

Alexandria City Public Schools
Special Education Advisory Committee Meetings
T.C. Williams High School
Principal's Conference Room
3330 King Street, Alexandria, VA 22302

Monday, November 13, 2017
7:00-9:00 pm

1. Call to order at 7:05pm
2. Introduction of members, guests, and visitors
3. Two principals joined- Secondary/ Elementary (committing to this on a regular basis)
 - a. Hammond-
 - i. Discussed city-wide Autism program.
 - ii. Tier 2/3 interventions for Math and Reading. Trying to be strategic in supports
 - iii. Monthly governance meeting to look at data
 - b. Charles Barret
 - i. Growing population at Barrett
 - c. Questions from public
 - i. Long-term subs
 1. Depends on how much you know in advance, but always try to create systems of support
 - ii. Canvas
 1. Developing new modules
 - iii. Best Practices
 1. Improving sharing. Specialist who go to multiple schools help
 2. Working towards giving teachers chances to visit people at other schools
 - iv. Transition programming
 1. Bring kids in to visit
 2. Support programming for parents
 3. Best Buddies Program
 - a. Still struggling to find consistent advisor after school
 - v. Reaching out to parents (ex. PRC)
 1. Forwarding to Principals, then forwarding from Case Managers
4. Main Agenda
 - a. Scope of Work
 - i. Minor editing of verbiage
 1. Approved
 - b. Annual Report
 - i. Check in on Recommendations
 1. Tabled until next meeting
 - c. Expansion of Special Education Evaluation
 - i. Met with evaluators to expand the evaluation to observe and review all schools (currently only in 8 schools)
 1. Would be \$118,000 additional cost and extend deadline 2 months.
 2. Group discussed pros of knowing the individual schools action steps

3. SEAC Approved a Resolution to School Board

- d. Recap of Focus Groups
 - i. Wish it was a little longer, only about 40 minutes due to delays
 - ii. Will ask for additional focus group time
 - iii. Encouraged to do the survey → a lot of room for comments
- e. Recommendation for awards
 - i. Reformat to broader categories
 - ii. Return back to subcommittee
- 5. Report from Director of Specialized Instruction
 - a. Human Resources Update
 - i. Opening at TC Williams
 - ii. New Kindergarten Special Ed Teacher at Tucker
 - iii. OT position is open, looking at contractor
 - iv. McArthur- hiring
 - v. Hammond- Autism program opening. Tentative hiring for January.
 - vi. Polk has an opening. Looking for December graduates
 - vii. Converting two contracts unto FT
 - viii. Increase in teaching positions at schools based on projections
 - ix. Increase of classes in preschools that are turning into FT positions
 - b. Monitor Budget, especially in terms of needs for next year based off of report
- 6. PRC Report
 - a. Please attend up incoming workshops. Would like SEAC to attend at least 2.
- 7. No unfinished business and new business
- 8. Announcements
 - a. Thank you for all the materials and principals attending
- 9. Meeting Adjourned (on time!)