

**BOARD MEMO**

Date: March 16, 2023  
For ACTION  \_\_\_  
For INFORMATION  \_\_\_  
Board Agenda: Yes  \_\_\_  
No  \_\_\_

**FROM:** Rene Paschal, Acting Director of Human Resources  
**THROUGH:** Melanie Kay-Wyatt, Ed.D., Interim Superintendent of Schools  
**TO:** The Honorable Meagan L. Alderton, Chair, and  
Members of the Alexandria City School Board  
**TOPIC:** Recommended Revisions to the SY 2023-24 Academic Calendars

**ACPS 2025 STRATEGIC PLAN GOAL:**

Goal 2: Instructional Excellence

**SY 2022-2023 FOCUS AREA:**

Strategic Plan Implementation

**FY 2023 BUDGET PRIORITY:**

Systemic Alignment

**SUMMARY:**

The SY 2023-24 Academic Calendars were approved by the ACPS School Board on December 16, 2021. Revisions necessary to correct two student attendance days were presented to the Board on March 2, 2023. Based on the feedback from the Calendar Committee, there have been some revisions to the March 2, 2023 recommended calendar.

**BACKGROUND:**

The 2023-24 Academic Calendar was approved by the ACPS School Board on December 16, 2021. Revisions necessary to correct two student attendance were presented to the Board on March 2, 2023. The Calendar Committee reviewed the recommended changes and have further refined the recommendation.

Calendar Committee recommended the following revisions from the March 2, 2023 Board presentation:

- Maintain parent-teacher conference framework as originally approved on Dec. 16, 2021. This conference schedule provides more time for conferences in the fall when meeting with families is most critical. Fall conferences take place over two non-instructional days. Winter conferences will occur on two early release student days.

## BOARD MEMO

- Move the traditional calendar fall elementary full conference day from Thursday, November 2 to Monday, November 6. This prevents an isolated school day, where the students report to school for one day bracketed by non-attendance days.
- Align traditional calendar elementary, middle and high school winter conferences and place on Thursday and Friday, February 15 and 16, to pair with the February 19 Presidents' Day holiday
- August 16 becomes a division-wide professional learning day at Samuel Tucker Elementary School in order to align with division-wide professional development no longer scheduled on August 18
- August 18 becomes a student day at Samuel Tucker

The remainder of the proposed revisions presented on March 2, 2023. remain intact.

- August 31 and October 12 become student attendance days
- The last day of school for students becomes Wednesday, June 12, 2024
- August 18 becomes a school-based professional development day
- August 17 becomes a division-wide professional development day
- July 25 is confirmed as the first day of school at Samuel Tucker

### Summary

- All previously proposed revisions presented on March 2 remain intact with the exception of the proposal to adjust parent teacher conferences
- August 31 and October 12 become student attendance days
- The last day of school for students becomes Wednesday, June 12, 2024
- August 18 becomes a school-based professional development day
- August 17 becomes a division-wide professional development day
- July 25 is confirmed as the first day of school at Samuel Tucker
- Maintain parent-teacher conference framework as originally approved by the School Board on December 16, 2021
- Move the traditional calendar's fall elementary full conference day to Monday, November 6
- Place all traditional calendar elementary, middle and high school winter conferences on Thursday and Friday, February 15 and 16

### RECOMMENDATION:

The Interim Superintendent recommends that the School Board review and approve the recommended revisions to the 2023-24 academic calendars.

### IMPACT:

By approving calendar revisions stakeholders will be made aware of changes to next year's academic calendar.

### REFERENCES:

[March 2, 2023—Proposed Revisions to SY 2023-2024 Academic Calendars](#)  
[December 16, 2021—SY 2023-2024 Academic Calendar Approval](#)

## BOARD MEMO

### ATTACHMENTS:

1. December 16, 2021 Approved FY 2023-24 Academic Calendars
2. Recommended 2023-24 Traditional Academic Calendar
3. Recommended 2023-24 Modified Academic Calendar for Samuel Tucker

### CONTACT:

Rene Paschal, [rene.paschal@acps.k12.va.us](mailto:rene.paschal@acps.k12.va.us)