MINUTES

Budget Advisory Committee Members Present: Nancy Drane [Chair]; Selena el Hajji; Sukumar Rao; Ryan Reyna

ACPS Staff Liaison: Robert Easley, Director, Budget & Fiscal Compliance [*not present*]

School Board Liaison Present: Ramee Gentry

1. **Call to Order** – The meeting was called to order by the Chair at 7:04 p.m.

2. **Public Comments** – There were no public attendees at the meeting, so no public comments were received.

3. **Approval of Prior Meeting Minutes** – This was overlooked and will be done at the December 2021 meeting.

4. **Staff Report and Discussion** – Staff Liaison Robert Easley was unable to attend and will instead share a written update with BAC members via e-mail, which will be incorporated into the Minutes.

5. **Board Update** – Board Liaison Ramee Gentry made a few points:
   a. Ms. Gentry thanked BAC for attending the November 15 Board Work Session. Our report out was well received.
   b. One idea that was raised was engagement with new, onboarding Board members. (This was raised by several Board members.) Ms. Gentry thought BAC might offer a meeting with incoming Board members to talk about BAC's past work and solicit feedback on some of the issues we are working on, namely budget-related community engagement and communications. These individuals are not subject to the open meeting requirements until they are sworn in, and thus we could meet with the whole group if desired. Ms. Drane will check in with Mr. Easley to ensure there are no collisions with plans staff has for orienting new Board members. (Ms. Gentry mentioned incoming Board members are being invited to "2x2" meetings with current Board members on December 8-10.)
   c. The CIP budget was presented a few weeks ago, with a CIP presentation last evening. The CIP public hearing is on November 29. Ms. Drane mentioned that BAC could help engage PTAC and others around getting the word out about the CIP public hearing. Ms. Gentry said that the CIP is large ($495M) but well-

conceived. There are new costs due to the new school site at 1703 N. Beauregard, but that site will bring valuable swing space. (Ms. Gentry mentioned a change she suggested on last night's slides to change the word "new" to "highlights" since the projects weren't really "new.") There are some unfortunate costs to the transportation facility ($1M for roof replacement) when that facility will eventually be re-built, but delays in that re-build are tied up in the City's Wheeler/Whitter project.

6. **Chair's Report**
   a. Communication with City Budget and Fiscal Affairs Advisory Committee (BFAAC)
      i. Ms. Drane reminded BAC members that BFAAC would like to hold a joint meeting with BAC in January. Issues that have mentioned for the agenda include:
         1. Capital expenses/CIP planning
         2. Issues of mutual interest like out-of-school time programming and capacity

7. **New Business: Preliminary Planning on 2021-2022 Scope of Work**
   a. We hope to meet with ACPS Communications staff at our next meeting on December 15.
   b. We will begin with researching other jurisdictions to look for good models for budget-related communications. We can start with our jurisdiction list from our 2020-2021 memo, but expand as appropriate. Ms. El Hajji made the good point that we should look to jurisdictions that have a comparably diverse community and "audience." Potential jurisdictions we discussed include:
      1. Fairfax County
      2. Arlington Country
      3. City of Falls Church
      4. Loudon County
      5. Montgomery County
      6. Prince George's County
      7. Beyond Metro DC?
   c. Ms. Drane will circulate a running list that we can use to eventually assign out to BAC members.

8. **Overview of Meeting Schedule – BAC's meeting schedule is projected to be:**
   a. December 15 (Virtual)
   b. Week of January 24 (Virtual – Joint with BFAAC) (exact date TBD)
   c. March 16 (format TBD)
   d. May 18 (format TBD)
   e. June 15 (format TBD)

9. **Adjournment** – With that, the meeting was adjourned at 7:14 p.m.