

BOARD BRIEF

Date: April 26, 2019

For ACTION _____

For INFORMATION X

Board Agenda Yes _____

No X

FROM: Betty E. Hobbs, Ed.D., Acting Chief Human Resources Officer

THROUGH: Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

TO: The Honorable Cindy Anderson, Chair, and
Members of the Alexandria City School Board

TOPIC: Vacancy Update - Support for Custodial Staff

BACKGROUND

The Department of Human Resources staff met individually with custodians who have less than 20 years of service and custodians who serve as casual employees on March 8, 11, 12, 13 and 14, 2019. The staff also sponsored a Custodial Opportunity Fair on March 15, 2019. During both of these events, ACPS staff was available to provide information on positions that may be of interest to the custodians. These positions included:

• ACPS Bus Driver	• ACPS School Nutrition Associate (SNA) I
• ACPS Bus Monitor	• ACPS School Security Staff
• ACPS Paraprofessional	• City Of Alexandria (COA) Custodian

SUMMARY

Between January 10 and April 24, 2019, the opportunities listed below were posted publicly. The process to follow when applying for these vacancies was reviewed with custodians during the individual meetings. As of April 24, 2019, two (2) of the potentially affected employees have completed an ACPS employment application. One applied for the bus driver vacancy and the other applied for School Nutrition and Technology Services vacancies.

• ACPS Bus Driver	4 vacant positions (one currently advertised)
• ACPS Bus Monitor	3 vacant positions (one casual position currently advertised)
• ACPS Paraprofessional	10 vacant positions (4 currently advertised)
• ACPS School Nutrition Associate (SNA) I	0 vacant positions (SNA Substitute vacancy currently advertised)
• ACPS School Security Staff	2 vacant positions (none currently advertised)
• City of Alexandria (COA) Custodian	No current vacancies listed on the COA website

Seven (7) of the 30 affected custodians attended the Custodial Opportunity Fair. We were hopeful that there would be higher numbers of custodians who applied for vacancies and attended the Custodial Opportunity Fair.

RECOMMENDATION: The Superintendent recommends School Board review.

CONTACT: Betty E. Hobbs, Acting Chief Human Resources Officer at (703) 619-8167.