City Council School Board Subcommittee Meeting Notes March 25, 2019

Attending:

Justin Wilson, Mayor John T. Chapman, Councilman Cindy Anderson, Chair, Alexandria City School Board

Mark B. Jinks, City Manager Debra Collins, Deputy City Manager Margaret Orlando, RPCAICynthia Skinner, ECEWHKate Garvey, DCHSMMeghan McGrane, OMBIMichelle Smith-Howard, ACPSHJim Spengler, RPCAHJulie Crawford, ACPSIKendel Taylor, CoA (Finance)J

Dominic Turner, ACPS Robert Easely, ACPS Morgan Routt, OMB Dr. Terri Mozingo, ACPS Karl Moritz, PZ Erika Gulick, ACPS Dominic Turner, ACPS Jennifer Abruzzesse, ACPS

Item No.	Agenda Item Description	Discussion/Follow Up/Action	Responsible Party(ies)		
I.	Approval of Meeting Summary	Approved as submitted.			
II.	Standing Reports				
a.	Capital Projects and Operations i. Long Range Educational Facilities Phase 2/	Currently working on the educational design that will be announced at the April meeting. Will determine what's the largest building that can be placed at Minnie Howard. Mayor Wilson asked when the topic will be brought back up. Ms. Gulick indicated that this will be discussed at the April 25 School Board meeting and plan to have a draft in June.	Erika Gulick		
	ii. Facility Assessment/CIP Planning/Joint Work Session Scheduling	 The Assessments are out and the buildings in most critical repair have been narrowed down to five (Cora Kelly, George Mason, George Washington, Fancis C. Hammond, and Maury). John Adams may also be added to the list. We are looking at the building that can be sustained until replacement. Vice Chair mentioned proposed dates for the City Council Joint Worksession. City staff will work with Council to determine a date. 	Erika Gulick		

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	iii. Joint Facility Committee Recommendations Follow-up	ACPS has been invited to join the CIP Steering Committee. Working to get questions answered early for specific projects and getting the RFP out. The joint RFP should be ready in May.	Karl Moritz
	iv. Potomac Yard School Site Planning/Interim Use	No update since last report.	
	v. Patrick Henry Swing Space	Staff started looking into this after the completion of Phase II. ACPS School Board has given permission to look into this. Contractual discsussions are expected to take place next week to determine if Patrick Henry could be modified for usage or should be torn down.Currently, traffic issues are a concern. Ms. Collins mentioned that she had spoken with Chief Brown after the Swing Space meeting on Wednesday, March 20 and shared the various concerns and issues. The next meeting will be held on April 1.	Erica Gulick
b.	Youth and Education Services i. After School Follow up/Policy Recommendations	May 16 is the date of the next forum. The focus will be STEM. Also, joint education will focus on alignment with public and private providers. ACPS is moving forward on the 21 st Century Grant for Ferdinand Day School.	James Spenger/ Margaret Orlando
	ii. Early Childhood Follow-up	Citywide coordinator streamlining process for applicants. Parents are now able to register at VPI. Family engagement consultants have been working through Campagna and DCHS.	Cynthia Skinner/ Dr. Terri Mozingo
c.	Budget i. FY 2021 Budget Schedule	Mr. Routt suggested that ACPS would need to adopt their budget 2 to 4 weeks earlier in order to align with City Council. Mr. Jinks said that 2	Dominic Turner/ Morgan Routt

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		week should be sufficient. Mayor Wilson recalled that both City Council and ACPS used to start with their budget processes earlier than they have in the last few years. Mr. Jinks will send a memo to Dr. Hutchings outlining the pros/cons of the budget schedule change.	
	ii. Fund Balance Policy Update	A draft has been sent to OMB and ACPS is waiting for feedback. Will bring this topic back for discussion with the subcommittee for the April meeting and potentially the joint meeting in June.	Dominic Turner
d.	Shared Services update	City staff are going to implement a 311 system and will be taking into account ACPS needs.	Debra Collins

III.	Other Discussion Items		
a.	Mixed- Delivery Preschool Grant	Discussed during ECE update.	
b	Discussion of Joint CCSB Meeting Process	Will wait for Vice Chair Nolan to return. This topic will be discussed at the April 22 CCSB meeting.	
С	Parking for Lyles-Crouch Elementary School	Mayor Wilson said inquiries have been made by residents to change the zoning in the area. Currently, teachers and staff are moving vehicles every two hours. Mayor Wilson also pointed out that Lyles Crouch staff have been using spaces at the Departmental Progressive Club. Councilman Chapman confirmed and also mentioned that discussions are underway with Safeway about using some of their spaces on the back lot. TES is also looking at other options to help.	