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2 **OFF-SITE INSTRUCTION AND VIRTUAL COURSES**
3

4 The Alexandria City School Board recognizes that individual student needs requires that the
5 division provide instruction through a variety of formats. To support these unique learning needs
6 Alexandria City Public Schools (ACPS) provides traditional in-person instruction, homebound
7 instruction, virtual courses, and a virtual school program.
8

9 **Homebound Instruction**

10
11 ACPS maintains a program of homebound instruction for students who are confined at home or in
12 a health care facility for periods that would prevent normal school attendance based upon
13 certification of need by a licensed physician, physician assistant, nurse practitioner, or clinical
14 psychologist. The Superintendent or designee approves applicants for homebound instruction.
15

16 Credit for the work is awarded when it is done under the supervision of a licensed teacher qualified
17 in the relevant subject areas and employed by the School Board, and there is evidence that the
18 instructional time requirements or alternative means of awarding credit adopted by the Board have
19 been met.
20

21 During home instruction, the student attendance is recorded according to regulation JEA-R
22 Attendance Regulations.
23

24 **Virtual Courses**

25
26 Students may enroll in and receive a standard and verified unit of credit for supervised virtual
27 courses with prior approval of the principal. The Superintendent is responsible for developing
28 regulations governing this method of delivery of instruction in accordance with the regulations of
29 the State Board of Education that include the provisions of 8 VAC 20-131-110 and the
30 administration of required Standards of Learning tests prescribed by 8 VAC 20-131-30. For
31 courses offered for possible high school credit, standard units of credit are awarded for successful
32 completion of such courses when the course is equivalent to that offered in the regular school
33 program and the work is done under the supervision of a licensed teacher qualified in the relevant
34 subject areas. A verified unit of credit may be earned when the student has successfully completed
35 the requirements specified in 8 VAC 20-131-110.
36

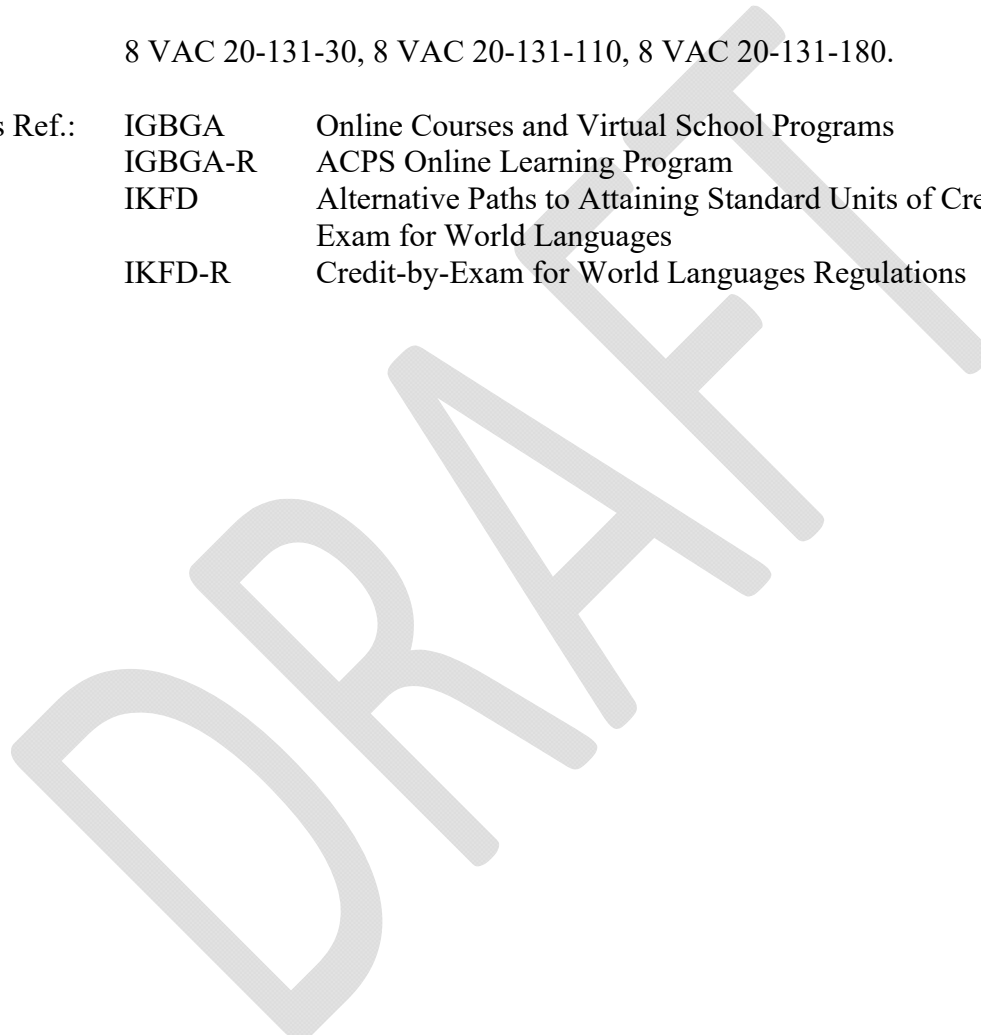
37 **Credits**

38
39 Any credits earned through homebound instruction or approved virtual courses are considered a
40 part of the student’s regular schoolwork and are recorded as such on the student’s cumulative
41 record.
42

43 **Virtual School Program**

44
45 The Virtual School Program is described in Policy IGBGA Online Courses and Virtual School
46 Programs

47
48 Adopted: June 1, 2006
49 Amended: June 9, 2011
50 Amended: June 11, 2015
51 Amended: October 27, 2016
52 Amended:
53
54 Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-253.13:3, 54.1-2952.2,
55 54.1-2957.02.
56
57 8 VAC 20-131-30, 8 VAC 20-131-110, 8 VAC 20-131-180.
58
59 Cross Ref.: IGBGA Online Courses and Virtual School Programs
60 IGBGA-R ACPS Online Learning Program
61 IKFD Alternative Paths to Attaining Standard Units of Credit: Credit-by-
62 Exam for World Languages
63 IKFD-R Credit-by-Exam for World Languages Regulations



**HOMEBOUND, CORRESPONDENCE, AND ALTERNATIVE
MEANS OF INSTRUCTION
OFF-SITE INSTRUCTION AND VIRTUAL COURSES**

~~The Alexandria City School Board recognizes that individual student needs requires that the division provide instruction through a variety of formats. To support these unique learning needs Alexandria City Public Schools (ACPS) provides traditional in-person instruction, homebound instruction, virtual courses, and a virtual school program.~~

Commented [1]: Policy renamed and updated to reflect amendment of 8 VAC 20-131-180.

Commented [MS2]: Added the request of the Subcommittee to set context.

Homebound Instruction

ACPS shall maintain a program of homebound instruction for students who are confined at home or in a health care facility for periods that would prevent normal school attendance based upon certification of need by a licensed physician, physician assistant, nurse practitioner, or clinical psychologist. The Superintendent or designee approves applicants for homebound instruction.

Commented [3]: Removed. The content is redundant with the opening paragraph; ACPS may choose to provide a virtual option, the teacher requirement limits division options. The content is not part of the VSBA model policy.

Commented [4]: Moved down to improve readability.

~~Upon request of the student's parent or guardian, and provided such request is recommended by a physician, physician assistant, nurse practitioner, or clinical psychologist, ACPS shall furnish a teacher to instruct the student at home. Any credits earned shall be considered a part of the student's regular school work and recorded as such on the cumulative record. Credit for the work shall be awarded when it is done under the supervision of a certified teacher, a person eligible to hold a Virginia certificate, or other appropriately licensed professional, licensed teacher qualified in the relevant subject areas and employed by the School Board, and there is evidence that the instructional time requirements or alternative means of awarding credit adopted by the Board have been met.~~

Commented [5]: There are times when we have a biology teacher supporting a student in all content areas. Is this allowable? They may not be "qualified" in all subject areas.

Commented [6]: Would this include third party vendors?

Commented [MS7R6]: Yes. The teacher of record must be qualified.

~~The Superintendent or designee shall approve applicants for homebound instruction. Medical forms must be maintained on file.~~

Commented [8]: Doesn't the student have to pass the class (demonstrate competency) to obtain credit for the work?

~~During such period of home instruction, the student attendance is recorded according to regulation JEA-R Attendance Regulations shall be carried on the school register as present.~~

Commented [9]: Yes. Policy IKF says

Correspondence Virtual Courses

"Upon demonstration of mastery of course content and objectives, the Superintendent or designee may recommend that qualified students may receive a standard unit(s) of credit and be permitted to sit for the relevant SOL Assessment to earn a verified credit(s) without having to meet the 140 clock hour requirement, in accordance with Policy IGBG."

~~Students may enroll in and receive a standard and verified unit of credit for supervised virtual courses with prior approval of the principal. The Superintendent is responsible for developing regulations governing this method of delivery of instruction in accordance with the regulations of the State Board of Education that include the provisions of 8 VAC 20-131-110 and the administration of required Standards of Learning tests prescribed by 8 VAC 20-131-30. For courses offered for possible high school credit, standard units of credit are awarded for successful completion of such courses when the course is equivalent to that offered in the regular school program and the work is done under the supervision of a licensed teacher qualified in the relevant subject areas. A verified unit of credit may be earned when the student has successfully completed the requirements specified in 8 VAC 20-131-110, at the direction and for the adoption of the School Board and in accordance with the Standards of Accreditation, will develop guidelines governing the enrollment of students in supervised correspondence courses for receipt of standard and verified units of credit. Students who enroll in high school as freshmen before July 1, 2018,~~

Commented [10]: Moved up to improve readability. Removed the mention of medial forms as it is too detailed for a policy and it part of regular records retention requirements.

Commented [11]: This is inconsistent with JEA-R Attendance Regulations. Updated to provide breadcrumbs to JEA-R.

Commented [12]: New requirement to develop Regulation IGBG-R. Maybe joint reg. with IGBGA-R: ACPS Online Learning Program?

Commented [13]: I think the existing Online Learning Program regulation satisfies this requirement.

47 as sophomores before July 1, 2019, as juniors before July 1, 2020 or as seniors before July 1, 2021
48 may enroll in such courses with prior approval of the principal.

49
50 Standard units of credit will be awarded for the successful completion of such courses when the
51 course is equivalent to that offered in the regular school program and the work is done under the
52 supervision of a licensed teacher, or a person eligible to hold a Virginia license, approved by the
53 School Board. Verified units of credit may be earned when the student has passed the SOL test
54 associated with the correspondence course completed.

55 Instruction through Alternative Technological Means

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57 The Superintendent, at the direction and for the adoption of the School Board and in accordance
58 with the Standards of Accreditation, shall develop guidelines for students who enroll in high school
59 as freshmen before July 1, 2018, as sophomores before July 1, 2019, as juniors before July 1, 2020
60 or as seniors before July 1, 2021 to encourage the pursuit of alternative means to deliver instruction
61 to accommodate student needs through emerging technologies.

62
63 Standard units of credit will be awarded for the successful completion of such courses when the
64 course is equivalent to that offered in the regular school program and the work is done under the
65 supervision of a licensed teacher, or a person eligible to hold a Virginia license, approved by the
66 School Board. Verified units of credit may be earned when the student has passed the SOL test
67 associated with the correspondence course completed.

68 Credits

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71 Any credits earned through homebound instruction or approved virtual courses are considered a
72 part of the student's regular schoolwork and are recorded as such on the student's cumulative
73 record.

Commented [MS14]: Added for clarity

74 75 Virtual School Program

76
77 The Virtual School Program is described in Policy IGBGA Online Courses and Virtual School
78 Programs

Commented [MS15]: Added breadcrumbs as this is referenced in the opening paragraph.

79
80 Adopted: June 1, 2006
81 Amended: June 9, 2011
82 Amended: June 11, 2015
83 Amended: October 27, 2016

84 Amended:

85
86 Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-253.13:23, 54.1-2952.2,
87 54.1-2957.02.

88
89 [8 VAC 20-131-30](#), [8 VAC 20-131-110](#), [8 VAC 20-131-180](#).

90
91 Cross Ref.: IGBGA Online Courses and Virtual School Programs
92 [IGBGA-R](#) [ACPS Online Learning Program](#)

93 [IKFD](#) [Alternative Paths to Attaining Standard Units of Credit: Credit-by-](#)
94 [Exam for World Languages](#)
95 [IKFD-R](#) [Credit-by-Exam for World Languages Regulations](#)
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