

Date: September 13, 2018

For ACTION

For INFORMATION

Board Agenda: Yes   
No

**FROM:** Dominic Turner, Director of Budget and Financial Systems  
**THROUGH:** Gregory C. Hutchings Jr., Ed.D., Superintendent of Schools  
**TO:** The Honorable Ramee A. Gentry, Chair, and Members of the Alexandria City School Board  
**TOPIC:** FY 2020 Budget Calendar

**BACKGROUND:** Each year, the School Board adopts a budget calendar to define the timeframe under which the proposed budget will be prepared, discussed, and approved. The School Board approves the budget calendar as part of setting the work and meeting schedule for both the Combined Funds and Capital Improvement Program (CIP) budgets.

**SUMMARY:** The FY 2020 Budget Calendar follows the same general timeline as the FY 2019 Budget Calendar, with one exception:

1. CIP Proposal Timing:
  - a. Recommended Change: The Superintendent's Proposed CIP presentation is scheduled for November 8, approximately one month earlier than last year's November 30, presentation. The other CIP dates, leading up to the scheduled School Board adoption on December 20, are also earlier by approximately one month from last year.
  - b. Reason for Recommended Change: This year, the Ad-Hoc Joint City-Schools Investment Task Force will not be issuing a recommendation.

The FY 2020 Budget Calendar was originally presented to the Board for information during the September 6, 2018 School Board Work Session.

**RECOMMENDATION:** The Superintendent recommends that the School Board approve the FY 2020 Budget Calendar.

**IMPACT:** Adopting the Budget Calendar will allow the Division to meet statutory obligations and foster transparency by informing stakeholders (including parents and community members) about the ACPS budget process.

**CONTACT PERSON:** Dominic Turner, 703-619-8141

**ATTACHMENTS:**

1. FY 2020 Budget Calendar