

Date: June 6, 2019

For ACTION:  X   
For INFORMATION:    
Board Agenda: Yes  X   
No

**FROM:** Anita J. Cordova, Acting Director of Educational Facilities

**THROUGH:** Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools  
Mignon R. Anthony, Chief Operating Officer  
Dominic B. Turner, Director of Chief Financial Officer

**TO:** The Honorable Cindy M. Anderson, Chair, and Members of the Alexandria City School Board

**TOPIC:** **Budget Transfers from the Francis Hammond Exterior Insulation Finishing System (EIFS) Project and Matthew Maury Roof Project Accounts to Support the Jefferson-Houston HVAC Project**

**BACKGROUND:** Alexandria City Public Schools (ACPS) obtained a licensed professional mechanical engineering firm, CMTA, who evaluated the current operating performance on the building's heating, ventilation and air condition systems at the Jefferson Houston Elementary-Middle School (JH). The effort yielded a comprehensive performance and forensic assessment of the existing piping, Energy Recovery and Air-Cooled VRF systems.

The existing system was installed, tested, and commissioned in the months preceding Substantial Completion August 2014. Over the last few years, JH has experienced increasing HVAC problems including compressor failures and significant deprivation of the space environment. This has impacted the ability for ACPS to effectively deliver its educational mission and to provide a consistent, healthy, and safe environment for its students, staff, and community at JH.

CMTA identified several recommendations to repair the ongoing issues. Consequently, ACPS initiated an invitation to bid (ITB) to perform the necessary repairs over multiple phases. The procurement action is currently under consideration with the Board. The funding for Phase 1 of these repairs was identified in the 2020 CIP Budget. However, the timing of the award is critical in order to complete the work over the 2019 summer break. In addition, additional funds are required to support engineering construction administration and commissioning of the work.

**SUMMARY:** Two funding transfers are requested in order to begin the repair efforts immediately upon the end of the school year. The transfer request from the Francis Hammond Exterior Insulation Finishing System (EIFS) Project account totals \$885,875.00 and the transfer from the Matthew Maury Roof Project account totals \$1,000,000.00. These transfers do not impact any current work on the two projects and replacement of funds to those accounts for planned work will be aligned with the FY2020 and FY2021 CIP budget allocations.

**RECOMMENDATION:** The Superintendent recommends that the School Board approve this budget transfer request totaling \$1,885,875.00 from the Francis Hammond Exterior Insulation Finishing System (EIFS) Project and Matthew Maury Roof Project accounts for the Jefferson Houston HVAC repairs.

**CONTACT PERSON:** Anita J. Cordova, (703) 619-8069

**ATTACHMENTS:**

1. Attachment #1 - CIP Adjustment Analysis

**Attachment 1: CIP Adjustment Analysis**

<b>Budget Transfer- Jefferson Houston Infrastructure Repair Project</b>						
<b>From Account</b>						
<b>ORG</b>	<b>OBJECT</b>	<b>PROJECT</b>	<b>TITLE</b>	<b>Amount Transferring</b>	<b>ACPS Account #</b>	
41861558	52121	20132	FH-Building Infrastructure Repair (EFIS Repair)	\$ 885,875.00	41861558-7-P190093	
41861543	52121	20140	MM-Replacement Roof	\$ 1,000,000.00	41861543-7-P190054	
<b>To Account</b>						
41861541	52121	20141	JH-New School PreK-8 Facility	\$ 1,885,875.00	41861541-4-P130097	