

Date: NOVEMBER 8, 2018

For: ACTION _____
For: INFORMATION _____

Board Agenda: Yes _____
No _____

FROM: Richard L. Jackson, Director, Educational Facilities
Elijah Gross, Director, Planning, Design and Construction
David F. Banks, Director of Procurement & General Services

THROUGH: Dr. Gregory C. Hutchings, Jr. ACPS Superintendent
Mignon Anthony, Chief Operating Officer
Dominic Turner, Acting Chief Financial Officer

TO: The Honorable Ramee A. Gentry, Chair, and Members of the Alexandria
City School Board

TOPIC: **Contract for Roof Replacement at Mount Vernon Community School**

BACKGROUND: An Invitation to Bid (ITB 190905) was issued on July 7, 2018 to solicit responses for the completion of roof replacement activities at Mount Vernon Community School. Five responses were received and evaluated on October 24, 2018. Among those submitting bids, as defined in ITB 190905, Simpson Unlimited was deemed the lowest responsive and responsible bidder according to the specifications.

The total contract value is **\$1,408,721.00**. This value includes completion of Construction Phase One (valued at \$632,859.00) and Construction Phase Two (valued at \$775,862.00). This amount is available in the current Capital Improvement Plan (CIP) budget. The Contract period has provisions to achieve substantial and final completion of Phase One work no later than April 30, 2019 and May 20, 2019, respectively. Substantial and final completion of Phase Two work shall occur no later than August 30, 2019 and September 30, 2019, respectively.

The contract has been reviewed by ACPS's Educational Facility Planning, Design and Construction staff and the Procurement office. Feedback from these parties has been incorporated into the attached contract.

REQUEST: As the replacement of Mount Vernon's roof is a critical activity, it is imperative that the work commence as soon as possible in order to meet the completion dates defined above. This completion will allow for a construction timeline that is the least impactful to the students and teachers. As such, in order to achieve a successful completion, the project must begin no later than November 10, 2018. Therefore, we respectfully request a special action to review and call for a vote based on the Superintendent's recommendation.

RECOMMENDATION: The Superintendent recommends the award of the contract to Simpson Unlimited, in the amount of \$1,408,721.00 and reject all other bids.

CONTACT PERSON: David F. Banks, 703-619-8343

ATTACHMENTS: Mount Vernon Community School Contract

Mount Vernon Community School Roof Replacement Bid Response &
Supporting Vendor Documentation