## LICENSED STAFF ASSIGNMENTS AND TRANSFERS 1 2 3 **Assignment** 4 5 The Superintendent assigns employees to positions consistent with their qualifications and the 6 needs of the school division. 7 8 Administrators and supervisors other than principals, assistant principals and teachers 9 Assignment of administrative positions shall be based upon leadership skills, scholarship, 10 character, special abilities or skills, and competence. 11 12 Principals, assistant principals and teachers 13 14 The superintendent is authorized to assign to their respective positions in the school 15 wherein they have been placed by the School Board all teachers, principals and assistant 16 principals. 17 18 19 Reassignments/Transfers 20 The Superintendent may reassign any teacher, principal or assistant principal for that school year 21 22 to any school within the Division, provided no change or reassignment during a school year shall affect the salary of such teacher, principal, or assistant principal for that school year. Teachers may 23 request a change of assignment within the areas of their certification. The Superintendent is 24 responsible for developing procedures for the handling of voluntary teacher transfer requests. 25 26 27 **Definitions** 28 Supervisor - For the purposes of this policy, a person who holds an instructional supervisory 29 position as specified in the regulations of the Virginia Board of Education and who is required to 30 hold a license as prescribed by the Virginia Board of Education. 31 32 33 November 17, 1998 Adopted: 34 Amended: June 5, 2003 35 36 Amended: December 20, 2012 Amended: June 23, 2016 37 38 39 Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-294, 22.1-297 40 41 42 Cross Ref: **GCCB Employment of Family Members** GCI-R Licensed Staff Assignments and Transfers Regulations 43

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Assignment

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Cross Ref: 43

GCI-R

## LICENSED STAFF ASSIGNMENTS AND TRANSFERS

Commented [1]: With the adjustments this is word for word the VSBA model policy.

The Superintendent assigns employees to positions consistent with their qualifications and the needs of the school division.

• Administrators and supervisors other than principals, assistant principals and teachers

Assignment of administrative positions shall be based upon leadership skills, scholarship, character, special abilities or skills, and competence.

• Principals, assistant principals and teachers

November 17, 1998

December 20, 2012

June 5, 2003

June 23, 2016

The superintendent is authorized to assign to their respective positions in the school wherein they have been placed by the School Board all teachers, principals and assistant principals.

## Reassignments/Transfers

The Superintendent may reassign any teacher, principal or assistant principal for that school year to any school within the Division, provided no change or reassignment during a school year shall affect the salary of such teacher, principal, or assistant principal for that school year. Teachers may request a change of assignment within the areas of their certification. The Superintendent is responsible for shall-developing procedures for the handling of voluntary teacher transfer requests.

## **Definitions**

Adopted:

Amended:

Amended:

Amended:

Legal Refs.:

Supervisor - For the purposes of this policy, a person who holds an instructional supervisory position as specified in the regulations of the Virginia Board of Education and who is required to hold a license as prescribed by the Virginia Board of Education.

Code of Virginia, 1950, as amended, §§ 22.1-294, 22.1-297

**GCCB Employment of Family Members** Licensed Staff Assignments and Transfers

Regulations

Commented [2]: This is licensed staff, but is there a policy for support staff as well?