

BOARD MEMO

Date: October 15, 2020

For ACTION

For INFORMATION

Board Agenda: Yes

No

FROM: John Finnigan, Acting Director of Educational Facilities

THROUGH: Dr. Alicia Hart, PMP, Acting Executive Director of Facilities and Operations
Dominic B. Turner, Chief Financial Officer
Stephen M. Wilkins, Ed.D., Chief of Staff
Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

TO: The Honorable Cindy Anderson, Chair, and
Members of the Alexandria City School Board

TOPIC: Capital Improvement Program (CIP) Quarterly Report, Q4

ACPS 2025 STRATEGIC PLAN GOAL:

Goal 1: Systemic Alignment

Goal 4: Strategic Resource Allocation

Goal 5: Family and Community Engagement

SY 2020-2021 FOCUS AREA:

Focus Area 3: Strategic Plan Implementation

FY 2021 BUDGET PRIORITY:

Facilities Audit Implementation

Improving Customer Relationship Services and Management

SUMMARY:

The Q4 Quarterly Report contains a summary of the Capital Improvement Program work that progressed during the fourth quarter of FY2020 (April 1, 2020-June 30, 2020). The majority of the work noted was in the phase of planning or procurement for projects that were initiated and/or completed during the past summer. There are also mentions of Q1 FY2021 (July 1, 2020-September 30, 2020) activities in order to provide additional context regarding status of projects. The formal update on Q1 FY2021 projects will be provided in the next Quarterly Report. Please note that the financial information provided in the Q4 report is solely for the period of April 1, 2020-June 30, 2020.

BACKGROUND:

The attached presentation gives an overview of the work that progressed from April 1, 2020-June 30, 2020 from the Capital Improvement Program budget funds.

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RECOMMENDATION:

The Superintendent recommends that the School Board review and accept the presentation on the Capital Improvement Program (CIP) Quarterly Report Q4.

IMPACT:

Advances the Facilities and Operations Department Improvement Plan

ATTACHMENTS:

1. Capital Improvement Program Quarterly Report Q4 Presentation
2. Capital Improvement Program FY2020 Quarterly Report (Q4)

REFERENCES:

N/A

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