



Stantec Architecture Inc.
3001 Washington Blvd, Suite 500, Arlington, VA 22201

May 1, 2019

Ms. Mignon R. Anthony
Chief Operating Officer
Alexandria City Public Schools
1340 Braddock Place
Alexandria, VA 22314

RE: Planning Studies and Community Engagement Services /
The High School Project

Dear Mignon:

This proposal summarizes work accomplished to date in support of The High School Project (THSP) planning process and offers our understanding of the expanded level of effort required to support the implementation of the Connected High School Network (CHSN).

The High School Project

Since last July, ACPS and Stantec Architecture have helped the Alexandria community envision for itself an exciting future that addresses the challenges of a growing high school population in a manner that also expands learning opportunities, serves the diverse needs and interests of students and connects high school learning experiences to post-secondary success. Together, we have met with ACPS and T.C. Williams High School representatives (board members, division leadership, teachers, students, administration, parents), as well as the larger Alexandria community (business, government, non-profit, and higher education affiliates). We have learned a great deal from this robust engagement process and recognize that much work remains to fully realize ACPS' three-part educational vision for THSP: 1) Community Connected, 2) Diversity as Strength, and 3) Experiential Learning.

Within such context, the school board's endorsement of the Connected High School Network as a viable model for expansion reflects a bold decision to advance public education in the City of Alexandria by leveraging the unique strengths of its community. We understand the value of further investigation and development of the CHSN, as well as options for a second comprehensive high school, and this proposal is meant to address ACPS expectations in such regard.

Going forward, we appreciate ACPS' leadership that has brought together a diverse team of experts to support implementation of the CHSN. Specifically, we understand ACPS is forming a Project Office of full-time staff to supplement its work related to the facility-related aspects of the CHSN. As well, we understand ACPS will also engage the services of an instructional leader to work directly with the Chief Academic Officer and ACPS staff to define the programs and resources anticipated at each new learning center. Lastly, we understand that Studley-Savills will contract directly with ACPS to provide real estate advisory services related to potential site identification, development and/or acquisition. Again, credit to ACPS leaders for identifying and securing the additional resources needed to expand the capacity of ACPS in support of the CHSN.

Current Stantec Agreement with ACPS

Our agreement with ACPS, dated June 15, 2018, divides our scope of services into four separate Tasks: Discover, Engage, Define and Evaluate. These Tasks reflect the four-part approach to the planning and engagement services outlined in the original RFP, including associated timeframes and areas of focus for each Task. Further, our contract schedule requires that all services be complete by June 1, 2019

and relies upon key milestones being achieved as defined in the RFP.

As we know, Task 2 was not officially completed until the school board meeting on January 24, 2019, approximately 10 weeks later than the originally planned date of November 8, 2018. This delay, and the subsequent conditions incorporated into the final school board resolution, could not have been foreseen. Despite this negative impact to the schedule, the language of the board's motion and ACPS' strategic response have helped clarify our path forward. And though we have done rather little since January 24th to advance the services associated with Task 3, we have participated in numerous meetings and conversations with ACPS as a member of the growing team of experts whose efforts must first be aligned and coordinated on behalf of THSP. This proposal is offered in support of such a clear and coordinated plan.

Proposed Adjustments to Stantec Contract

(Services associated with the delayed completion of Task 2 will be addressed separately and are not part of the proposal outlined below)

Contract Time: Per our agreement, Task 3 is required to be completed within 60 days from completion of Task 2, including school board approval. Task 4 is required to be completed within 120 days of completion of Task 3. Unfortunately, the start of Task 3 in earnest has been delayed by over six weeks already following school board approval and completion of Task 2 on January 24, 2019.

We understand completion of Task 4 is now projected to occur in September 2019, which is approximately six (6) months from now and four (4) months beyond the original contract period. Please note that Section 6, AGREEMENT PERIOD, causes our current contract to expire on June 30, 2019 unless ACPS wishes to exercise its option to extend it for another year. Two, one-year extensions are allowed per our agreement and we hope that ACPS will renew our contract beyond June 2019 so that we may remain a key member of The High School Project planning and design team to help implement the Connected High School Network model.

Consultant Team: Our contract includes the following services and subconsultants:

Educational Research, Planning, Engagement	Fielding-Nair International (FNI)
M/E/P and Structural Engineering (as needed)	TBD
Cost Consultant	Forella Group or Downey & Scott
Civil/Site Evaluation	TBD
Traffic	Gorove-Slade
Real Estate	TBD
Environmental	TBD
Community Survey	TBD

As we move forward, some adjustment to the subconsultant team is necessary. To begin, we envision less of a role than anticipated for FNI in Task 3 and Task 4. All services proposed as shared between Stantec and FNI instead will be provided by Stantec. FNI will remain a member of the team and available to provide targeted support if/when needed. Should additional travel expenses become necessary as part of future FNI participation, we propose to submit such direct expenses in accordance with the current rate of \$1500 per person-trip.

Also, we no longer need to carry the services of a Real Estate advisor since Studley-Savills will contract directly with ACPS.

We propose to expand and recast Community Survey services as Communications & Public Outreach, and to engage DP Consultants as a subconsultant direct to Stantec to provide these services.

We propose to add Educational Program Design Management services to assist the Chief Academic Officer and the leadership team at ACPS identify high-demand instructional programs and potential industry partners and develop detailed educational specifications. Again, we propose to engage DP Consultants as a subconsultant to Stantec to provide these services. Please note that the DP Consultants fees are based on the additional hire of two full-time employees who have not yet been identified. If no hires are made or if the role/position changes from that currently anticipated, this proposed scope may require an adjustment.

No other adjustments to the consultant team are proposed.

Scope of Services: Proposed adjustments to our contract scope of services include changes to Task 3 and Task 4 (planning work through September 2019), and additional services referred to as Task 5 (services beyond September 2019).

Proposed changes to Task 3 and Task 4 reflect adjustments to the contract time, team composition, scope of services and contract amount, based on the level of effort now required as compared to our original scope of services. This includes ACPS' requirement that the work be conducted and documented in a manner that reflects the intentions and level of effort outlined in NEPA's Environmental Assessment process.

Proposed Task 5 services reflect a scenario in which the Stantec team remains engaged beyond September 2019 to facilitate and expedite the transition from project planning to design and delivery of the CHSN. By extending our contract beyond June 2019, Stantec will already be under contract with ACPS and in the best position to readily translate site-specific program requirements into preliminary design solutions. This approach not only leverages team knowledge and expertise in high school planning and design, but also our specific insights of the CHSN model to save many months over a more traditional project delivery schedule. As well, Task 5 services allow ACPS to maintain continuity, without interruption, of Communications & Public Outreach and Educational Program Design Management services which are currently being provided by subconsultants to Stantec.

Proposed additional services are outlined as follows:

TASK 3: DEFINE

Site Evaluation: Evaluate twelve (12) potential sites, including two (2) sites for a second comprehensive high school. The original scope of services anticipated four (4) site evaluations for the chosen high school expansion model.

Communications & Public Outreach: Please see proposed scope of services and deliverables, attached.

Educational Program Design: Please see proposed scope of services and deliverables, attached.

Duration: 60 Days from receipt of written authorization to proceed.

TASK 4: EVALUATE

Feasibility Studies: Provide four (4) feasibility studies. The original scope of services included two (2) feasibility studies.

Communications & Public Outreach: Please see proposed scope of services and deliverables, attached.

Educational Program Design: Please see proposed scope of services and deliverables, attached.

Duration: 120 Days from Completion of TASK 3.

TASK 5: TRANSLATE

Criteria Documents & Preliminary Design: Develop criteria (“bridging”) documents that define project requirements for each new learning center. These Schematic Design-level documents would supplement other ACPS-procurement documents for use by pre-qualified teams competing as part of a public-private or design-build project delivery process. Task 5 services also would include evaluation of public-private or design-build offeror proposals for adherence to design concept and overall benefit to ACPS.

Communications & Public Outreach: Please see proposed scope of services and deliverables, attached.

Educational Program Design: Please see proposed scope of services and deliverables, attached.

Contract Fees: Contract fees for the scope of services originally included in Task 3 and Task 4 are \$168,100 (\$74,500 + \$93,600). Additionally, \$85,000 is included for services associated with specialty consultants whose scope was not yet known at the time of contract execution. Based on the approach outlined above, we propose to eliminate the full contract allowance associated with Real Estate Advisory services, as well as the balance of the Community Survey contract allowance services. Proposed adjustments to our contract amount, including the addition of Task 5 services, are outlined on the attached spreadsheet and reflects a net increase of \$510,705 to Stantec’s base contract amount.

We hope the above summary and attached documentation sufficiently quantify proposed changes to our contract. We also hope they accurately reflect the significant progress that has been made since last summer to envision and build support for an exciting future for the ACPS school community.

As always, it is a privilege to be of service to Alexandria City Public Schools. Please do not hesitate to contact me with any questions you may have or if additional information is required.

May 1, 2019
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Sincerely,

A handwritten signature in black ink, appearing to read 'Derk Jeffrey', with a stylized flourish extending to the right.

Derk Jeffrey AIA
Senior Principal

Attachments: Proposed Adjustments to Contract Scope and Fee
DP Consultants Proposal, dated 5/1/19

Alexandria City Public Schools							
Planning Studies and Community Engagement Services							
Proposed Adjustments to Contract Scope and Fee							
05.01.19							
	ORIGINAL			PROPOSED			
TASK 3 - DEFINE	STANTEC	FNI	COST	STANTEC	FNI	DP	COST
Site Evaluation: Analyses, Preliminary Site Selection	120		\$ 21,600.00	120			\$ 21,600.00
Documentation: Development of Ed Specs, Site Evaluation Criteria, Conceptual Program for HS Expansion		240	\$ 42,100.00	180			\$ 31,575.00
ACPS Workshops: Evaluation of Options, Development constraints/Opportunities, Recommendations of Expansion Model for Feasibility Study	60		\$ 10,800.00	60			\$ 10,800.00
(8) Additional Site Studies				192			\$ 34,560.00
Community & Outreach						296	\$ 40,656.00
Education Program Design						440	\$ 39,360.00
SUBTOTAL	180	240	\$ 74,500.00	552	0	736	\$ 178,551.00

TASK 4 - EVALUATE	ORIGINAL			PROPOSED			
	STANTEC	FNI	COST	STANTEC	FNI	DP	COST
Conceptual Designs: Development/Refinement of Options, Alignment to Educational Specifications, Vision, Capacity Projection	84	84	\$ 30,240.00	168			\$ 30,240.00
Due Dilligence/Compliance Analyses: Planning, Zoning, Traffic, Building Code/Life Safety, Cost Analyses	16		\$ 2,880.00	16			\$ 2,880.00
ACPS Workshops: Evaluate and Refine Design Scenarios	32	52	\$ 15,120.00	84			\$ 15,120.00
Community Event: Feedback on Concept Designs	12	36	\$ 8,640.00	48			\$ 8,640.00
Feasibility Studies: documentation of Process Methodology, Findings, Options and Preferences for Expansion, Implementation Scenarios for Recommended Concepts	184		\$ 33,120.00	184			\$ 33,120.00
School Board Presentation - Approval of Preferred Concept	12	8	\$ 3,600.00	20			\$ 3,600.00
(2) Additional Feasibility Studies				184			\$ 33,000.00
Community & Outreach						904	\$ 128,184.00
Education Program Design						880	\$ 93,440.00
SUBTOTAL	340	180	\$ 93,600.00	704	0	1784	\$ 348,224.00

TASK 5 - TRANSLATE	ORIGINAL			PROPOSED			
	STANTEC	FNI	COST	STANTEC	FNI	DP	COST
Community & Outreach						720	\$ 104,400.00
Educational Program Design						660	\$ 70,080.00
SUBTOTAL	0	0	0	0	0	1380	\$ 174,480.00
ALLOWANCES			REMAINING				COST
Civil Engineer/Site Evaluation			\$ 15,000.00				\$ 15,000.00
Traffic			\$ 30,000.00				\$ 30,000.00
Real Estate Advisor			\$ 10,000.00				\$ -
Environmental			\$ 10,000.00				\$ 10,000.00
Community Survey			\$ 12,450.00				\$ -
Printing			\$ 1,957.00				\$ 1,957.00
FNI Travel			\$ 7,500.00				\$ 7,500.00
SUBTOTAL			\$ 86,907.00				\$ 64,457.00
TOTAL			\$ 255,007.00				\$ 765,712.00

**ACPS – THE HIGH SCHOOL PROJECT
CONSULTING SERVICES FOR
COMMUNICATIONS AND PUBLIC OUTREACH
AND
EDUCATIONAL PROGRAM DESIGN
PROPOSED SCOPE OF WORK
Tasks 3-5 (March through December 2019)
May 1, 2019**

TASK 3	SERVICES	DELIVERABLES
<p align="center">MONTH 1</p> <p align="center">COMMS & OUTREACH</p>	<ul style="list-style-type: none"> • Research existing back ground materials • Outline initiatives, requirements, and timeline for implementation • Work collaboratively with ACPS to identify and develop strategic communications materials including internal and external talking points, maps, fact sheets, Q&As, PowerPoint presentations, brochures and material translation • Coordinate with ACPS to create a communications and public outreach protocol • Support ACPS School Board Presentations • Research all key internal and external stakeholders and stakeholder activities 	<p>Existing plans and materials inventory</p> <p>Collateral Materials</p> <p>Strategic Communications & Public Outreach Plan - Include tentative schedule of outreach points through December 2019</p> <p>Communications and Public Outreach Protocols</p> <p>Project Microsite</p> <p>Key Stakeholder Database</p>
<p align="center">MONTH 1</p> <p align="center">EDUCATIONAL PROGRAM DESIGN</p>	<ul style="list-style-type: none"> • Develop and present to ACPS Leadership a Mission Statement and draft Scope of Work for the Educational Program Design Team (EDT) • With ACPS concurrence create list of 8-10 people to serve on EDT to include: ACPS staff, TC Williams Staff and leadership, higher Educational, business aligned with TC career focus, a parent (PTA President), a teacher(s) • Contact each prospective EDT member in person, share Mission Statement and potential scope of work • Arrange and hold first introductory meeting. End goal of this meeting a scope of work going forward, schedule for meetings through Fall School Board Meeting and beyond 	<p>Educational Program Design Team (EDT) Mission Statement and DRAFT Scope of Work</p> <p>EDT Member Recommendations and Outreach</p> <p>EDT Meeting</p>

TASK 3	SERVICES	DELIVERABLES
<p>MONTH 2</p> <p>COMMS & OUTREACH</p>	<ul style="list-style-type: none"> • Coordinate logistics and schedule key internal ACPS stakeholder meetings to introduce and solicit feedback on DRAFT Communications and Public Outreach Plan and framing of Formal Development Planning Process stakeholder outreach <ul style="list-style-type: none"> ○ ACPS Management and Staff ○ TC Williams Faculty and students • Initiate outreach to inform and solicit feedback from key external stakeholders, including <ul style="list-style-type: none"> ○ Alexandria City and County Government ○ Alexandria community leaders ○ Current and prospective key local industry, higher Educational and non-profit leaders <ul style="list-style-type: none"> ▪ Alexandria Economic Development Corporation ▪ VA Tech, NOVA, George Mason 	<p>Strategic Communications & Public Outreach Plan</p> <p>Calendar of Stakeholder Meeting and Events</p> <p>Meeting Summary Reports</p> <p>Recommended Next Steps</p>
<p>MONTH 2</p> <p>EDUCATIONAL PROGRAM DESIGN</p>	<ul style="list-style-type: none"> • In conjunction with ACPS, review all EDT work to date concerning career/academic programs to be expanded and enhanced based on market data, staff research and community interests. • Develop recommendations for ACPS Leadership regarding establishment of Industry Advisory Boards based on the leading career paths for the Connected High School Network. Develop list of possible members from both industry and higher Educational. • Connect with Alexandria Economic Development Office (and other similar groups if needed) for guidance and participation. • Using “Inspiring a Future for Alexandria” develop a Mission Statement for the Industry Advisory Boards and for their role in short and long term of planning and implementing the Connected High School Network. • Using various connections and supporters of ACPS reach out individually to potential members of these IAB’s. Once they agree to participate, arrange for letters from the Superintendent and possibly a joint meeting of all new IAB members together with ACPS leadership to kick off the effort. • Create specific objectives for the Educational Program Design Team and the role of the Industry Advisory Boards. 	<p>Existing Programs Inventory</p> <p>2-3 Industry Advisory Boards (IABs) Recommendations</p> <ul style="list-style-type: none"> - Membership, Roles, Objectives and Mission Statement - Potential Member Outreach

TASK 4	SERVICES	DELIVERABLES
<p>MONTH 1</p> <p>COMMS & OUTREACH</p>	<ul style="list-style-type: none"> • Implement the Communications and Outreach Plan and initiate outreach to inform and solicit feedback from internal and external stakeholders • Coordinate Formal Development Planning Process public outreach activities • In preparation for ACPS June School Board working session, prepare activity summary, talking points and draft PPT • Coordinate with EDT to review existing plans and programs of study, special academies, and internal programs <ul style="list-style-type: none"> ○ Overlay with student and community needs and job and wage growth new programming or consolidation required • Coordination of ACPS Subject Matter Experts (SME) availability for meetings • Ongoing planning and logistics for meetings with key stakeholders • Update project microsite with relevant information 	<p>Updated Strategic Communications & Public Outreach Calendar</p> <p>DRAFT ACPS School Board Content and Presentation Materials</p> <p>Scheduled Internal and External Stakeholders Meetings & Events</p> <p>Project Microsite Updates</p>
<p>MONTH 1</p> <p>EDUCATIONAL PROGRAM DESIGN</p>	<ul style="list-style-type: none"> • Research can begin and conclude concerning best practices within the US for career programs in the 21st Century. This information shared with both Design Team and Industry Advisory Boards and ACPS leadership • Using both EDT and IAB knowledge, refine how best to deliver high quality, future scalable programming within the new Connected High School using IAB direct support: curriculum, internships, site visits, PLTW experiential learning opportunities, direct school to work linkages • Look for opportunities to leverage all partnerships to help achieve these goals. Programs may already be in place throughout the community which can be attached to the new Connected High School Network • Bi-Weekly EDT meetings • Monthly meetings with 2-3 IABs to receive information, provide feedback on research and resources as well as build relationships 	<p>Career Programs Best Practices Summary Report</p> <p>EDT & IABs Partnership Program Delivery Goals and Tactics</p> <p>EDT & IAB Meetings</p>

TASK 4	SERVICES	DELIVERABLES
<p>MONTH 2</p> <p>COMMS & OUTREACH</p>	<ul style="list-style-type: none"> • Ongoing strategic planning and implementation of outreach to support ACPS • Ongoing updates to project microsite with relevant information • Continuous coordination of ACPS Subject Matter Experts (SME) availability for meetings • Ongoing planning and logistics for meeting with key stakeholders 	<p>Strategic Planning</p> <p>Project Microsite Updates</p> <p>Updated Meetings & Events Schedule</p>
<p>MONTH 2</p> <p>EDUCATIONAL PROGRAM DESIGN</p>	<ul style="list-style-type: none"> • Bi-Weekly EDT Meetings • Monthly meetings with 2-3 IABs to receive information, provide feedback on research and resources as well as build relationships • Consolidate and direct all above mentioned information to ACPS leadership for guidance in terms of facility needs, budgetary needs and as part of the overall plan. • Ongoing research including resources, experience and guidance EDT and IAB members • Outreach to build and enhance relationships that support development of the college and career, future-ready, strategic programming for a Connected High School Network 	<p>EDT & IABs Meetings</p> <p>EDT & ACPS Leadership Reports and Meetings</p> <p>Connected High School Network Plan Outline</p>
<p>MONTH 3</p> <p>COMMS & OUTREACH</p>	<ul style="list-style-type: none"> • Ongoing strategic planning and implementation of outreach to support ACPS • Continuous coordination of ACPS Subject Matter Experts (SME) availability for meetings • Ongoing planning and logistics for meeting with key stakeholders • Update project microsite with relevant information • Formal Development Planning Process public comment review and analysis 	<p>Strategic Community Outreach Plan Updates</p> <p>Meetings & Events Schedule</p> <p>Project Microsite Updates</p>
<p>MONTH 3</p> <p>EDUCATIONAL PROGRAM DESIGN</p>	<ul style="list-style-type: none"> • Bi-Weekly EDT Meetings • Monthly meetings with 2-3 IABs to receive information, provide feedback on research and resources as well as build relationships 	<p>EDT & IABs Meetings</p> <p>INITIAL DRAFT Connected High School Network Plan</p>

TASK 4	SERVICES	DELIVERABLES
<p>MONTH 4</p> <p>COMMS & OUTREACH</p>	<ul style="list-style-type: none"> • Ongoing strategic planning and implementation of outreach to support ACPS • Continuous coordination of ACPS Subject Matter Experts (SME) availability for meetings • Ongoing planning and logistics for meetings with key stakeholders • Update project microsite with relevant information • Document Formal Development Planning Process public comment review and analysis 	<p>Strategic Community Outreach Plan Updates</p> <p>Meetings & Events Schedule</p> <p>Project Microsite Updates</p>
<p>MONTH 4</p> <p>EDUCATIONAL PROGRAM DESIGN</p>	<ul style="list-style-type: none"> • Bi-Weekly EDT Meetings • Monthly meetings with 2-3 IABs to receive information, provide feedback on research and resources as well as build relationships • Final recommendations from Design Team and IAB to the ACS leadership concerning re-alignment or new career focus areas, menu of supports from business community, higher Educational and community-based organizations, draft plan for implementation 	<p>EDT & IABs Meetings</p> <p>Final Design Team and IAB Career Focus Recommendations Report</p> <p>DRAFT Connected High School Network Implementation Plan</p>

TASK 5	SERVICES	DELIVERABLES
TRANSLATE Months 1-3	<ul style="list-style-type: none"> • Create an internal and external communications protocol working in close concert with ACPS Office of Communications and Public Affairs • Support social and traditional media relations • Participate in and/or coordinate meetings/briefings • Conduct periodic citywide and neighborhood outreach • Assist in the coordination of periodic briefings and presentations <ul style="list-style-type: none"> ○ Alexandria School Board ○ Alexandria Planning & Zoning ○ Planning Commission Public Hearing ○ City Council Public Hearing 	Strategic Community Outreach Plan Updates Meetings & Events Schedule Project Microsite Updates Communications Protocol Updates
	<ul style="list-style-type: none"> • Develop public information content and collateral materials and distribution schedule for stakeholder updates 	Updated Collateral Material
	<ul style="list-style-type: none"> • Refine the career and academic pathways so as to be able to map out these programs over the next 5-10 years • Prepare community outreach conversations using in part members of the EDT and IABs as spokespeople for ACPS (at Board meeting and with Public) • Consider expanding the EDT to include more: parents, students, teachers • After reasonable community conversation with targeted stakeholders concerning the new Connected High School, set up working groups to “re-design” aspects of the curriculum that are being enhanced, developed new, any special partnerships to accelerate implementation (such as create National Academy Foundation academies to fast track some new programming) • Align Working Group with: STEM-technology, Health Sciences, Finance and Business. Working groups, which would align with the IAB’s, would meet with Industry Advisory Boards to ensure any new or re-aligned programming is future ready and compatible with existing partnership • Ongoing monitoring and reporting of web, listservs, neighborhood blogs, social media and Yahoo groups activity 	Educational Design Program Team Coordination and Outreach Tactics Updates Media Monitoring



Base Services/Tasks/Deliverables		Staff Title						TOTAL	
			PIC	Educational Program Design Advisor (PT)	Educational Program Design Coordinator (FT)	Communications and Public Outreach Project Manager (FT)	Public Outreach Coordinator (PT)	Monthly Hours	Fee Sum
		Billing Rate	\$166.00	\$160.00	\$86.00	\$156.00	\$80.00		
TASK 3	March 15-April 30								
Month 1	Comms and Outreach								
	Subtotal Hours Est.		36	0	0	0	40	76	
	Subtotal Comms and Outreach Professional Services Fee Est.		\$5,976.00	\$0.00	\$0.00	\$0.00	\$3,200.00		\$9,176.00
	Education Program Design								
	Subtotal Hours Est.		0	120	0	0	0	120	
	Subtotal Education Program Design Professional Services Fee Est.		\$0.00	\$19,200.00	\$0.00	\$0.00	\$0.00		\$19,200.00
Month 2	May								
	Comms and Outreach								
	Subtotal Hours Est.		20	0	0	160	40	220	
	Subtotal Comms and Outreach Professional Services Fee Est.		\$3,320.00	\$0.00	\$0.00	\$24,960.00	\$3,200.00		\$31,480.00
	Education Program Design								
	Subtotal Hours Est.		0	40	160	0	0	200	
	Subtotal Education Program Design Professional Services Fee Est.		\$0.00	\$6,400.00	\$13,760.00	\$0.00	\$0.00		\$20,160.00
Task 3 (March-May) Subtotal Fee Est.			\$9,296.00	\$25,600.00	\$13,760.00	\$24,960.00	\$6,400.00		\$80,016.00
Task 4	June								
Month 1	Comms and Outreach								
	Subtotal Hours Est.		28	0	0	160	60	248	
	Subtotal Comms and Outreach Professional Services Fee Est.		\$4,648.00	\$0.00	\$0.00	\$24,960.00	\$4,800.00		\$34,408.00
	Education Program Design								
	Subtotal Hours Est.		0	60	160	0	0	220	
	Subtotal Education Program Design Professional Services Fee Est.		\$0.00	\$9,600.00	\$13,760.00	\$0.00	\$0.00		\$23,360.00
Task 4 (June) Subtotal Fee Est.			\$4,648.00	\$9,600.00	\$13,760.00	\$24,960.00	\$4,800.00		\$57,768.00
Task 4	July								
Month 2	Comms and Outreach								
	Subtotal Hours Est.		12	0	0	160	40	212	
	Subtotal Comms and Outreach Professional Services Fee Est.		\$1,992.00	\$0.00	\$0.00	\$24,960.00	\$3,200.00		\$30,152.00
	Education Program Design								
	Subtotal Hours Est.		0	60	160	0	0	220	
	Subtotal Education Program Design Professional Services Fee Est.		\$0.00	\$9,600.00	\$13,760.00	\$0.00	\$0.00		\$23,360.00
Task 4 (July) Subtotal Fee Est.			\$1,992.00	\$9,600.00	\$13,760.00	\$24,960.00	\$3,200.00		\$53,512.00
Task 4	August								
Month 3	Comms and Outreach								
	Subtotal Hours Est.		28	0	0	160	40	228	
	Subtotal Comms and Outreach Professional Services Fee Est.		\$4,648.00	\$0.00	\$0.00	\$24,960.00	\$3,200.00		\$32,808.00
	Education Program Design								
	Subtotal Hours Est.		0	60	160	0	0	220	
	Subtotal Education Program Design Professional Services Fee Est.		\$0.00	\$9,600.00	\$13,760.00	\$0.00	\$0.00		\$23,360.00
Task 4 (August) Subtotal Fee Est.			\$4,648.00	\$9,600.00	\$13,760.00	\$24,960.00	\$3,200.00		\$56,168.00
Task 4	September								
Month 4	Comms and Outreach								
	Subtotal Hours Est.		16	0	0	160	40	216	
	Subtotal Comms and Outreach Professional Services Fee Est.		\$2,656.00	\$0.00	\$0.00	\$24,960.00	\$3,200.00		\$30,816.00
	Education Program Design								
	Subtotal Hours Est.		0	60	160	0	0	220	
	Subtotal Education Program Design Professional Services Fee Est.		\$0.00	\$9,600.00	\$13,760.00	\$0.00	\$0.00		\$23,360.00

		Task 4 (September) Subtotal Fee Est.	\$2,656.00	\$9,600.00	\$13,760.00	\$24,960.00	\$3,200.00		\$54,176.00
Task 5 Month 1-3	<i>October through December</i>								
	Comms and Outreach								
		Subtotal Hours Est.	120	0	0	480	120	720	
		Subtotal Comms and Outreach Professional Services Fee Est.	\$19,920.00	\$0.00	\$0.00	\$74,880.00	\$9,600.00		\$104,400.00
	Education Program Design								
		Subtotal Hours Est.	0	180	480	0	0	660	
		Subtotal Education Program Design Professional Services Fee Est.	\$0.00	\$28,800.00	\$41,280.00	\$0.00	\$0.00		\$70,080.00
		Task 5 (October through December) Subtotal Fee Est.	\$19,920.00	\$28,800.00	\$41,280.00	\$74,880.00	\$9,600.00		\$174,480.00
GRAND TOTAL PROJECT HOURS Est.			260	580	1,280	1,280	380	3,780	
GRAND TOTAL PROFESSIONAL SERVICES FEE EST.			\$ 43,160.00	\$ 92,800.00	\$110,080.00	\$ 199,680.00	\$ 30,400.00		\$ 476,120.00