

**Special Education Advisory Committee Meeting**  
**Date: November 17, 2021**  
**Virtual Meeting via Zoom Webinar**  
**7:00-9:00 pm**

**Meeting Host: Susan Neilson, School Board Clerk**

**Agenda**

	Name	Role	Present	Not Present
SEAC Members				
	Cindy Hart	Member		
	Ashley Simpson Baird	Member		
	Michael Behrmann	Vice-chair		
	Janet Eissenstat	Member		
	Laura Fontaine	Teacher Member		
	Lauren Golubski	Chair		
	Carolyn Meza	Member		
	Jennifer Niccolls	Member		
	William Olson	Member		
	Sabrina Reilly	Member		
	Alexis Stackhouse	Member		
	Sandra Strachan-Vieira	Member		
	J-Lynn Van Pelt	Co-Secretary		
Consultants				
	Meagan Alderton	School Board Liaison		
	Linda Ricks	Principal Liaison		
	Theresa Werner	Staff Liaison		
Other	Courtney Davis	PRC Liaison		
	Janet Reese	PRC Liaison		
	Terry Mazingo	Chief of Teaching, Learning, Leadership		
	Margaret Lorber	School Board Member		

### **Attendance (5 minutes)**

### **Public Comments (15 minutes maximum)**

None

### **Review Meeting Norms (5 minutes)**

### **Old Business and Action Items (10 minutes maximum)**

- Communications Subcommittee meeting draft minutes
- June 16th, 2021 meeting draft minutes updated
- ByLaws Amendments based on June 16th meeting:
  - *10. Officers shall serve a one-year term but cannot serve in the same post for more than two consecutive one-year terms. Officers may serve in another leadership role after their prior term has expired. Delete this sentence: Past officers may run for election after not having served as an officer for two years; The Committee Chair may be nominated for the Chair position again after two years of not having served in that role.*
- October 20th, 2021 meeting draft minutes

### **New Business and Reports (40 minutes maximum)**

- Reports
  - Executive Director of Specialized Instruction (5 minutes)
  - School Board Liaison (5 minutes)
  - Parent Resource Center (5 minutes)
  - SEAC Chair (5 minutes)
    - Cindy Hart (5 minutes)
    - 2021-2022 Scope of Work

### **Future Business**

- January Subcommittees to meet:
  - Budget & ByLaws (20 minutes)
  - Transition (20 minutes)
  - Literacy (20 minutes)

### **Announcements**

- SEAC member updates

- [VDOE FFY 2020-2025 SPP/APR Target Setting Survey](#)
- 2021-2022 Scope of Work

**Subcommittees to meet**

- Budget & ByLaws: ByLaws Focus (20 minutes)
- COVID-19 Recovery (20 minutes)
- Equity & Inclusion (20 minutes)

**Next Meeting:** January 19, 2021