



SCHOOL HEALTH ADVISORY BOARD (SHAB) Meeting Minutes

November 11, 2019 | 4:00 – 5:30pm
ACPS Central Office, 1340 Braddock Place, Room 510

I. Call to Order

Meeting called to order at 4:03pm

- Members: Robyn Douglas, Karen Seaver Hill, Arnechia Moody, Rachel Philpott, Brooke Sydor-Curran
- Community: Alan Lomax
- Liaisons: Elaine McSorley-Gerard, Margaret Lorber
- Absent: Deborah Bowers, Stephanie Fellenberg, Michael Humphreys, Vivek Sinha

II. Procedures

A. Officer Elections

- The Board affirmed the second of a two-year term of service for Chair, Karen Seaver Hill.
- Ms. Hill nominated Robyn Douglas as Vice Chair and Ms. Curran seconded. Ms. Douglas was unanimously affirmed as Vice Chair.

B. Minutes

On October 28, 2019 a working group of 3 SHAB members convened to draft a preliminary Scope of Work (SOW) 2019-2020. This was not a full SHAB meeting and minutes were not generated for approval. The draft SOW appeared as an article for the November meeting agenda.

C. Meeting agenda – approved without alteration

III. Introductions

As the first (full) meeting of 2019-2020, members introduced themselves and how they are connected to the mission of SHAB. Of note, ACPS new School Health Services Coordinator and liaison to SHAB, Elaine McSorley-Gerard, highlighted priorities for school health services including:

1. Student immunization compliance
2. Wellness programs to get kids moving more
3. School safety – and building awareness of safety and wellness
4. Nutrition

IV. Old Business | Updates

A. SHAB Family Life Education Workgroup

The workgroup was proposed at the end of academic year 2018-2019 and developed a charter (see attached). Attendees provided feedback to the charter; the group discussed how SHAB could support/reinforce Workgroup direction. Including:



1. SHAB can help undergird the authority of best practice, including uniformity, equity, safety, accountability, hiring and performance expectations.
2. Articulate if outside agencies partners require an MOU articulating relationships with individual ACPS schools.
3. Plant flags in the various plans (ie: ACPS 2025, Children and Youth Master Plan) to support implementation and invite collaboration.

B. Board Liaison Update

Ms. Lorber was asked to reflect how SHAB could best be an asset/compliment to the ACPS School Board in 2019-2020. Discussion highlights included:

- SOW items that relate to physical activity/movement and the direct link to brain function, behavior, attendance and performance.
- The role of ACPS schools in promoting mental wellness – recognize a part of mental health is mental wellness.
- Adequacy of Multi-Tiered Support Staff (MTSS) ratios and staffing visa-vis population acuity and needs.
- Safety, social and emotional wellness linkages in “safety” culture.

V. New Business

Board members discussed the 2019-2020 Scope of Work, based on a draft developed by a workgroup in October. The group re-affirmed the movement begun in 20018-2019 toward a shorter, action-driven and impactful SOW. Attached document is a detailed, dynamic, working document to guide SHAB. A brief and static version will be submitted to the ACPS Board, after a second vetting in the December SHAB meeting.

VI. Future Business | Meeting Dates

A new meeting pattern was approved, alternating p.m. and a.m. meetings, 2nd week of the month:

November 11th 4 - 5:30 pm	December 10th 8 - 9:30 am
January 13th 4 - 5:30 pm	February 11th 8 - 9:30 am
March 9th 4- 5:30 pm	April 14th 8 - 9:30 am
May 11th 4 - 5:30 pm	June 9th 8 - 9:30 am

Meeting adjourned at 5:32pm