



Virginia Department of Education
Office of ESEA Programs
P. O. Box 2120
Richmond, Virginia 23218-2120

Place an "X" by the applicable response.

<input type="checkbox"/>	Original
<input checked="" type="checkbox"/>	Revision :
	Revision # <input type="text" value="1"/>
	Date: <input type="text" value="08/04/20"/>
	Explain
<input type="checkbox"/>	Amendment:
	Amendment # <input type="text"/>
	Date: <input type="text"/>
	Explain

A. COVER PAGE

**Coronavirus Aid, Relief, and Economic Security (CARES) Act
Elementary and Secondary School Emergency Relief (ESSER) Fund Application**

Due by August 1, 2020

To be Completed by School Division

Applicant (Legal Name of Agency): ALEXANDRIA CITY PUBLIC SCHOOLS	Division Number: 101	Application Coordinator: Greg Tardieu, Ed.D.	
	Phone: 703-619-8162	Ext:	
	Email: gregory.tardieu@acps.k12.va.us		

LOCAL EDUCATIONAL AGENCY CERTIFICATION

Use of Funds: The applicant designated above applies for an allocation of federal assistance as appropriated under the CARES Act ESSER Fund. Specific uses of funds for this award are found in the "Guidelines, Instructions, and Assurances" document.

Assurances: The local educational agency assures that programs and activities funded under the CARES Act ESSER Fund will be administered and implemented in compliance with all applicable statutes, regulations, policies, and program plans. Additionally, the local educational agency agrees by signing below to implement the assurances located in the application. The assurances and signed cover page are to be retained at the division level.

Certification: I hereby certify that, to the best of my knowledge, the information contained in this application is correct, and agree on behalf of the LEA to abide by the assurances.

Superintendent's Signature

Gregory C. Hutchings Jr

Superintendent's Name

August 4th, 2020

Date

Application Submission, Approval, and LEA Expenditure of Funds: Funding applications for the Federal CARES Act ESSER Fund are due by August 1, 2020. Revisions and Amendments should be submitted in a timely manner.

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School Division: ALEXANDRIA CITY PUBLIC SCHOOLS

Division Number: 101

APPLICATION INFORMATION

CARES ACT ESSER Fund Allocation	\$ 3,674,940.99
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REVISIONS AND AMENDMENTS

Print Document -
BE PATIENT

Place an "X" in the first box indicating whether it is a revision or amendment. Enter the date of the revision or amendment. Indicate the tab(s) that have been changed. Provide a concise description of changes.

NOTE: Any changes to the program budget should first be reflected in an amended application, followed by a budget transfer within 7 business days of approval of the amended application. Budget transfers will not be accepted without an approved amended application reflecting budget changes.

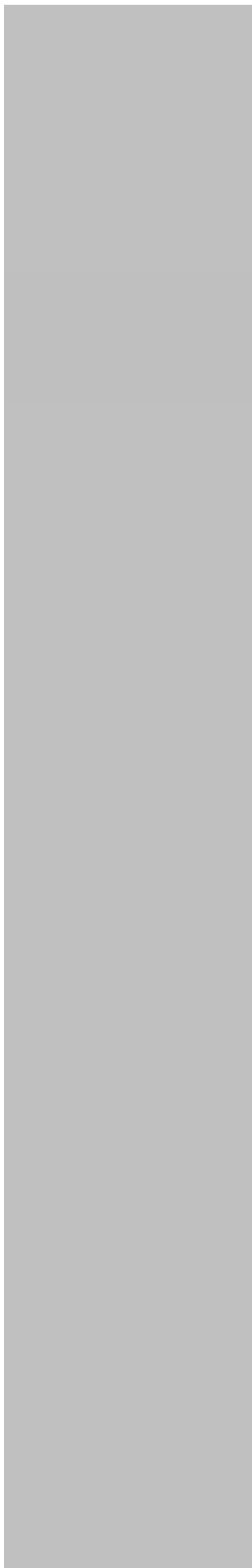
1.	Revision	<input checked="" type="checkbox"/>	8/4/20	1) Cell M43 was revised from \$3,674,941.00 to \$3,674,940.99; Tutoring for students with disabilities 8. At-risk student groups was reduced from \$8,171.52 to \$8,171.51; 2) Admin fee was reflected under OC6000, where the private school equitable services budget resides; Per VDOE's request ACPS moved the 10% Admin fee and allocated it to OC1000/OC2000 and OC5000- IDC 3% on Equitable Services 3) Online 504 Modules (Virginia IEP) is a subscription based service, budget was moved from OC6000 to OC2000
	Amendment	<input type="checkbox"/>	Date:	
2.	Revision	<input type="checkbox"/>	Date:	
	Amendment	<input type="checkbox"/>	Date:	
3.	Revision	<input type="checkbox"/>	Date:	
	Amendment	<input type="checkbox"/>	Date:	
4.	Revision	<input type="checkbox"/>	Date:	
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5.	Revision	<input type="checkbox"/>	Date:	
	Amendment	<input type="checkbox"/>	Date:	
6.	Revision	<input type="checkbox"/>	Date:	
	Amendment	<input type="checkbox"/>	Date:	
7.	Revision	<input type="checkbox"/>	Date:	
	Amendment	<input type="checkbox"/>	Date:	
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9.	Revision	<input type="checkbox"/>	Date:	
	Amendment	<input type="checkbox"/>	Date:	

B. USE OF FUNDS

CARES Act ESSER funds may be used to support the activities listed below. Place an "X" in the white box beside each category that corresponds to the activities that will be implemented using CARES Act ESSER funds.

Place an "X" in all categories that apply.

1. Activities authorized by the Elementary and Secondary Education Act (ESEA)

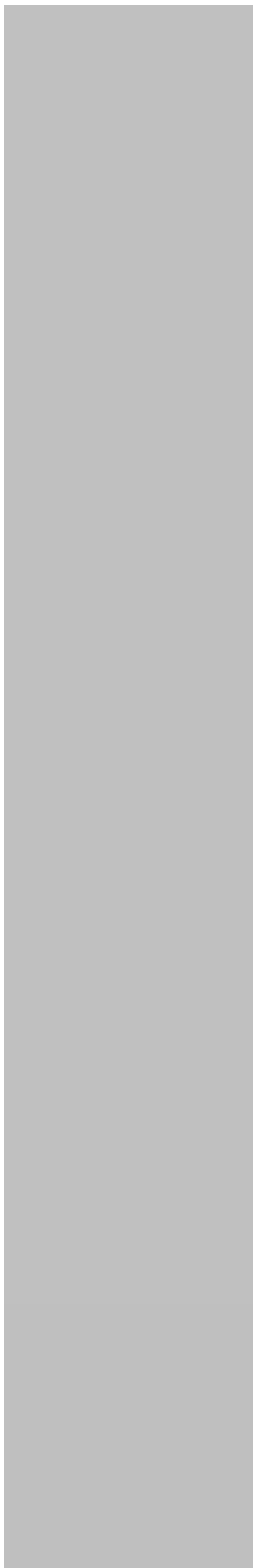


<input type="checkbox"/>	2. Activities authorized by the Individuals with Disabilities Education Act (IDEA)
<input type="checkbox"/>	3. Activities authorized by the Adult Education and Family Literacy Act (AEFLA)
<input type="checkbox"/>	4. Activities authorized by the Carl D. Perkins Career and Technical Education Act (Perkins)
<input type="checkbox"/>	5. Activities authorized by the McKinney-Vento Homeless Education Assistance Act
<input type="checkbox"/>	6. Coordination with other agencies to improve coordinated responses to prevent, prepare for, and respond to coronavirus
<input type="checkbox"/>	7. Providing principals and others school leaders with the resources necessary to address the needs of their individual schools
<input checked="" type="checkbox"/>	8. Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth
<input type="checkbox"/>	9. Developing and implementing procedures and systems to improve LEA preparedness and response efforts
<input checked="" type="checkbox"/>	10. Training and professional development for LEA staff on sanitation and minimizing the spread of infectious diseases
<input checked="" type="checkbox"/>	11. Purchasing supplies to sanitize and clean LEA facilities
<input checked="" type="checkbox"/>	12. Planning for and coordinating during long-term closures, including how to provide meals, technology for online learning, guidance on IDEA requirements, and ensuring other educational services can continue to be provided consistent with all applicable requirements
<input checked="" type="checkbox"/>	13. Purchasing educational technology (including hardware, software, and connectivity) for students served by the LEA that aids in regular and substantive educational interactions between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment
<input checked="" type="checkbox"/>	14. Providing mental health services and supports
<input type="checkbox"/>	15. Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care
<input checked="" type="checkbox"/>	16. Other activities that are necessary to maintain the operation of and continuity of services and continuing to employ existing staff

C. DETAIL BUDGET BREAKDOWN

Prepare a detailed breakdown of the budget categories for Object Codes 1000-6000 and 8000. For all expenses except equitable services, **choose the appropriate category for each expense in the dropdown list under "Category."**

Do the totals equal the CARES Act ESSER Fund allocation? **Yes**



**BREAKDOWN OF STAFF POSITIONS
OBJECT CODE 1000**

Provide a description of the positions supported with funds from this program.

ESSER funded positions are supplemental and represent an addition in services that would otherwise not be available. FTE as well as non-FTE Equitable Services Division-wide Support, a component of 10% admin fee

Item Description	Category	FTEs	Total Cost
Equitable Services			0.00
Equitable Services Administration			27,823.21
Cares Act Grants Coordinator Salary	16. Other	1	90,000.00
School Nutrition Services Transportation Staff	8. At-risk student groups	4	100,000.00
Tutors & IT support for ELL students and families	8. At-risk student groups		107,520.00
Tutors & IT Support for students with disabilities	8. At-risk student groups		172,800.00
SEAL Coordinators/Trainers Stipends \$500/stipend, 20 stipends	14. Mental health		10,000.00
Total for Object Code:			5.0 508,143.21

DETAILED BUDGET DESCRIPTION OF OBJECT CODE 2000

Indicate the fixed charge categories (such as FICA, health, etc.) and specify the amount of each.

Benefits for employees working under Title I to include: FICA (6.2%), Medicare (1.45%), Virginia Retirement System (16.62%), RHIC (Retired Healthcare Income Credit - 1.21%), VRS Life (0.54%), Short Term Disability (0.21%), Long Term Disability (0.14%), and contributions to medical (averaged at \$12,550) and dental benefits (averaged at \$445). this figure includes Equitable Services Division-wide Support Benefits

Item Description	Category	Total Cost
Equitable Services		0.00
Equitable Services Administration		2,128.48
Cares Act Grants Coordinator Benefits	16. Other	41,400.00
School Nutrition Services Transportation Staff Benefits	8. At-risk student groups	31,000.00
SEAL Coordinators/Trainers Stipends	14. Mental health	760.00
Tutoring and/or IT support for ELL students and families	8. At-risk student groups	13,132.80
Tutoring for students with disabilities	8. At-risk student groups	8,171.51
Total for Object Code:		96,592.7900

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School Division: ALEXANDRIA CITY PUBLIC SCHOOLS

Division Number: 101

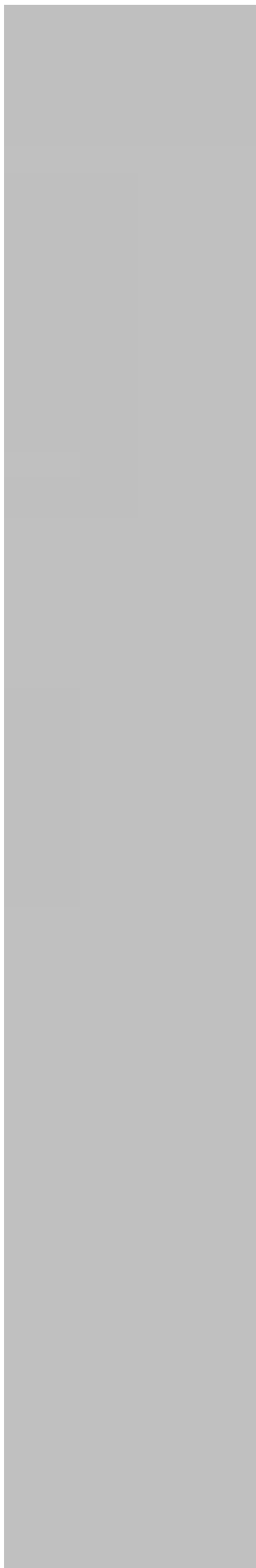
DETAILED BUDGET DESCRIPTION OF OBJECT CODE 3000

Provide a description for expenses related to object code 3000.

Funds in Object Code 3000 support the costs of: Additional School Nutrition Services to facilitate registering student for services and provisioning of Nutrition Services to Students; Training for ACPS Staff on PPE and cleaning protocols, including mandatory N95 fit testing in-person; Consulting/Contractors providing surge capacity for activities such as coordination, strategic and operational school reopening

and preparedness planning; Connectivity through Mifi devices to enable continuity of learning for 350 students that don't have internet access at home at an average cost of \$500 per per Student per school year. Additional 1000+ students will need to be supported through other funding. Consulting/Contractors for Psychological and Educational Assessments, Social Histories, and temporary support staff for 740 students, freeing up time and opportunity for ACPS student support teams to focus on student social-emotional health and wellness; Online Mental Health Universal Screening Tools; Additional Facility/Transportation Sanitization Services and Maintenance Services

Item Description	Category	Total Cost
Equitable Services		0.00
Equitable Services Administration		0.00
Distribution and Processing of Nutrition Services Eligibility Letters	8. At-risk student groups	5,000.00
Purchased Services of provisioned food items for breakfasts, lunches, and snacks. Commodity processing for state donated commodities & Sanitation Services	8. At-risk student groups	295,200.00



Training for ACPS Staff on PPE and cleaning protocols	10. Sanitization - Training	50,000.00
Consulting/Contractors providing surge capacity for activities such as coordination, strategic and operational school reopening and preparedness planning	12. Coordination for long term closure	47,125.00
Connectivity services through Mifi devices for students without wifi access	13. Technology	175,000.00
Consulting/Contractors for Psychological and Educational Assessments, Social Histories,	14. Mental health	49,950.00
Online 504 Modules (Virginia IEP)	14. Mental health	7,500.00
Online Mental Health Universal Screening Tools	14. Mental health	48,000.00
Additional Facility/Transportation Sanitization Services and Maintenance Services	16. Other	586,000.00
Total for Object Code:		1,263,775.00

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School Division: ALEXANDRIA CITY PUBLIC SCHOOLS

Division Number: 101

DETAILED BUDGET DESCRIPTION OF OBJECT CODE 4000

If program funds are expended for internal services, describe these services below.

Item Description	Category	Total Cost
Equitable Services		0.00
Equitable Services Administration		0.00
Total for Object Code:		0.00

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School Division: ALEXANDRIA CITY PUBLIC SCHOOLS

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DETAILED BUDGET DESCRIPTION OF OBJECT CODE 5000

Provide a description for expenses related to object code 5000.

Object Code 5000 covers indirect costs (IDC) that stem from the administrative overhead charges associated with implementing Cares Act ESSER programs

Item Description	Category	Total Cost
Equitable Services		0.00
Equitable Services Administration		12,836.31
Indirect Costs	16. Other	97,411.92
Total for Object Code:		110,248.23

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School Division: ALEXANDRIA CITY PUBLIC SCHOOLS

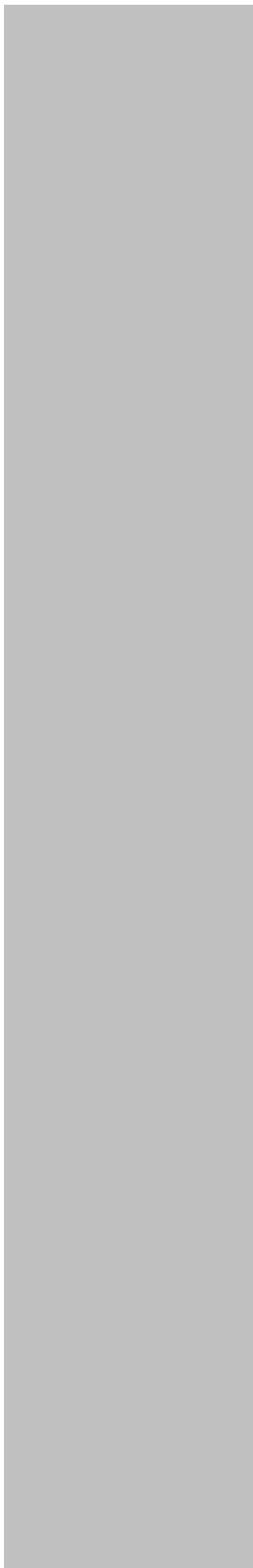
Division Number: 101

DETAILED BUDGET DESCRIPTION FOR OBJECT CODE 6000

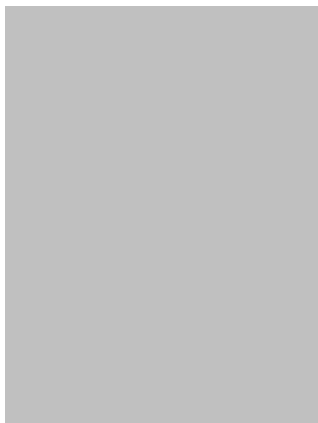
Provide a description of materials, supplies, and an equipment less than \$5,000 per unit. Indicate the quantity and respective cost for each item.

Funds in Object Code 6000 support the purchase of supplies & learning materials for students with disabilities to support learning gaps; supplies & materials Supplies & Materials essential to coordination and communication around school reopening, school closure, preparedness to our staff, students, parents &

Item Description	Category	Quantity	Total Cost
Equitable Services			385,089.15
Equitable Services Administration			
Supplies & Materials for students with disabilities	8. At-risk student groups	1	25,000.00
Supplies and Resources for English Learner Students and Families either face-to-face or At-Home	8. At-risk student groups	1	43,500.00
Supplies & Materials supporting student nutrition services	8. At-risk student groups		60,000.00



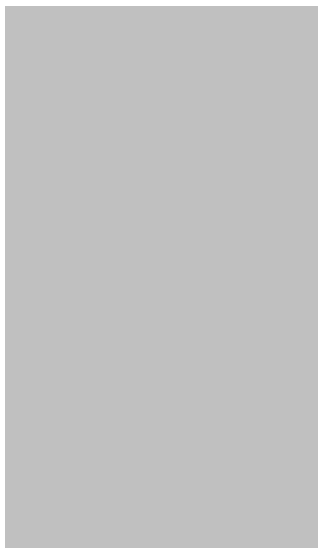
PPE such as gloves, masks, shields, respirators, thermometers, etc	11. Sanitization - Supplies	1	210,000.00
Sanitation and cleaning supplies	11. Sanitization - Supplies	1	300,000.00
Supplies & Materials for coordination and communication around reopening, closure & preparedness	12. Coordination for long term closure	1	12,648.00
Chromebooks for new 2nd & 3rd Graders- access to remote learning devices	13. Technology	237	67,544.61
Tablets for Pre-K & Kindergarten & 1st Grade- Access to remote learning devices-	13. Technology	3,560	587,400.00
Posters/Materials for PBIS and RP programs in schools	14. Mental health	1	5,000.00
Total for Object Code:			1,696,181.76



DETAILED BUDGET DESCRIPTION FOR OBJECT CODE 8000

All capital outlay expenditures over \$5,000 per unit must be approved by the Virginia Department of Education. If the local school division has established a threshold of a lesser amount, items equal to that amount or greater must also receive approval by the Department. Equipment quantities must be specified.

Item Description	Category	Quantity	Cost Per Item	Total Cost
Equitable Services				0.00
Equitable Services Administration				0.00
Total for Object Code:				0.00



EXPENDITURE ACCOUNTS DESC

These accounts are for budgeting and recording expenditures of the educational agency for activities under its control. Below are definitions of the major expenditure categories. The descriptions provided are examples only. For further clarification on the proper expenditures of funds, contact your school division budget or finance office, the grant specialist in the Virginia Department of Education, or refer to the appropriate federal act.

OBJECT CODE DEFINITIONS:

revised 5/16/17)

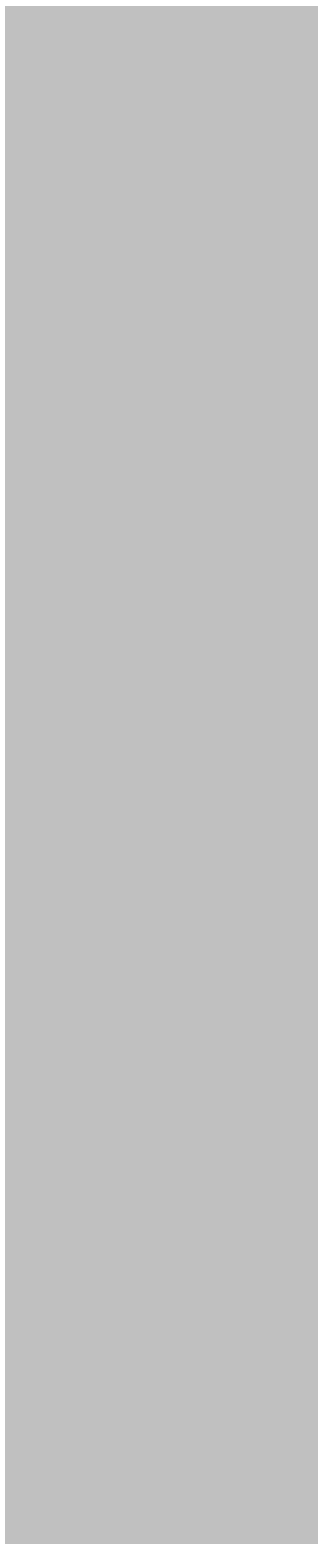
1000 PERSONAL SERVICES - Includes all compensation for the direct labor of persons in the employment of the local government. Salaries and wages paid to employees for full- and part-time work, including overtime, shift differential, and similar compensation. Includes payments for time not worked, including sick leave, vacation, holidays, jury duty, military leave, and other paid absences that are earned during the reporting period.

For the purposes of this report, the term “salaries” means all compensation including base wage. This also includes amounts paid through salary reduction plans, such as tax-sheltered annuities and flexible benefit plans. Do not confuse this definition with the Virginia Retirement System (VRS) definition, which excludes supplements for retirement calculation purposes in some circumstances.

2000 EMPLOYEE BENEFITS - Job related benefits provided to employees as part of their total compensation. Fringe benefits include the employer’s portion of FICA, pensions, insurance (life, health, disability income, etc.) and employee allowances.

NOTE: Fringe Benefits are a significant component of employee compensation and, like salaries and wages, are charged to the appropriate object of expenditure within each program. If possible, fringe benefit costs should be charged to the applicable educational program or activity on an ongoing basis. An alternative is to charge all fringe benefits to various benefit accounts. As part of the year-end closing process, these accounts are closed, and all costs are allocated to the appropriate educational program or activity. The following methods are suggested for allocating such cost at year-end. If these methods do not provide reasonable allocations based on circumstances within the school division, then the school division should use another reasonable allocation method. Consistency in application should be maintained at all times.

- Allocation by percentage of payroll dollars
- Allocation by Head Count
- Direct to Program or Activity

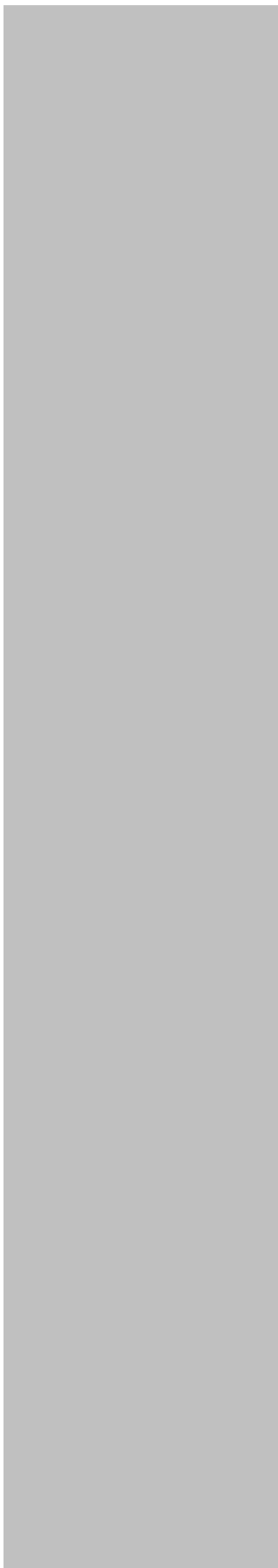


3000 PURCHASED/CONTRACTUAL SERVICES - Services acquired from outside sources (i.e., private vendors, public authorities, or other governmental entities). Purchase of the service is on a fee basis or fixed time contract basis. Payments for rentals and utilities are not included in this account description. Allowable payments would be to individual or firms that are independent contractors and not employees of the grantee or sub-grantee organization. The word honorarium is sometimes used to characterize such payments; the term “fee” is preferred.

- Food Purchases – Prepared meals, working meals, and/or catered services purchased through a vendor are included in this object code. Reimbursement is capped at the per diem rate for the meal listed according to the state travel regulations. Examples for this object code include meals provided during day-long professional development sessions, or meals provided to support attendance at family engagement activities. Food purchased from catering services and restaurants such as Pizza Hut, Panera Bread, and Subway is included in this object code.
- Transportation Services Public Carriers – Payments to public carriers for transportation of pupils on vehicles that are used by the public. Include payments for pupils transported in intra-city transit buses, taxicabs, airplanes, and intercity/interstate passenger buses.
- Transportation Services Private Carriers – Payments (either cash or tokens) to parents for transportation of pupils in lieu of providing transportation on school buses. Include allowable payments to parents for pupils attending public, private, and non-sectarian schools. Include costs associated with transporting special education students in school board-owned vehicles to and from school.
- Transportation Services by Contract – Payments to private owners of school buses who contract with the school board to transport pupils to and from public schools. Include payments to owners of private vehicles that contract with the school board to transport pupils to and from designated public and private schools.
- Purchase of Service from Other Governmental Entities – Payments for services purchased from other governmental entities (i.e., other local governments, public authorities, state agencies, and other LEAs) on a contract/fee basis. Tuition payments to other local governments for a jointly operated center are not included here but are reported under “Payments to Joint Operations” (object code 7000).
- Tuition Paid – Other Divisions In-State, Tuition Paid – Other Divisions Out-of-State, and Tuition Paid – Private Schools are included in this object code.

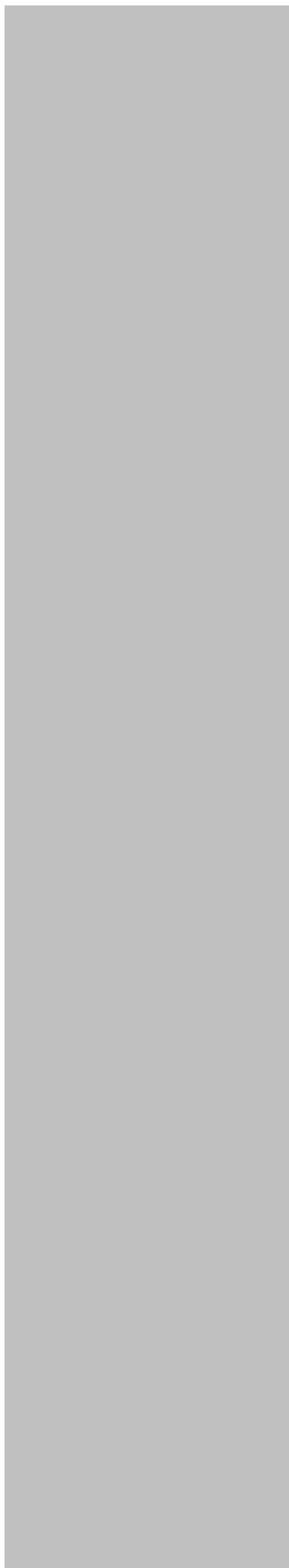
4000 INTERNAL SERVICES - Charges from an Internal Service Fund to other functions/activities/elements of the local government for the use of intergovernmental services, such as data processing, automotive/motor pool, central purchasing/central stores, print shop, and risk management. These services are provided by internal services within the School District and possibly the county but not a vendor.

- Food Purchases – Food purchased from the food services department of a school division or subgrantee equivalent to support professional development or family engagement events is included in this object code. For example, internal expenses for school cafeterias to provide meals to support attendance at family engagement activities are included in this object code.



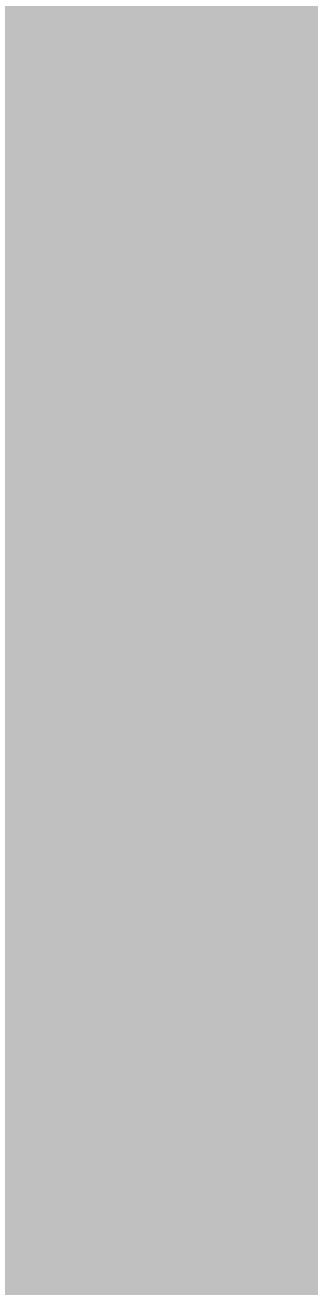
5000 OTHER CHARGES - Include expenditures that support the use of programs. Includes expenditures that support the program, including utilities (maintenance and operation of plant), staff/administrative/consultant travel, office phone charges, training, leases/rental, indirect cost, and other.

- Food Purchases – Food Purchases under this object code are restricted to food purchases related to travel reimbursement for meals only (see Travel below). If the sub-recipient’s internal travel policies conform to state travel regulations, reimbursement is allowable at per diem meals rates according to state travel regulations. If the sub-recipient’s internal travel policies require reimbursement for the cost of each meal, reimbursement is capped at the per diem rate for the meal listed according to the state travel regulations. Sub-recipients must elect either meals per diem or per meals costs as their internal travel policy.
- Telecommunications – Include expenditures for recurring telecommunications services for the use of online computer technology (e.g., telephone/telecommunications line charges). Telephone charges for line service for Internet connectivity and the Electronic Classroom program.
- Utilities – Payments for heat, electricity, water, and sewer services regardless of whether the service is provided by a private enterprise authority or an enterprise fund operated by a local government.
- Communications – Payments for postal, messenger, and telecommunications services, typically office voice telephone charges. (Telecommunication costs directly related to technology uses should be coded under 6000.) In addition, office telephone charges would be coded under this code.
- Insurance – Payments for insurance except those that relate to personal services (i.e., hospitalization, group life, worker’s compensation, unemployment)
- Leases and Rentals – Includes payments for leases that are not capitalized and rental of land, structures, and equipment. Do not include payments made under a lease-purchase agreement.
- Travel – includes payments for travel reimbursement for staff/administrative/consultant travel. These are travel costs that are being reimbursed directly to travelers. These costs may include lodging, mileage, meals, and incidentals as allowable according to state travel regulations or documented subrecipient internal travel policies. If the sub-recipient does not have documented internal travel policies, state travel regulations will prevail.
- Contributions to Other Entities – Includes payments to other governmental entities or community organizations that are not related to the direct purchase of a service on a fee basis (which is reported under object code 3000) or payments to joint operations (which are reflected under object code 7000).
- Public Assistance Payments – Payments to individuals for public assistance programs (general government use only).
- Miscellaneous Other Charges – Includes expenditures that support the program, including indirect costs and other costs.



6000 MATERIALS AND SUPPLIES - Includes articles and commodities that are consumed or materially altered when used and minor equipment that is not capitalized. This includes any equipment purchased under \$5,000, unless the LEA has set a lower capitalization threshold. Therefore, computer equipment under \$5,000 would be reported in “materials and supplies.”

- Food Purchases – Food items purchased from a grocery store or its equivalent for snacks or breaks is included in this object code. Examples include bottled water, granola bars, cookies, and fruit purchased from a store such as Wal-Mart, Food Lion, Costco, etc. Prepared meals is not included in this object code; see object code 3000 for prepared/working/catered meals as purchased/contracted services.
- Vehicle and Powered Equipment Fuels – Gasoline, lubricating oils, or such other fuel used in the operation of vehicles and powered equipment (e.g., lawnmowers) purchased from private sources or governmental agencies.
- Vehicle and Powered Equipment Supplies – Tires, spark plugs, batteries, and chains used in the operation of vehicles and powered equipment purchased from private sources or governmental agencies.
- Textbooks – All textbooks and workbooks purchased to be used in the classroom.
- Instructional Materials – Books (not textbooks) and other materials.
- Technology Software/Online Content – Include expenditures for videodiscs and computer programs used in the classroom for instructional purposes, operating system software (i.e., standalone software, not software that is pre-installed and included in hardware costs), application software, and on-line or downloadable software and content. Include expenditures for both additions and replacement.
- Non-Capitalized Technology Hardware – Include expenditures for hardware or classroom technology equipment that is not capitalized.
- Non-Capitalized Technology Infrastructure – Include expenditures for technology infrastructure that is not capitalized.



8000 CAPITAL OUTLAY - Note: Indirect cost cannot be claimed against capital outlay and equipment.

Outlays that result in the acquisition of or additions to fixed assets. Capital Outlay includes the purchase of fixed assets both replacement and/or additional.

Capital Outlay Replacement

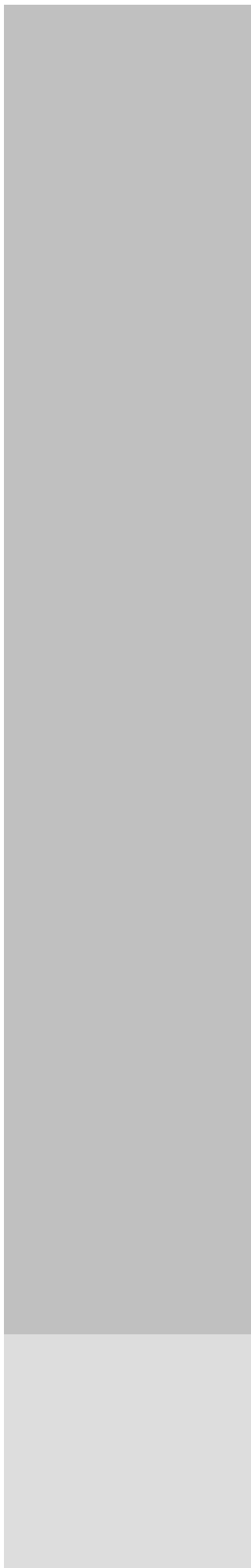
- Technology – Hardware Replacements – Include capital outlay for replacement of hardware or classroom technology equipment. (For further clarification on which expenditures should be included in this object code, see the “Special Note” below.)
- Technology – Infrastructure Replacements – Include capital outlay for replacement of technology infrastructure. (For further clarification on which expenditures should be included in this object code, see the “Special Note” below.)
- Capital Outlay Additions – Include machinery, equipment, furniture, fixtures, communications equipment, motor vehicles, etc. that are capitalized.
- Technology – Hardware Additions – Include capital outlay for additional hardware or classroom technology equipment. (For further clarification on which expenditures should be included in this object code, see the “Special Note” below.)
- Technology – Infrastructure Additions – Include capital outlay for additional technology infrastructure. (For further clarification on which expenditures should be included in this object code, see the “Special Note” below.)

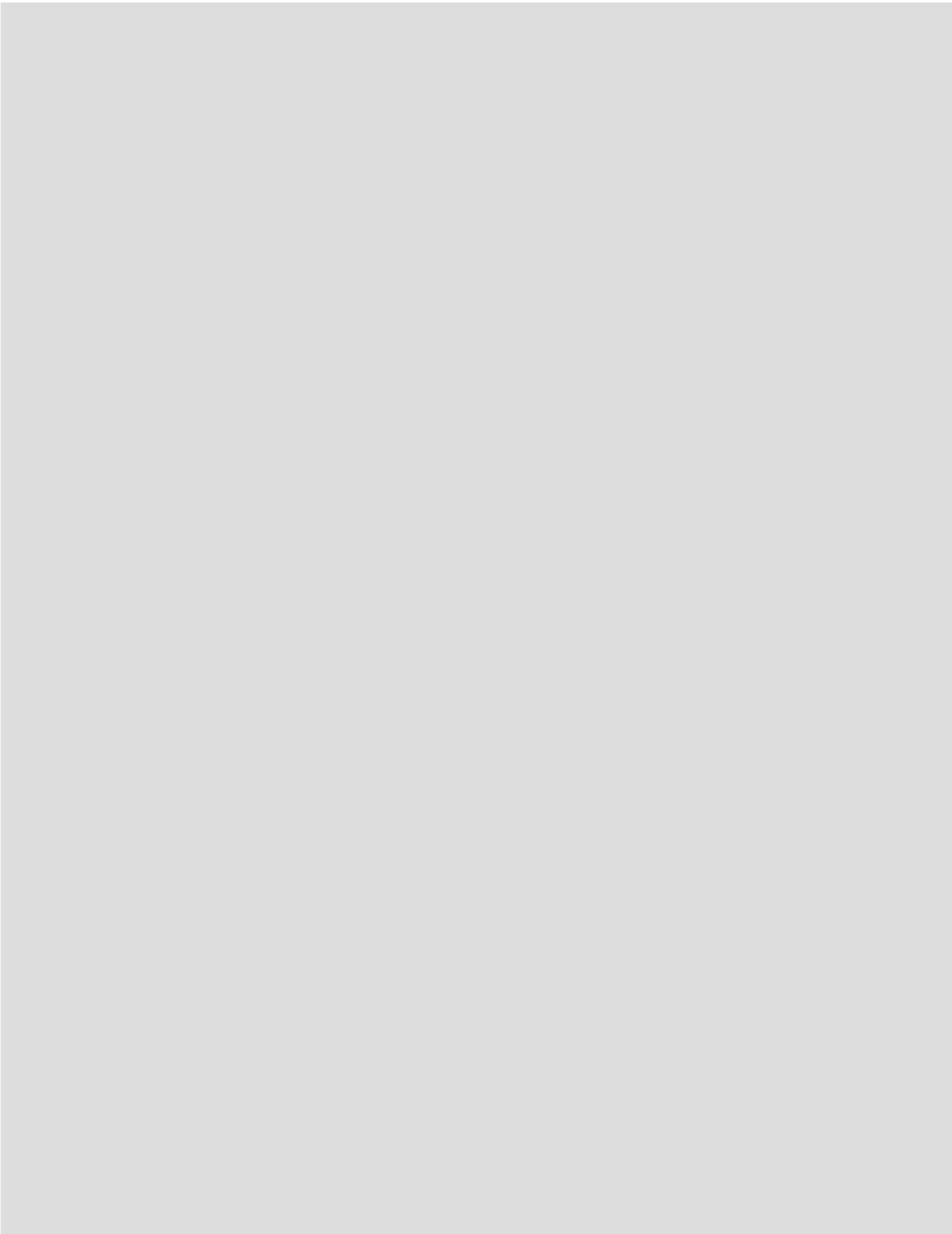
- Special Note - Classification of Hardware and Infrastructure Expenditures:

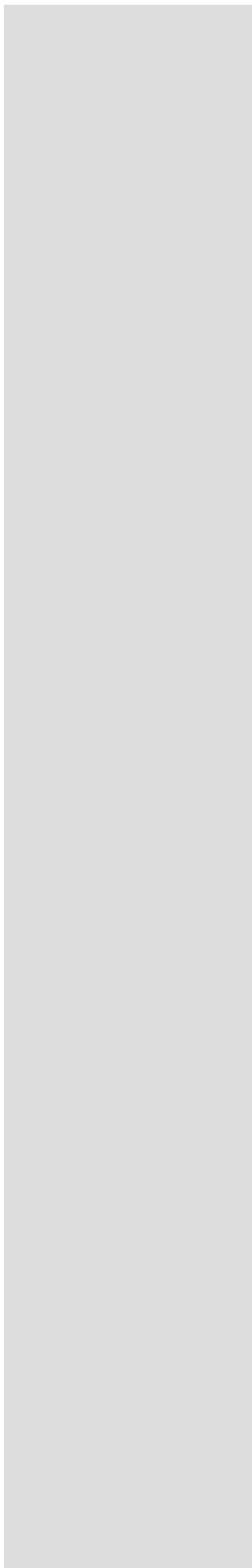
Report expenditures under technology “hardware” for computers, associated peripheral equipment, and other specialized technology equipment. Computers include desktop and laptop machines, handheld computers (i.e., Personal Digital Assistants or PDAs), and mainframe machines. Peripheral equipment includes devices attached to computers, such as monitors, keyboards, disk drives, modems, printers, scanners, cameras and speakers, etc.

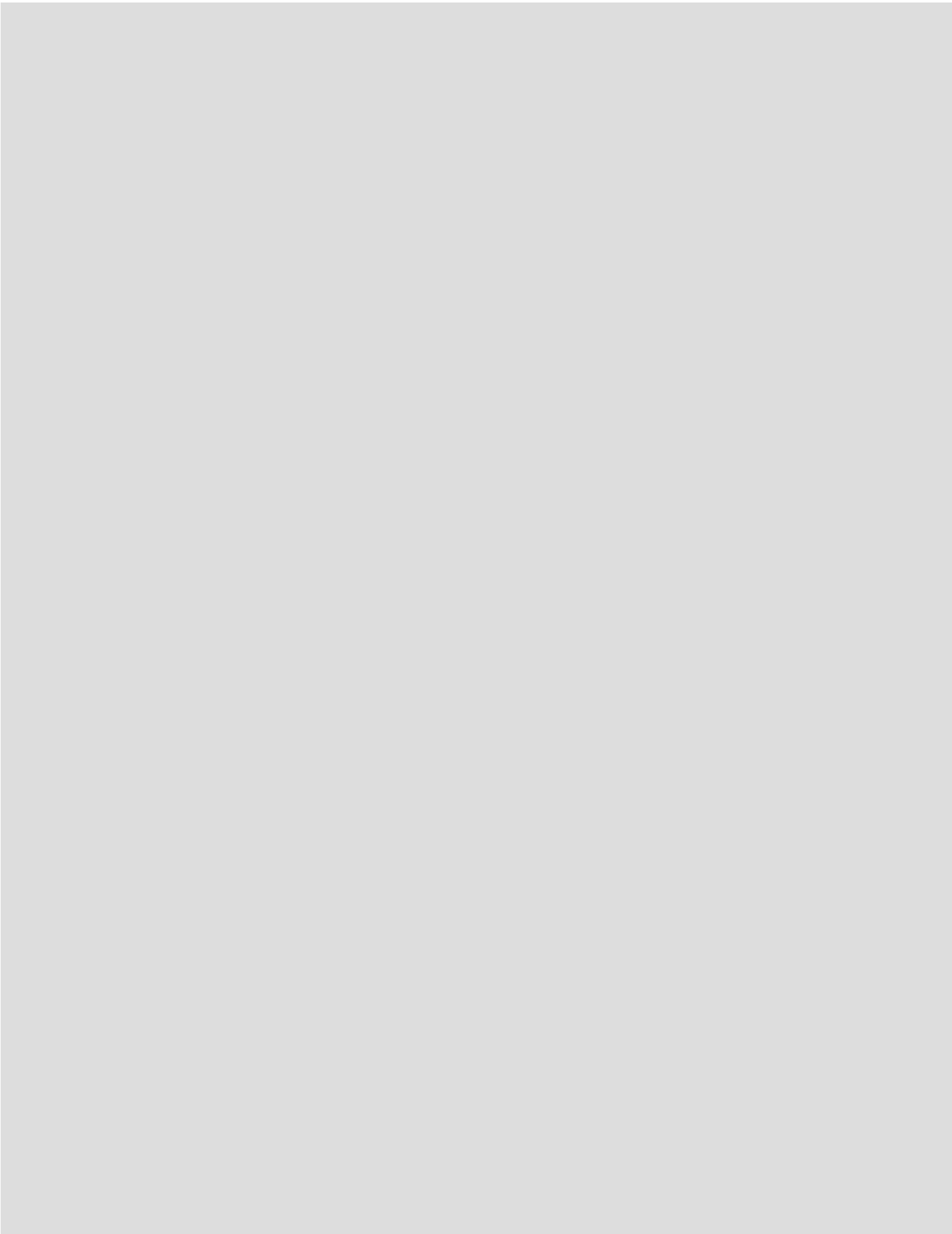
Report other specialized computer devices under technology “hardware” such as fax-back and voicemail resources; videoconferencing and other distance education tools, including satellite transmitters and receivers; cable-based receivers; and modem or codec-based video equipment; projection devices, from transparent and opaque projectors to video monitors; and graphing calculators and other specialized computational aids.

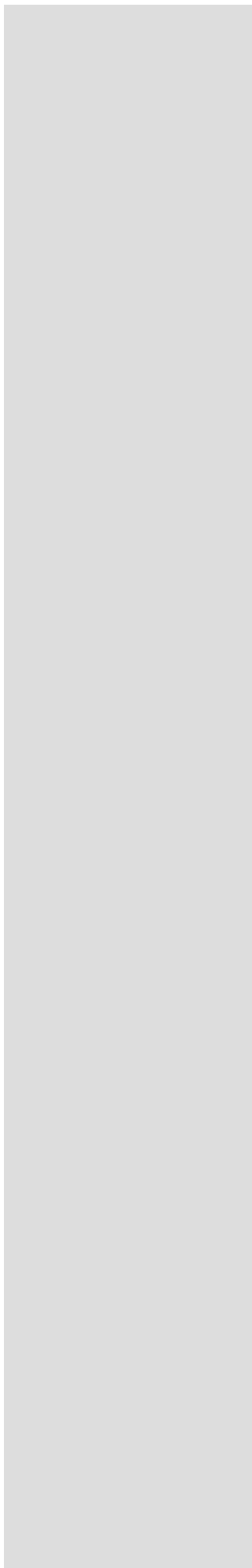
Report expenditures under technology “infrastructure” for equipment and devices that enable the linking of computers or video hardware to networks (such as routers, hubs, switches, access servers, modems, or codecs). Infrastructure also refers to cabling installations, whether wire, fiber optic, or coaxial, as well as electrical capacity expansion or HVAC upgrades to support networks. In wireless networking systems, include receivers and transmitters under infrastructure.

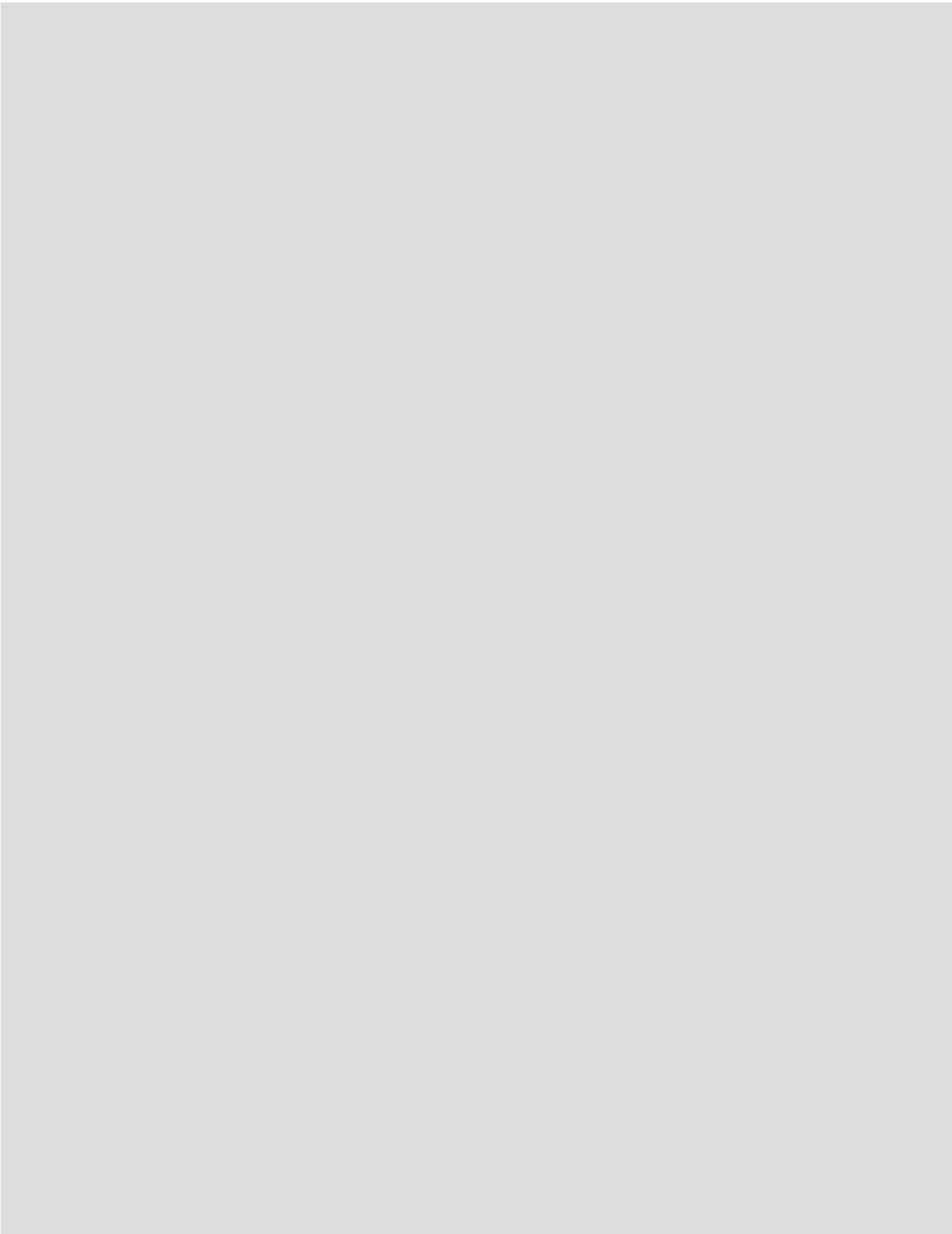


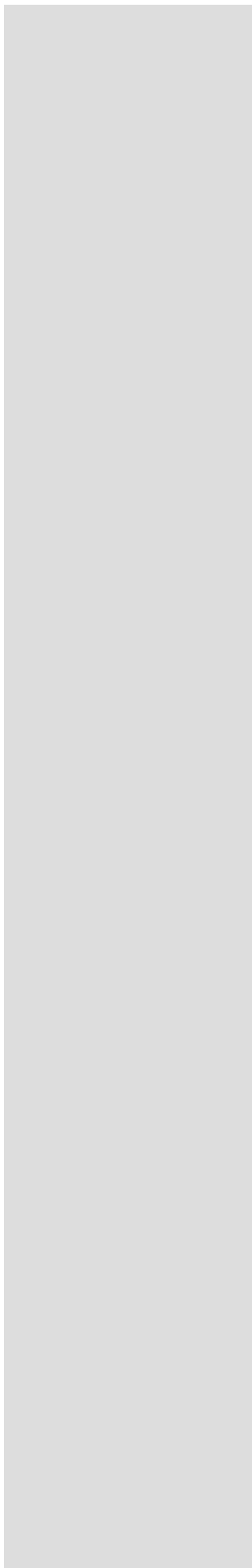


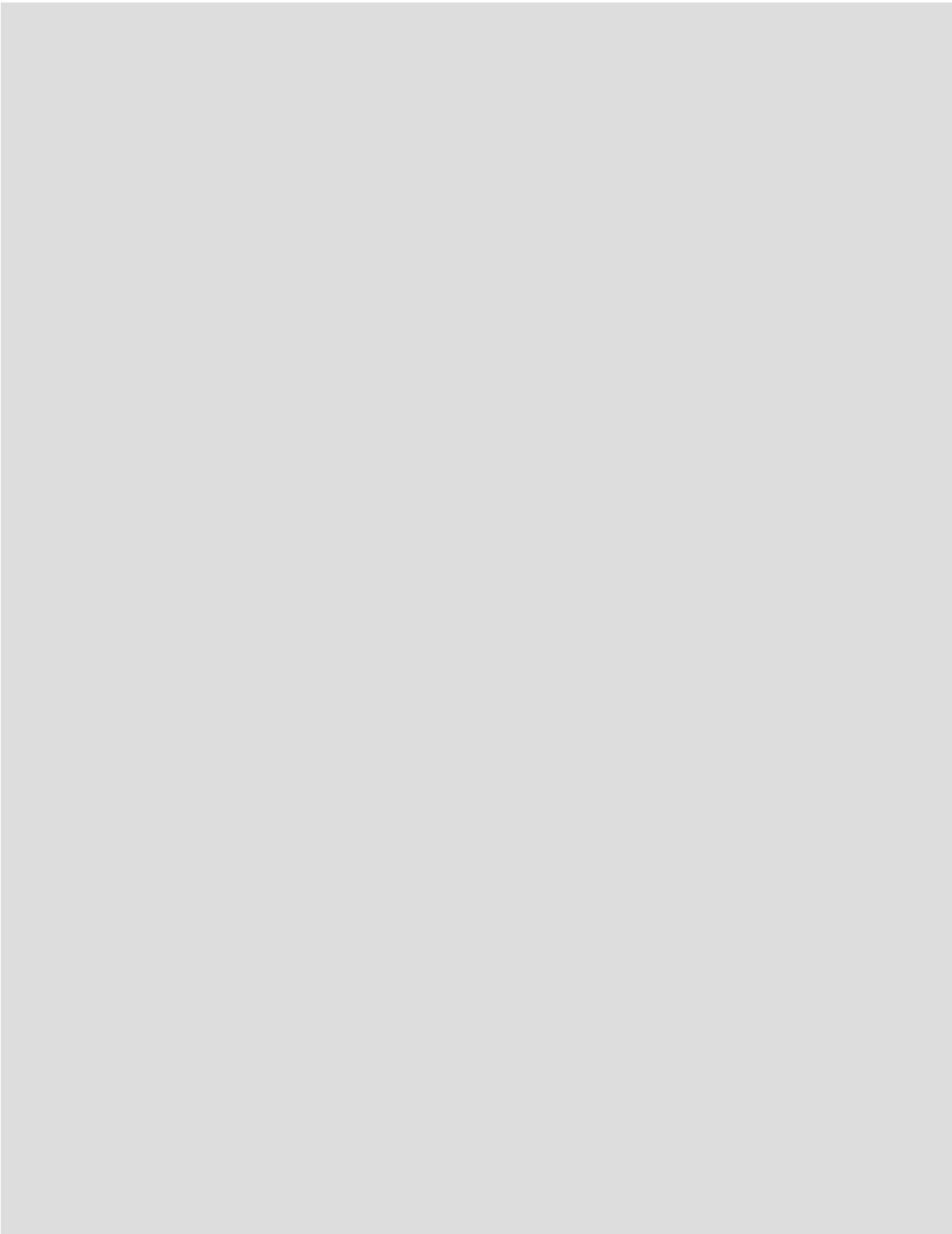


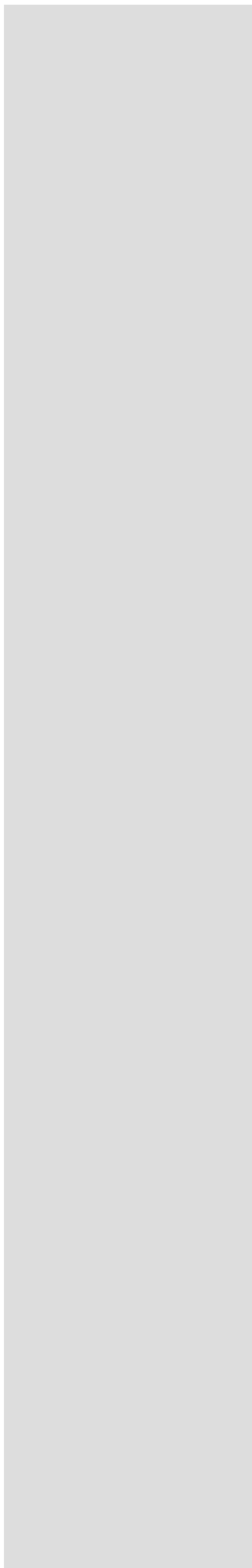


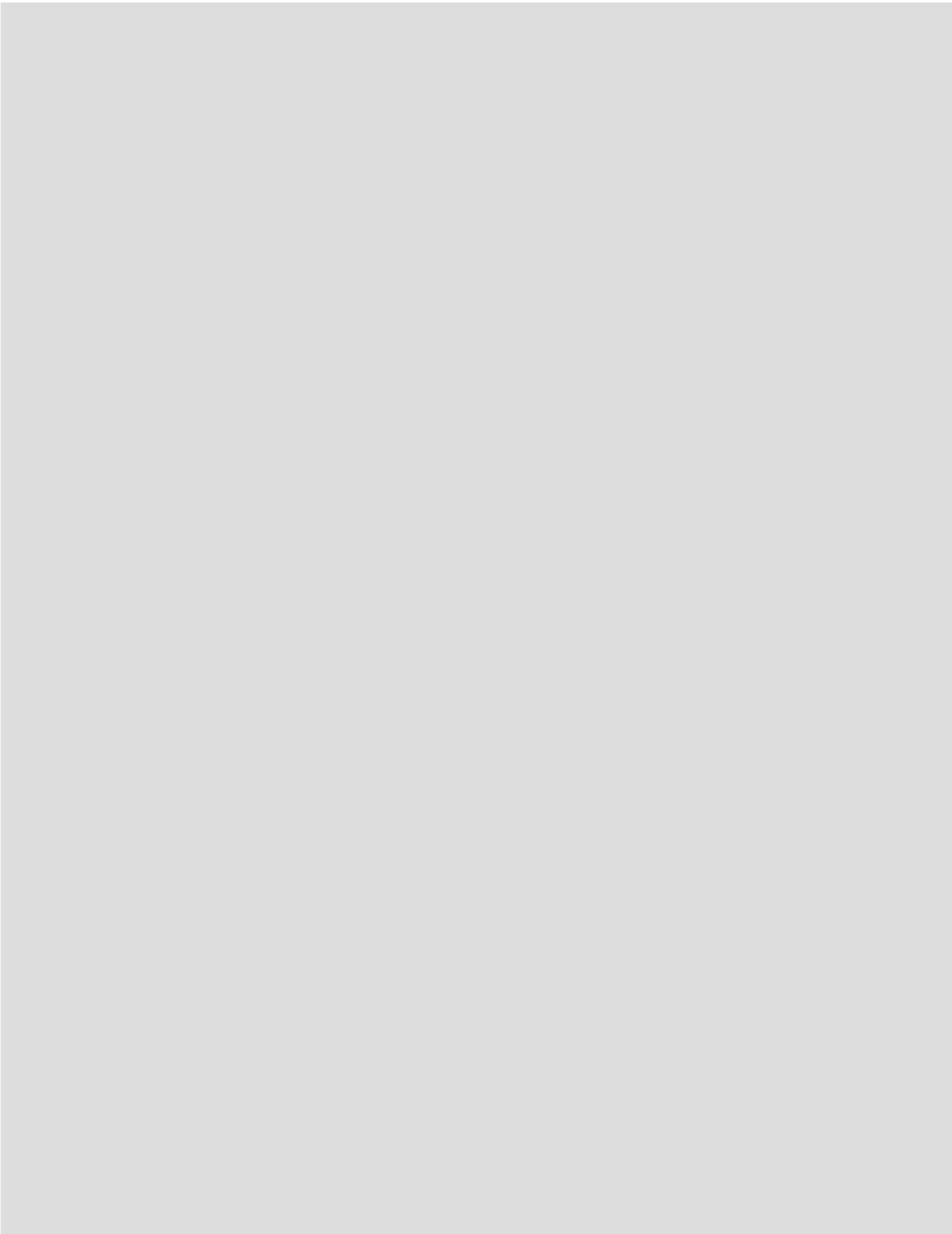


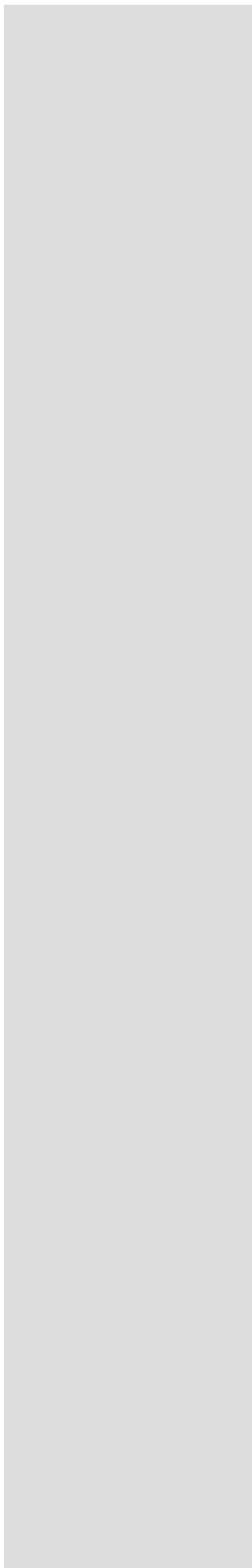


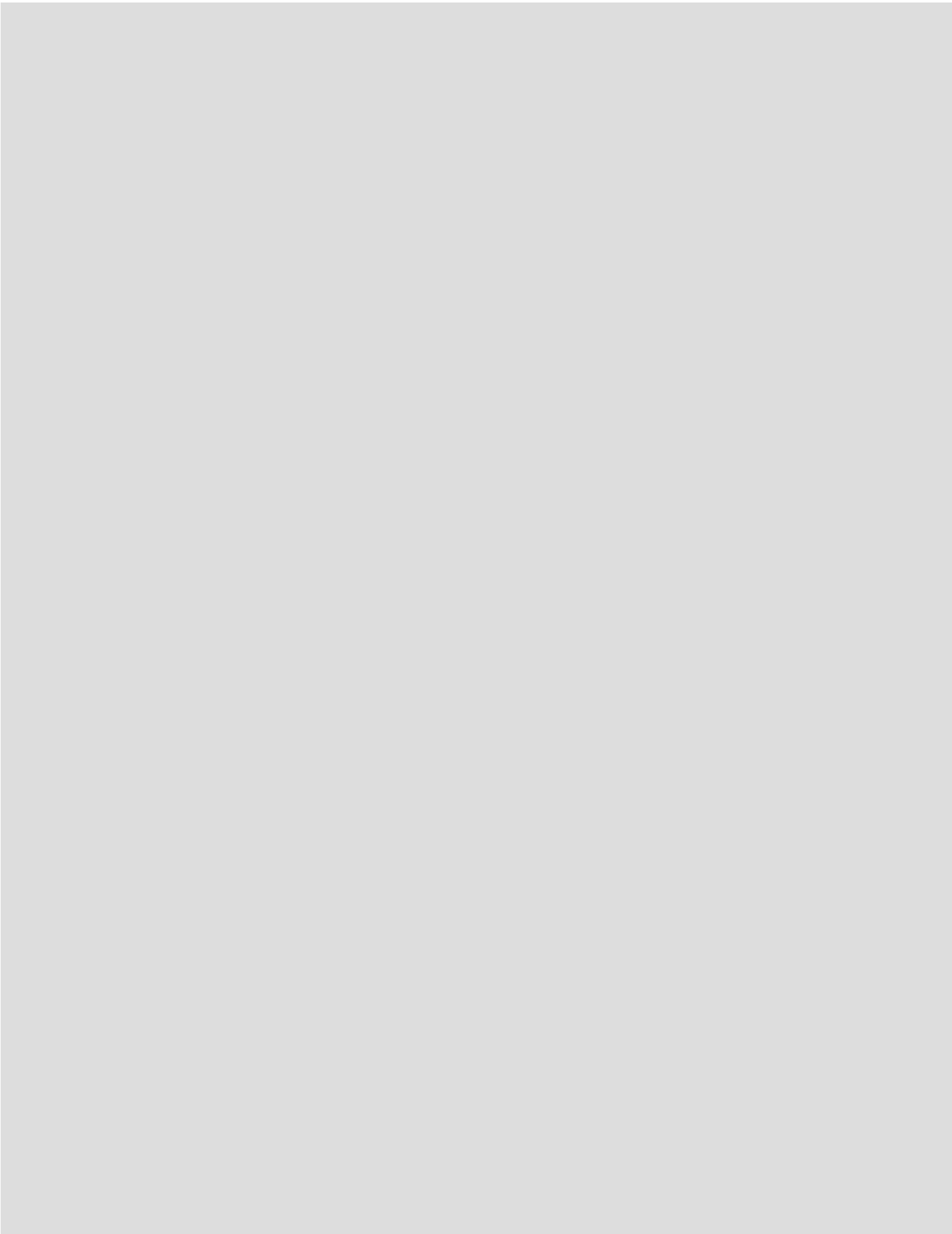


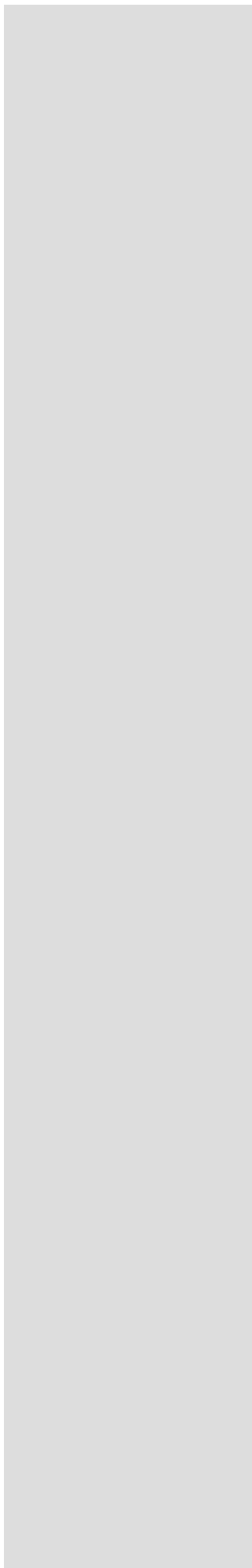


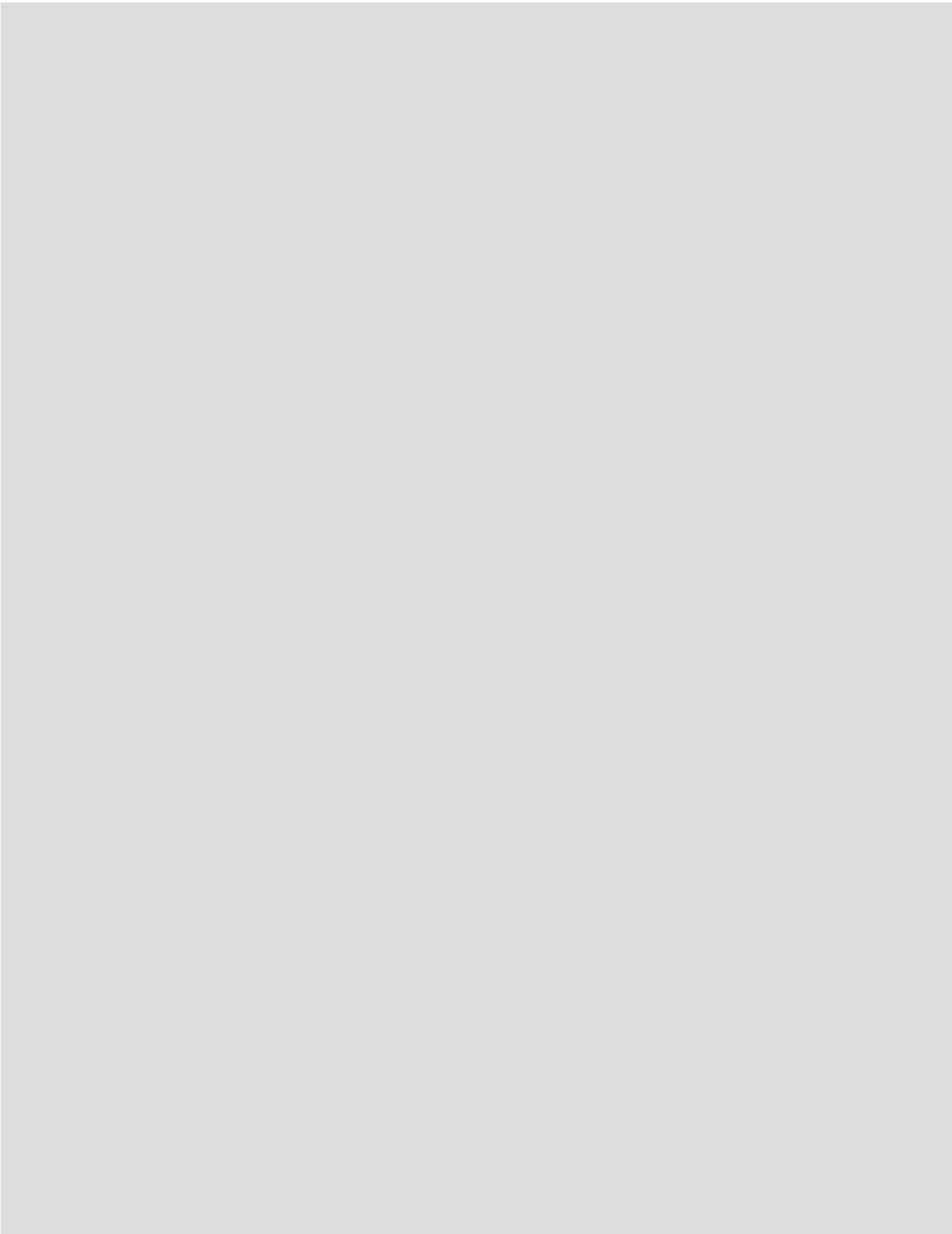


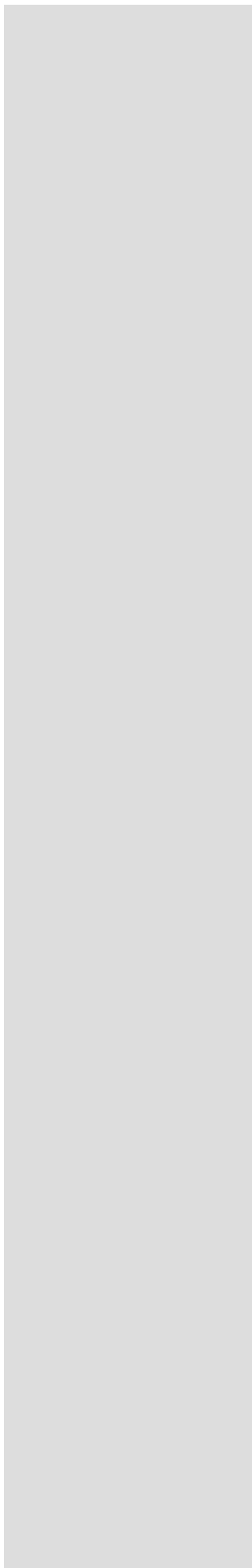


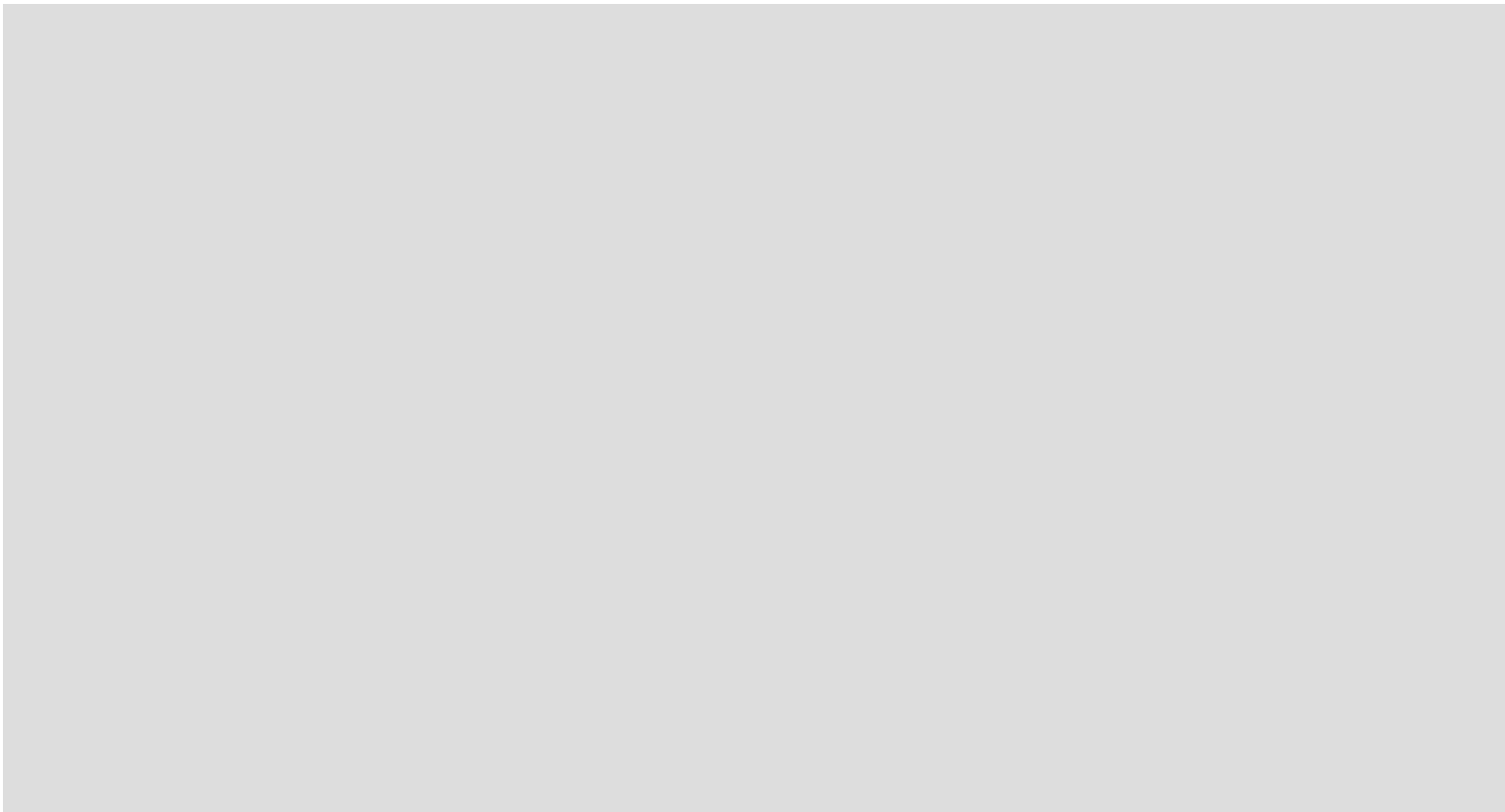


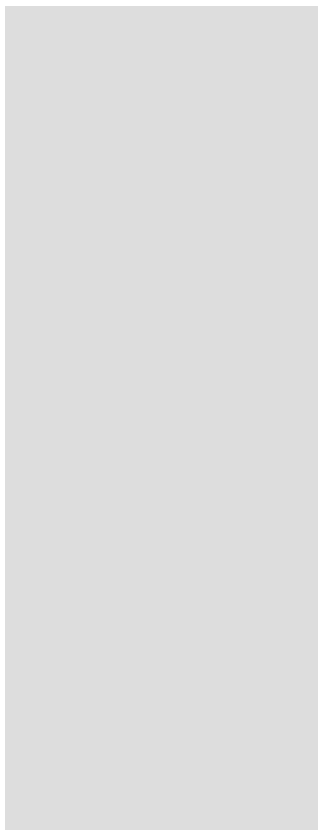












D. GENERAL EDUCATION PROVISIONS ACT (GEPA) SECTION 427

Section 427 of the General Education Provisions Act (GEPA) requires applicants for federal funds to include in their applications a description of the steps the applicant will take to ensure equitable access to, and participation in, federally-assisted programs for students, teachers, and other program beneficiaries with special needs. The provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. Based on local circumstances, the applicant should determine whether these or other barriers may prevent students, teachers, etc., from such access or participation in the federally-funded project or activity. The description in the application of steps to be taken to overcome these barriers need not be lengthy; the application may provide a clear and succinct description of how the applicant plans to address those barriers that are applicable to their circumstances.

Describe the steps the division will take to ensure equitable access to, and participation in, grant-funded programs for students, teachers, and other program beneficiaries with special needs as required by the General Education Provisions Act (GEPA) 427, OMB Control No. 1894-00045, Section 427.

The principles and goals as laid out in the Alexandria City Public Schools (ACPS) strategic plan (ACPS 2020: Every Student Succeeds) undergird the school division's commitment to ensuring equitable access to, and participation in all instructional programs for all students - including those programs supported by federal funds. The primary goal of this plan is 'Academic excellence and educational equity: Every student will be academically successful and prepared for life, work, and college.'

This goal is supported by several school division policies designed to further outline and elaborate on the school division's commitment to all beneficiaries of the division's programming, regardless of gender, race, national origin, color, disability or age. In particular, Policy AC: Non-Discrimination, states; 'The Alexandria City School Board is committed to nondiscrimination with regard to age, race, national origin, ancestry, disability, religion, gender, gender identity, gender expression, sex, sexual orientation, genetic information, pregnancy, marital status, status as a parent, or political affiliation. This attitude will prevail in all of its policies concerning staff, students, educational programs and services, and individuals with whom the Board does business.'

Further, Policy AE states; 'The school division is committed to excellence in education, equality of educational opportunity, and the recognition of each student's individuality. Inasmuch as students differ in their rate of physical, mental, emotional, and social growth and vary in their needs and abilities, learning opportunities are provided that are consistent with personal development and potential. Programs shall emphasize diagnostic and prescriptive instruction, allowing an individual approach to each student's learning style and educational needs.'

These commitments apply to any program or service offered by ACPS, regardless of funding source, and apply wholly to all federally funded programs offered by the school division.

























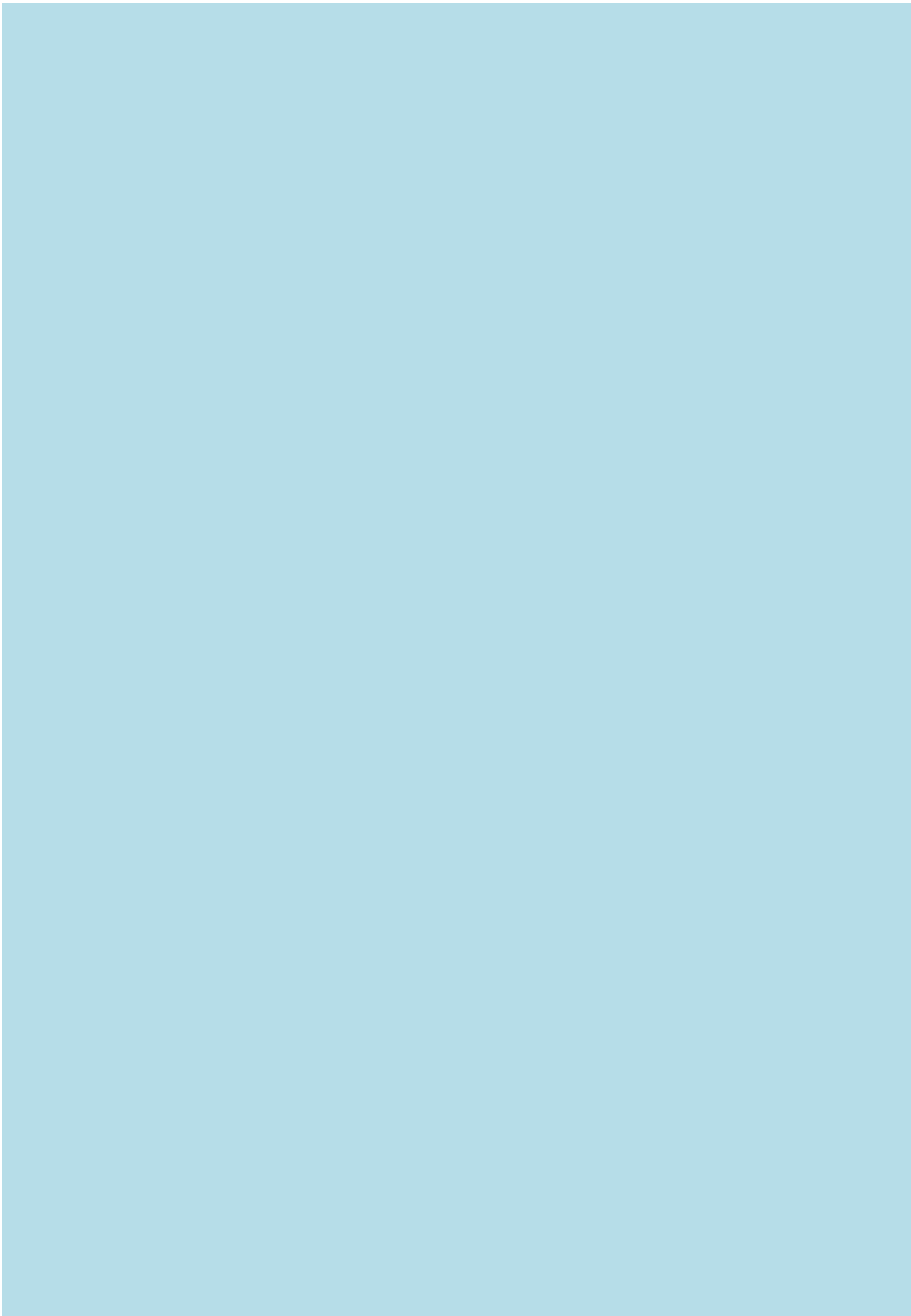












E. PRIVATE SCHOOL PARTICIPATION

The school division must contact all eligible private (nonprofit) schools serving K-12 students and engage in meaningful consultation on the the CARES Act ESSER Fund.

1. Are there private nonprofit schools in your school division’s boundaries?

y **Yes (If yes, complete the remainder of this page.)**

No (If no, it is not necessary)

2. Place an "X" in the appropriate block(s) to indicate how private schools in the division were notified on the availability of equitable service. Copies of the notification must be kept on file for monitoring purposes.

Regular Mail

Certified Mail

Telephone Calls

Meetings

Visits to the Private School

Other (Please specify)

Email

3. Determining the value of equitable service (proportional share) - these fields will calculate automatically once enrollment figures have been entered.

CARES Act ESSER Fund allocation	\$3,674,940.99
Has the required private school set-aside been met?	Yes

CALCULATION OF SET-ASIDES

4. What is the **PUBLIC SCHOOL DIVISION'S** K-12 enrollment for the 2019-2020 school year?

15,686

5. Complete the chart below:

- In column A, list all eligible private schools in the geographic boundaries of the school division.
- In column B, indicate the participation status of the listed private school(s) as a result of CARES Act ESSER Fund consultation.
- In column C, enter the K-12 enrollment of private schools participating in services.
- Column D will automatically calculate the value of services.
- In column E, indicate the method of notification for each non-participating private school.

On the Detail Budget Breakdown pages, provide the budgeted private school equitable services amounts by object code on the “Equitable Service Administration” lines. The total equitable services amounts for all object codes must match the overall private school proportional share in the total ESSER Fund.

	Value of Services for Participating Private Schools from CARES ESSER Fund	Value of Services for Public Schools from CARES ESSER Fund
Proportional Share	\$427,877.15	\$3,247,063.84
Administration of Equitable Services	\$42,788.00	
Value of Services for Participating Private Schools	\$385,089.15	

A	B	C	D	E
Name of Each Private School	Participation Status for CARES ESSER Fund Award? (Yes/No)	Private School K-12 Enrollment	Value of Services from CARES ESSER Fund, per school (calculated field)	Method of Notification (if not participating)
Blessed Sacrament School & Early	Yes	230	\$42,849.7800	Email
Bishop Ireton	Yes	764	\$142,335.8100	Email
Immanuel Lutheran School	Yes	168	\$31,298.9700	Email
St Rita School	Yes	213	\$39,682.6300	Email
St. Mary's Elementary School	Yes	692	\$128,921.9600	Email
Grace Episcopal School	No		\$0.00	Email
Episcopal High School	No		\$0.00	Email
St Stephen's & St Agnes School	No		\$0.00	Email
Alexandria Country Day School	No		\$0.00	Email

Total	\$385,089.15
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availability of equitable services funded by

(to complete the rest of this page.)

under the CARES Act ESSER Fund.

entered

services” and “Equitable Services
row 31 (below).

Schools Fund

F
Notes
Opt-out email received
Opt-out email received
Opt-out email received
Opt-out email received



F. ADDITIONAL NARRATIVE

Prioritizing uses of funds: Describe how the LEA determined its most important educational needs resulting from COVID-19.

Decisions around the most important educational needs that require ESSER support are informed by VDOE and VDH guidance, other authoritative guidance, ongoing needs assessments and the ACPS reopening planning sessions with our staff, our students, their families, our Thought Partners, the community as well as our private school partners. These consultations and ongoing engagement during the reopening planning process is helping us plan for what additional resources will be needed to enable us to provide equitable services for students and teachers at ACPS and non-public schools.

The programs that will require incremental investment for ACPS and our private school partners include:

- 1) Online and blended-learning enabling technology such as hardware, software, connectivity & streaming capabilities and IT support for our students and our staff;
- 2) Equitable services to our at-risk students- students with disabilities, ELs, students in need of social & emotional support, access to mental health and other student support services;
- 3) Access to nutritional services for our students;
- 4) Health and Safety of our students and our staff - financial support for PPE, sanitization supplies and training, as additional sanitization and facilities maintenance needs at our facilities

Timeline: Provide a timeline for providing services and assistance to students and staff in both public and non-public schools (if applicable).

Services to students and teachers at ACPS and non-public schools will be provided during the period of performance of the award and in-line with the timeline set forth in the non-public school Service Agreement Planner documents.

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Addressing learning gaps: Describe how the LEA intends to assess and address student learning gaps resulting from the disruption in educational services.

Our assessment tool will be augmented to broaden our ability to provide remote support to our students and their families. ACPS intends to leverage NWEA-MAP, review of current existing formative and summative data, curriculum-aligned school-based assessments, and additional platforms such as "Online 504 Modules (Virginia IEP) Online Mental Health Universal Screening Tools, and other online platforms to ensure comprehensive identification of student learning needs.

Remote learning: Describe the extent to which the LEA will use funds to support remote learning.

ESSER funds will be used to support student access to electronic devices including chromebooks, tablets and - for those students that do not have access to wireless internet needed to access instruction, Kajeet Mifi devices will be provisioned to facilitate continuity of learning for our students. We will also be procuring Online 504 Modules (Virginia IEP) and Online Mental Health Universal Screening Tools to allow us to support our students and their families virtually.

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ASSURANCES

The school division/grantee assures:

- I. The program will be administered in accordance with all applicable statutes, regulations, the program plan and the program application;
- II. Funds will be used for activities that are reasonable, necessary, allocable, and allowable under section 18003(d) of Division B of the CARES Act. The U.S. Department of Education generally does not consider the following to be an allowable use of ESSER funds, under any part of section 18003: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the SEA or LEAs or 2) expenditures related to state or local teacher or faculty unions or associations;
- III. The control of funds provided under the program and title to property acquired with program funds will be in a public agency, a nonprofit private agency, institution, organization, or an Indian tribe, if the law authorizing the program provides for assistance to those entities;
- IV. The public agency, nonprofit private agency, institution, organization, or Indian tribe, will administer the funds and property as required by the authorizing statutes;
- V. It will adopt and use proper methods of administering the program, including -
 - A. The enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
 - B. The correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation;
- VI. It will cooperate with any examination of records with respect to ESSER funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of the state educational agency, the U.S. Department of Education and/or its Inspector General, or any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority;
- VII. It will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, federal funds paid to the applicant under each program;
- VIII. It will submit such reports to the state educational agency as the state educational agency and Secretary may require to enable the state educational agency and the Secretary to perform their duties under the program;
- IX. It will maintain program records for five years, provide such information, and afford such access to the records as the state educational agency or the Secretary may reasonably require to carry out the state educational agency's or the Secretary's duties;
- X. It will provide equitable services to students and teachers in non-public schools as required under section 18005 of Division B of the CARES Act;
- XI. It will provide equitable services to students and teachers in non-public schools located within the LEA in the same manner as provided under section 1117 of the ESEA, as determined through timely and meaningful consultation with

- A. It will maintain control of funds for the services and assistance provided to a non-public school under the ESSER Fund;
- B. It will have title to materials, equipment, and property purchased with ESSER funds;
- C. Services to a non-public school with ESSER funds will be provided by a public agency directly, or through contract with, another public or private entity;

ASSURANCES (CONTINUED)

- XII. It will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with section 18006 of Division B of the CARES Act. In addition, it will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. CARES Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19;
- XIII. It will ensure that funds are expended in accordance with the school division's approved application or amended application. In the event the school division/grantee needs to expend funds in any manner other than stipulated in the approved application, the plan must be amended using the amendment process provided by the Virginia Department of Education. The application must be amended before funds can be expended for activities not approved in the original application;
- XIV. It will adhere to the provisions of the Federal Funding Transparency and Accountability Act (FFATA), and will obtain a valid DUNS number prior to applying for funds;
- XV. It will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 76, 77, 81, 82, 84, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the U.S. Department of Education in 2 CFR part 3485; and the Uniform Guidance in 2 CFR part 200, as adopted and amended as regulations of the U.S. Department of Education in 2 CFR part 3474; and
- XVI. None of the funds expended under the program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.



































































































































































































































































