

LICENSED STAFF CONTRACTS

The Alexandria City School Board shall enter into written contracts with teachers, principals, assistant principals, and supervisors, as defined in the Code of Virginia (8VAC 20-440-10), licensed staff before such employees assume their duties except as noted below. ~~when such contracts are not required by law, such as for temporarily employed teachers.~~ Contracts will be in the form permitted~~prescribed~~ by the State Board of Education, with special covenants added by the ~~local Alexandria City~~ School Board as appropriate. Contracts shall be signed in duplicate, with a copy furnished to each party.

Written contracts are not required with persons who are temporarily employed. A temporarily employed teacher is 1) one who is employed to substitute for a contracted teacher for a temporary period of time during the teacher’s absence, or 2) one who is employed to fill a teacher vacancy for a period of time, but for no longer than 90 teaching days in such vacancy, unless otherwise approved by the Superintendent of Public Instruction on a case-by-case basis, during one school year.

Coaching c~~Contracts for coaching~~ and contracts for extracurricular activity sponsorship assignments where a monetary supplement is paid in accordance with Policy GCBB ~~shall~~will be separate from an employee’s primary contract and termination of the supplemental pay contract shall not constitute cause for the termination of the primary contract.

For purposes of this “epolicy, “extracurricular activity sponsorship” means an assignment for which a monetary supplement is received, requiring responsibility for any student organizations, clubs, or groups such as service clubs, academic clubs and teams, cheerleading squads, student publication and literary groups, and visual and performing arts organizations except those that are conducted in conjunction with regular classroom, curriculum, or instructional programs.

Adopted: November 17, 1998  
 Amended: November 21, 2002  
 Amended: December 20, 2012

Amended:

Legal Refs.: Code of Virginia, 1950, as amended, sections 22.1-78, 22.1-302~~293, 22.1-294, 22.1-299, 22.1-302, 22.1-303, 22.1-304.~~

~~§-8 VAC 20-440-10 et. seq. § VAC 20-490-20~~

<u>Cross Ref.:</u>	<u>GCBB</u>	<u>Supplementary Pay</u>
	<u>GCDA</u>	<u>Effect of Criminal Conviction or Founded Complaint of Child Abuse or Neglect</u>
	<u>GCE</u>	<u>Part-Time and Substitute Professional Staff Employment</u>
	<u>GCG</u>	<u>Professional Staff Probationary Term and Continuing Contract</u>
	<u>GCPB</u>	<u>Resignation of Staff Members</u>
	<u>GCPD</u>	<u>Professional Staff Discipline</u>
	<u>GCPF</u>	<u>Suspension of Staff Members</u>