

**SCHOOL BOARD ORGANIZATIONAL MEETING**

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The Alexandria City School Board organizes annually by the election of officers at a meeting in July to be set by the School Board. The first order of business is the election of the School Board Chair. The new Chair then assumes office and presides over the remainder of the meeting.

At this meeting, the School Board also appoints a Clerk of the School Board on the recommendation of the Division Superintendent, and approves a designee of the Superintendent to attend meetings of the School Board in the Superintendent’s absence or inability to attend.

The School Board may also elect one of its members as Vice Chair and appoint a Deputy Clerk. The Vice Chair and Deputy Clerk will be empowered to act in all matters in case of the absence or inability to act of the Chair or Clerk, respectively, or as otherwise provided by the Board.

The term of office for the above positions are one year. The agenda for the organizational meeting includes establishing its regular meeting schedule for the following year, adoption of its Rules of Order, Bylaws, Standards of Conduct, Code of Ethics, and Operating Procedures, as well as other items of business as appropriate.

- Adopted: October 24, 1996
- Amended: July 10, 1997
- Amended: April 6, 2006
- Amended: January 2, 2013
- Amended: December 4, 2014
- Amended: June 7, 2018

Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-72, 22.1-76.

- Cross Refs.: BCB School Board Officers
- BCC School Board Clerk
- BDA Regular School Board Meetings
- BDDE Rules of Order and Bylaws

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4 in ~~January-July~~ to be set by the School Board. The first order of business ~~shall be~~ the  
5 election of the School Board Chair. The new Chair ~~shall~~ then assume<sub>s</sub> office and preside<sub>s</sub>  
6 over the remainder of the meeting.  
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9 recommendation of the Division Superintendent, ~~and~~ approve<sub>s</sub> a designee of the  
10 Superintendent to attend meetings of the School Board in the Superintendent's absence or  
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**Commented [MS1]:** The code permits the meeting to occur in January or July. The July date better fits with other division cycles such as the budget, the academic school year, etc.