

**CONFIDENTIAL**  
**BOARD MEMO**

Date: January 21, 2021  
For ACTION  \_\_\_  
For INFORMATION  \_\_\_  
Board Agenda: Yes  \_\_\_  
No  \_\_\_

**FROM:** Stephen M. Wilkins, Ed.D., Chief of Staff

**THROUGH:** Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

**TO:** The Honorable Meagan Alderton, Chair, and  
Members of the Alexandria City School Board

**TOPIC:** Personnel Actions for the Month of December 2020

**ACPS 2025 STRATEGIC PLAN GOAL:**

Goal 2: Instructional Excellence

**SY 2020-2021 FOCUS AREA:**

Focus Area 3: Strategic Plan Implementation

**FY 2021 BUDGET PRIORITY:**

Increased Staff Retention  
Human Resources Audit Implementation

**SUMMARY:**

The attached report provides detailed information regarding the personnel actions for the period December 1, 2020 through December 31, 2020.

**BACKGROUND:**

N/A

**RECOMMENDATION:**

The Superintendent recommends that the School Board approve the personnel actions as described on the attached.

**IMPACT:**

N/A

**ATTACHMENTS:**

Personnel actions for the month of December 2020.

**REFERENCES:**

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