



# Change Order

**Please mail all invoices to:**

Alexandria City Public Schools  
 Attention: The Budget Office  
 1340 Braddock Place, 6th Floor  
 Alexandria, Virginia 22314

Date: 04/12/19

P.O. #: CP-18-SW-41862689-4-P180121-31

Change order #: 1

NOTE: P.O. # MUST APPEAR ON ALL INVOICES

Prior Amount: \$ 380,279.15

New Amount: \$ 469,226.99

Change Amount: \$ 88,947.84

Cancel PO:

Requires School Board Approval Yes

Vendor #: 37119

Vendor: F.H. Paschen, S.N.Neilson & Ass.  
 5515 N East River Rd  
 Chicago, IL 60631  
 Phone: (773) 444 - 3474

Account #: 41862774-4-P190121

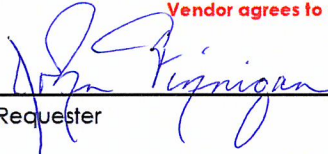
Work Location: Alexandria City Public Schools  
 James K. Polk  
 5000 Polk Avenue  
 Alexandria, VA 22304  
 Phone: 703-619-8294


Requester	Quote, Bid # or RFP #	Expiration Date	Category/Source
Azjargal Bartlett	2017013	3/18/2019	Capacity-Swing/Flexible Capacity Space

Fiscal Year	Item #	Description/ Reason for change	Units	Unit Price	Line Total
<b>Original P.O. Amount:</b>					\$ 380,279.15
<b>Prior Change Order Amount(s) to Date:</b>					\$ -
<b>Current Change Order Request:</b>					-
FY 18	1	Additional Fees for General Contracting Services for Relocatables at James K. Polk	1.00	\$ 88,000.00	\$ 88,947.84
					-
					-
		Anticipated CO Approval: 04.25.19 (with SB Approval)			-
					-
					-
				<b>Change Amount:</b>	\$ 88,947.84
				<b>New Amount:</b>	\$ 469,226.99

**Justification:** This CO is for additional labor to expedite trailer installations in time for school opening year of FY2017 - FY2018 and partial demo, reconstruction of decks and stairs per architect to satisfy code requirements at T.C.Williams High School.

Vendor agrees to abide by the terms of the contract and related addenda entered into between the parties.

  
 Requester \_\_\_\_\_ Date 4/12/19

  
 Authorized by, Director of Facilities \_\_\_\_\_ Date 4/12/19

Asst. Dir. of Budget & Fiscal Compliance \_\_\_\_\_ Date

Procurement Office Review \_\_\_\_\_ Date

**F. H. Paschen, S. N. Nielsen & Assoc**

**PROPOSED CONTRACT  
MODIFICATION  
No. 00001**

7700 Leesburg Pike, Ste 244  
Falls Church, VA 22043

**TITLE:** PCO 001 - Polk Additional Scope  
**PROJECT:** James K Polk & TC Williams HS Reloc  
**TO:** Attn: John Finnigan  
  
Alexandria City Public Schools

**DATE:** 01/16/2018  
**JOB:** 1719006  
  
**STARTED:** 01/16/2018  
**COMPLETED:**  
**REQUIRED:**

**REMARKS:**

Additional work required to complete the relocatable installation at Polk Elementary:

1. Additional site work required to move structures back 10'
2. Provide supplemental labor to the owner trailer contractor
3. Assist the owner trailer contractor with installation
4. Extend sanitary sewer line
5. Provide interior finishes
6. Modify wood ramps

**Total:**

\$88,947.84

**Reported By:** F. H. Paschen, S. N. Nielsen & Assoc

**Date:** 01/16/2018

**Signed:**



William Rocha



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Alexandria City Public Schools  
 Attention: The Budget Office  
 1340 Braddock Place, 6th Floor  
 Alexandria, Virginia 22314

Date: 04/04/19

P.O. #: CP-18-SW-41862689-4-P180121-32

Change order #: 1

NOTE: P.O. # MUST APPEAR ON ALL INVOICES

Prior Amount: \$ 369,720.85

New Amount: \$ 386,128.88

Change Amount: \$ 16,408.03

Cancel PO:

Vendor #: 37119

Account #: 41862774-4-P190121

Vendor: F.H. Paschen, S.N.Neilson & Ass.  
 5515 N East River Rd  
 Chicago, IL 60631  
 Phone: (773) 444 - 3474

Work Location: Alexandria City Public Schools  
 T.C. Williams  
 3330 King Street  
 Alexandria, VA 22302  
 Phone: 703-619-8294

Requester	Quote, Bid # or RFP #	Expiration Date	Category/Source
Azjargal Bartlett	2017013	3/18/2019	Capacity-Swing/Flexible Capacity Space

Fiscal Year	Item #	Description/ Reason for change	Units	Unit Price	Line Total
<b>Original P.O. Amount:</b>					\$ 369,720.85
<b>Prior Change Order Amount(s) to Date:</b>					\$ -
<b>Current Change Order Request:</b>					-
FY 18	1	Additional Fees for General Contracting Services for Relocatables at T.C.Williams HS	1.00	\$ 16,408.03	\$ 16,408.03
					-
					-
		Anticipated CO Approval: 04.25.19 (with SB Approval)			-
					-
					-
					-
					-
				<b>Change Amount:</b>	\$ 16,408.03
				<b>New Amount:</b>	\$ 386,128.88

**Justification:** This CO is for additional labor to expedite trailer installations in time for school opening year of FY2017 - FY2018 and partial demo, reconstruction of decks and stairs per architect to satisfy code requirements at T.C.Williams High School.

*8/15*  
*9/11/19*  
*APC*  
*4/11/19*

Vendor agrees to abide by the terms of the contract and related addenda entered into between the parties.

*[Signature]* 4/11/19  
 Requester Date

*[Signature]* 4/11/19  
 Authorized by, Director of Facilities Date

Asst. Dir. of Budget & Fiscal Compliance Date

Procurement Office Review Date

**TC Williams High School  
Change Order Request**

Contact: Bill Rocha  
 Phone: (850) 375-0672  
 Email: [wrocha@fhpaschen.com](mailto:wrocha@fhpaschen.com)  
 Date: 11/9/2018

**Total Cost \$ 16,408.03**

**Construction Costs**

1	Provide supplemental labor for the trailer contractor	\$	3,164.80
2	Partial demo and reconstruction of decks, ramps, and stairs per architect to satisfy code	\$	9,379.92
3	Provide final clean of trailer	\$	909.17

**Subtotal Construction Costs \$ 13,453.89**

3	Overhead	\$	2,018.08
4	Subtotal	\$	15,471.97
5	Profit	\$	773.60

**Subtotal Additional Construction Cost + Fees \$ 16,245.57**

6	GL & Builders Risk Insurance	\$	162.46
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**Subtotal Construction Cost + Fees + Insurance \$ 16,408.03**

7	Payment and Performance Bond		N/A
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**LUMP SUM \$ 16,408.03**