

**BOARD MEMO**

Date: March 24, 2022

For ACTION

For INFORMATION

Board Agenda: Yes

No

**FROM:** Gregory C. Hutchings, Jr., Ed.D, Superintendent of Schools

**TO:** The Honorable Meagan L. Alderton, Chair, and Members of the Alexandria City School Board

**TOPIC:** Superintendent Contract Provision: Other Work Activities – Addendum

**ACPS 2025 STRATEGIC PLAN GOAL:**

Goal 5: Family and Community Engagement

**SY 2021-2022 FOCUS AREA:**

N/A

**FY 2022 BUDGET PRIORITY:**

N/A

**SUMMARY:**

As a follow-up to an earlier memo by the Division Superintendent to the School Board concerning notice of certain outside activities, and the Board’s approval of those activities, the Division Superintendent is writing briefly to update that information. In addition to previously listed institutions in the September 9, 2021 memo, the Superintendent will serve on the National Children's Museum Board. The National Children's Museum Board will meet quarterly and is a collaborative of thought leaders committed to inspire children to care about and change the world.

**BACKGROUND:**

As stipulated in the Superintendent’s current employment contract, *Section VIII Other Work Activities*: “The Board may approve activities of the Division Superintendent to include consultative works, speaking engagements, writing, lecturing, teaching, or other professional activities for compensation provided that such activities do not cause a conflict of interest and that they are undertaken during annual or personal leave, or at other times which, in the opinion of the Board, do not reduce the availability of the Division Superintendent for fulfilling his full-time responsibilities here under. Pursuant to section 22.1-66 of the Code of Virginia, the office of the Superintendent shall be deemed vacant upon the Superintendent engaging in any other business or employment without such prior approval by the Board.”

**RECOMMENDATION:**

The Superintendent recommends that the School Board approve the activity reference in this memo.

**IMPACT:**

Allows the Superintendent to build professional capacity, contribute his areas of expertise to the education profession, and raise the visibility of Alexandria City Public Schools, without adversely impacting the Superintendent's availability for fulfilling his full-time responsibilities to ACPS

**ATTACHMENTS:**

Superintendent Employment Agreement

**REFERENCES:**

[September 9, 2021—Superintendent Contract Provision: Other Work Activities](#)

**CONTACT:**

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