

BOARD BRIEF

Date: June 5, 2020

BOARD INFORMATION: X

MEETING PREPARATION:

FROM: Stephen M. Wilkins, Ed.D., Chief Human Resources Officer (CHRO)

THROUGH: Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

TO: The Honorable Cindy Anderson, Chair, and
Members of the Alexandria City School Board

TOPIC: Human Resources (HR) Audit Update, June 2020

ACPS 2020 STRATEGIC PLAN GOAL:

Goal 3: An Exemplary Staff

SY 2019-2020 FOCUS AREA:

Focus Area 6: Audit Updates

FY 2020 BUDGET PRIORITY:

Retention and Recruitment

SUMMARY:

As of June 2020, HR has completed 13 of 25 recommendations listed in the HR Audit. All of the recommendations and the corresponding status are detailed within the attached presentation. The report is expanded to inform of current HR activities in the COVID-19 situation. This report is the fourth in a series of HR Audit updates.

BACKGROUND:

The School Board approved a risk assessment of ACPS which resulted in the approved funding in the FY 2016 Combined-Funds Budget for an internal audit program. In January 2018, the School Board awarded a contract to Gibson Consulting Group to conduct a functional performance audit of the Department of Human Resources. The audit began in February 2018 and was completed in September 2018. An internal audit report of the human resources function was presented by Gibson to the School Board on October 11, 2018.

RECOMMENDATION:

The Superintendent recommends that the School Board review the HR Audit Update.

ATTACHMENT: HR Update as of June 2020

CONTACT PERSON:

Stephen M. Wilkins, Chief Human Resources Officer
stephen.wilkins@acps.k12.va.us