

BOARD MEMO

Date: June 16, 2022

For ACTION

For INFORMATION

Board Agenda: Yes

No

FROM: Mr. Kurt Huffman, Executive Director of Community Partnerships and Engagement
Ms. Julia Burgos, Chief of School and Community Relations

THROUGH: Dr. Gregory C. Hutchings, Jr., Superintendent of Schools

TO: The Honorable Meagan L. Alderton, Chair, and Members of the Alexandria City School Board

TOPIC: Recommendation for Approval of Community Donation

SUMMARY:

In May 2022, Alexandria City Public Schools received a financial donation of \$20,000 from Mr. Hubert Hoffman, III, Chairman and CEO of the Hoffman Town Center and Hoffman Company, to support Cora Kelly School For Math, Science and Technology and Francis C. Hammond Middle School. This donation will provide both schools with funding to support various needs as identified by building leadership.

In accordance with ACPS Policy KH and Regulation KH-R, any donation over \$2,500 requires School Board approval. The donation must meet the established standards of acceptance requirements. Those standards and the appropriate responses are detailed below:

ACPS Donation Standards Of Acceptance

- 1. Have a purpose consistent with the goals of ACPS;**
The donation will be allocated to needs identified by each building leadership in alignment with the ACPS 2025 Strategic Plan: Equity for All and individual school improvement plans. Specifically at Francis C. Hammond, the donation will be used for social, emotional and academic learning (SEAL) support for students and staff and Family and Community Engagement. At Cora Kelly School for Math, Science, and Technology, the donation will be allocated to support social, emotional and academic learning (SEAL) for students and staff.
- 2. Impose no undesirable, unacceptable, or hidden costs in terms of resources to ACPS;**
The donation has no identified undesirable, unacceptable or hidden costs.

BOARD MEMO

- 3. Place no unacceptable conditions or restrictions on the school division or its educational or extracurricular programs;**

This donation will place no unacceptable conditions or restrictions on the school division or its educational or extracurricular programs.

- 4. Not assume that the School Board will accept responsibility for continuing the benefit of or program supported by the donation if or when the funds are exhausted;**

Cora Kelly and Francis C. Hammond are committed to allocating this donation and any future donations/support in the future through events, aligned grants and donations, to identified needs for their students and educational community. The Office of Community Partnerships and Engagement will continue to assist both school leadership teams to identify and pursue additional community funding opportunities.

- 5. Meet any applicable federal, state, and/or local laws and regulations, Board policies, regulations or guidelines associated with its construction or use; and meet any applicable safety standards.**

This donation meets all local laws, regulations, Board policies, regulations and guidelines.

RECOMMENDATION:

Cora Kelly School for Math, Science and Technology Elementary School and Francis C. Hammond Middle School are planning to officially allocate this donation for identified needs after the official approval from the ACPS School Board. The Superintendent of Alexandria City Public Schools recommends the School Board approve the donation as it meets all standards of acceptance requirements.

ATTACHMENTS:

1. Policy KH
2. Regulation KH-R

CONTACT:

Kurt Huffman, M.Ed, kurt.huffman@acps.k12.va.us