

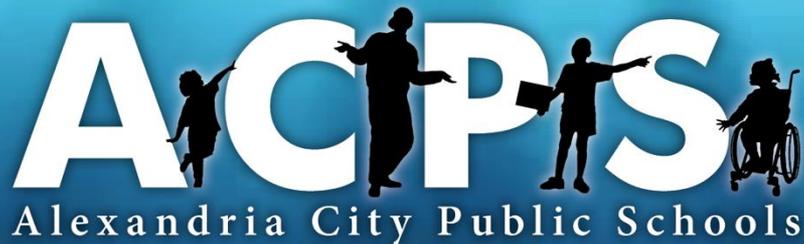
# 2018-2019 Elementary Redistricting Transition Plan



Dr. Lisa Piehota, Executive Director for Elementary Instruction

School Board Meeting

April 6, 2017



*Every Student Succeeds*



# Essential Questions

- How does the **transition plan** support our ACPS 2020 Strategic Plan and the Characteristics of High-Performing School Divisions?
- How are we **supporting families and students** during the redistricting transition?
- What are the **options for early transition** during the **2017-18 school year** through redistricting transfers?

# ACPS 2020 Strategic Plan

- **Goal 1 – Academic Excellence and Educational Equity:** Every student will be academically successful and prepared for life, work, and college.
- **Goal 2 – Family and Community Engagement:** ACPS will partner with families and the community in the education of Alexandria’s youth.
- **Goal 3 – An Exemplary Staff:** ACPS will recruit, develop, support, and retain a staff that meets the needs of every student.
- **Goal 4– Facilities and the Learning Environment:** ACPS will provide optimal and equitable learning environments.
- **Goal 5 – Health and Wellness:** ACPS will promote efforts to enable students to be healthy and ready to learn.
- **Goal 6 – Effective and Efficient Operations:** ACPS will be efficient, effective, and transparent in its business operations.



# **Vision: Alexandria City Public Schools will be an excellent and high-performing school division characterized by:**

**Clear Focus:** Everyone knows what we are doing, how to do it and why

**Expectations for All Students:** Belief that every student can learn

**Strong Instructional Program:** Rising achievement of all students

**Effective School Leadership:** Nurture an instructional program and school culture

**Collaboration and Communication:** Strong teamwork among teachers, staff and parents

**Alignment with State:** Staff understands the role of state assessments

**Frequent Monitoring:** Different assessments identifying students who need help and assigning intervention

**Ongoing System of Staff Training:** Training staff in areas of most need

**Supportive Learning Environment:** The school has a safe, clean and intellectually stimulating learning environment

**High Levels of Family and Community Involvement:** A sense that all have a responsibility to educate students

# Key Dates



January 26, 2017

School Board Approves Redistricting Boundary Option



February 2017

Formation of Division-wide Planning Team



March 2017

Initial Communication and Transition Plan to Principals



April 2017

Initial Communication and Transition Plan to School Board



May 2017 - August 2018

Implementation of Transition Activities



# Division Transition Planning Members

Dr. Alvin Crawley , Superintendent of Schools

Dr. Julie Crawford, Chief of Student Services, Alternative Programs and Equity

Michael Herbstman, Chief Financial Officer

Dr. Elizabeth Hoover, Chief Technology Officer

Kurt Huffman, Director of Schools, Business and Community Partnerships

Helen Lloyd, Director of Communications

Joe Makolandra, Chief Human Resources Officer

Gerald Mann, Executive Director of Secondary Instruction

Dr. Terri Mozingo, Chief Academic Officer

Clinton Page, Chief Accountability Officer

Dr. Lisa Piehota, Executive Director of Elementary Instruction

David Rose, Director of Transportation

Clarence Stukes, Chief Operating Officer



# Key Factors in the Transition Planning

**Vision: Students and families will have a seamless transition to newly zoned school**

- **Form** a collaborative team of staff, parents, students, and community members to support our children.
- **Assure** the new school community that our students are resilient and will be fully supported during the transition with differentiated support based on the needs of the student.
- **Work** collaboratively to ensure that all students will succeed given high expectations, engaging curriculum, varied learning opportunities, and appropriate support.





# Key Factors in the Transition Planning

## Communication and Messaging

- **Provide** clear communication regarding who has to move, where and when.
- **Develop** a plan to ensure that schools are open and ready to welcome any student who is reassigned as part of this process.
- **Ensure** all households across Alexandria are informed of the changes whether or not they have students in Alexandria City Public Schools.



# Types of Messaging

- Letter to families being rezoned
- ACPS Express/Twitter/Facebook
- Open houses and school tours
- Presentations by principals to PTA
- Collaboration with FACE and parent liaisons to communicate changes to families in multiple languages
- Outreach to community groups
- Frequently Asked Questions document
- Superintendent's Chats
- Civic association outreach
- Link ACPS mail-out information to Alexandria City website



# Division-Level Transition Activities and Events

## January 2018

Boundary Maps posted on division website and in each building

Notifications sent to families indicating their children's designated school for September 2018

Principals receive lists of students transitioning into their school



## February 2018

Principals send personalized letters to families transitioning in to welcome them to their new school

SST provides informational sessions on "Helping Children handle Change" "Resiliency", and "Building New Relationships"

School based transition team consisting of representatives from all stakeholder schools established

New students assigned to peer buddies/pen pals to begin communicating through email/conventional mail



## March 2018

Kindergarten registration and orientation begins

Redistricted families invited to attend PTA meetings at new school April/May/June 2018

# Division-Level Transition Activities and Events Cont'd

April 2018

Welcome night held at each elementary school for families to share information and promote familiarity with their new schools

Welcome/orientation packets provided to new families

May 2018

Opportunities provided for students to visit their new schools in May and June 2018

June 2018

Class lists established to ensure that new students are placed with, when possible, students who are from their former school

July 2018

Schools will finalize plans for August activities

August 2018

Elementary school meet and greets/picnics/socials

Class placements and bus routes established and published

K-Prep

# Additional Transitional Activities For School-Based Teams

Establish transition teams at each building to include principal, teacher representative, school counselor, nurse and PTA representative.

Add new families to contact distribution list to be included in all future school and PTA/Home and School newsletters and correspondence.

Provide students and parents with information necessary to allow them to email or call new school with questions and/or concerns.

Consider placing students from sending schools together in same classroom to help with transition.

Develop quick tips for new parents on school procedures.

Distribute school directories to help establish connection between families.

Provide team building activities with staff and students.

Review staffing and instructional materials to ensure appropriate resources are in place.



# Redistricting Implementation Transfer Availability

- Approval for **redistricting transfers** to the newly zoned school for the SY 2017-18 will be based on **available capacity**.
- Transportation **will** be provided for students who meet the requirements per **School Board Policy EEA**.
- Forms will be **available on the website** under Enrollment.
- **Direct questions** to the Department of Student Services, Alternative Programs and Equity at 703-619-8034 or [student\\_services@acps.k12.va.us](mailto:student_services@acps.k12.va.us).

# Redistricting Implementation Transfer Dates

Enrollment Procedure (Superintendent projects enrollment for following school year (SY) by April 1)	Parent/Guardian Application Deadline by:	ACPS Lottery Held by:	ACPS Notification/Result to Parent/Guardian by:
Notification that Administrative Transfer will be Rescinded (for the following SY due to attendance/behavior violations)			May 1
Modified Calendar School (MCS) Program Lottery (if necessary)	June 1	June 15	July 1
Other Designated School Program Lotteries (if necessary)	June 15	July 1	August 1
MCS Kindergarten Lottery (Announced by June 1 if necessary)	N/A	June 15	July 1
TCS Kindergarten Lottery (Announced by June 15 if necessary)	N/A	July 1	July 15
Redistricting Implementation Transfer	<b>June 15</b>	<b>July 1</b>	<b>July 15</b>



# Questions and Discussion

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