

**BOARD MEMO**

Date: November 10, 2022  
For ACTION \_\_\_\_\_  
For INFORMATION   x    
Board Agenda: Yes   x    
No \_\_\_\_\_

**FROM:** Marya Runkle, Ed.D., Director, Technology Services

**THROUGH:** Elizabeth Hoover, Ph.D., Chief Technology Officer  
Melanie Kay Wyatt, Ed.D., Interim Superintendent of Schools

**TO:** The Honorable Meagan L. Alderton, Chair, and  
Members of the Alexandria City School Board

**TOPIC:** Fall Membership, Transfer, and Student Ratio Report

**ACPS 2025 STRATEGIC PLAN GOAL:**

Goal 1: Systemic Alignment  
Goal 4: Strategic Resource Allocation

**SUMMARY:**

Each October, ACPS submits a Fall Student Record Collection Report to the Virginia Department of Education. This memo provides the 2022-2023 membership data included in that report.

**BACKGROUND:**

Virginia statute and Standards of Quality require an annual report on the division-wide ratios of students in average daily membership to full-time equivalent teaching positions, among other statutory requirements.

**RECOMMENDATION:**

The Superintendent recommends that the School Board review the information.

**IMPACT:**

ACPS' membership is the foundation for data analysis of equity and disproportionality.

**ATTACHMENTS:**

221110\_Fall\_Membership\_Presentation  
221110\_Fall\_Membership\_Attachments

**CONTACT:**

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