 2017 through August 2017 with substantial completion of the Final Audit Report in October 2017. From an operations perspective, the audit focused on four major sections: Facilities Planning and Management; Facilities Maintenance; Custodial Services; Grounds Management.

Findings and recommendations were based on analysis of data and interviews with school division leadership, Educational Facilities Staff, school principals, custodial and maintenance workers and site visits. Site visits included George Mason Elementary School, Samuel Tucker Elementary School, George Washington Middle School, TC Williams High School, and the ACPS Maintenance Shop. As reported in February 2018, Educational Facilities will require organizational and programmatic changes that may require additional investment in staff/service support to improve conditions, management of assets, and customer focus.

**SUMMARY:**

Since the June 21, 2018, presentation on this subject, progress has been made on most of the recommendations. Of the ten (10) recommendations listed in the audit; nine were thought to result in obtaining significant improvements to Facilities operations.

It is projected that five of the ten (10) will be implemented before the end of the FY 2019 school year, two are under evaluation or being reconsidered, one is targeted for implementation Q1 of FY 2020, and another one is being evaluated in concert with another recommendation.

**RECOMMENDATIONS:**

The Superintendent recommends that the School Board reviews the presentation.

**ATTACHMENTS:** ACPS Educational Facilities Power Point Presentation

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