

Memorandum

TO: ACPS School Board Policy Committee
FROM: Matt Smith, Policy Services Consultant
DATE: September 28, 2023
SUBJECT: Proposed Policy Revisions

Staff are proposing revisions to the following policies:

- BDDL - Electronic Participation in Committee Meetings From Remote Locations
- EFB - ACPS School Nutrition Services (also JHCH)
- EFB-R - School Meals and Snacks (also JHCH-R)
- GBEF - Lactation Support (also JHCL)
- JN - Student Fees, Fines and Charges
- JN-R - Regulations - Tuition, Course and Food Service Fees (this is a table approved as part of the budget each year)

These policies have been revised to align with the ACPS Policy Style Guide, aligned with the VSBA model policy and the Code of Virginia, and reviewed by the Equity Audit Team, ACPS staff members, and the Senior Leadership Team

These policies are scheduled for information October 19, 2023

Revision Summaries

BDDL - Electronic Participation in Committee Meetings From Remote Locations

- New policy which permits Board Committees and Subcommittees to hold all-electronic meetings in certain situations.

EFB/JHCH - ACPS School Nutrition Services

EFB/JHCH-R Regulations for School Meals and Snacks

- Shifted responsibility from schools to SNS to inform parents in writing if they have more than \$30 in unpaid meal charges.
- Regulation updated to strengthen language that non-food items should be used to reward student behaviors.
- Policy updated to reflect deadlines for processing free and reduced breakfast and lunch applications per the amendment of Va. Code § 22.1-207.2:2 by [HB 587](#) from 2022, which had a delayed effective date until 8/1/23.
 - **School Breakfast Program and National School Lunch Program; processing of applications.** Requires each public elementary or secondary school to process each web-based or paper-based application for student participation in the School Breakfast Program or the National School Lunch Program administered by the U.S. Department of Agriculture within six working days after the date of receipt of the completed application. The foregoing provision of the bill has a delayed effective date of August 1, 2023. The bill

requires school divisions that cannot currently comply with such requirement to develop a plan for ensuring compliance by August 1, 2023.

GBEF - Lactation Support (also JHCL)

- 5-year review
- VSBA model policy alignment
- Standard changes

JN - Student Fees Fines and Charges

JN-R - Regulation Tuition, Course, and Food Service Fees

- 5 year review
- Standard Changes
- VSBA model policy alignment
- Addition of restorative approaches when recovering fees
- The regulation is from the budget (pp 74-75 in the FY24 budget book) and is annually revised and approved as part of the budget process.