CTE ADVISORY COMMITTEE MEETING
Monday, May 15, 2023
Hammond Middle School Library
4:00 p.m. - 5:30 p.m.

AGENDA Meeting Minutes

In Attendance: Tricia Jacobs, Patrick Corr, Sarah Black, Dave Remick, Allen Lomax, Jennifer Fortney, Keisha Shirley, Laura Evans, Adan Chicas, Dee Harris
Absent: Nelson Aguilar, Jim Egenreider, Kelly Davis, Shawn Addison, Lakeesha Carr, Christopher Harris

- **Welcome/Call to Order**
    - Call to order at 4:02pm
    - Announcement re: GHSA Recognition Ceremony was on May 10, with a class of 65 graduates.
    - Announcement re: Nurse Aide pinning ceremony was on May 12, with 11 graduates – all going to nursing or medical school!

- **Adoption of Meeting Agenda/Approval of March Meeting Minutes**
    - Motion to approve by David Remick
    - Second by Alex Lomax
    - Approved by full body

- **New Business**
    - Patrick Corr term ends in June.
    - Shawn Addison term ends in June.
    - Allen Lomax term ends in June.
    - David Remick term ends in June.
    - Need parent and student to join the CTE committee for the 2023-24 academic year. Please think of potential contributors. These may be members of the same family or different families.
    - <u>All members with expiring terms are encouraged to reapply for membership.</u> Expiring members must complete online application which will be circulated by Tricia Jacobs. Application moves on for School Board review and approval.
    - Reminder that meetings occur quarterly, and we are allowed to host one virtual meeting a year – typically the meeting wherein we review and approve the Perkins Budget.

    - **Application for Superintendent's Advisory Committees**
        - Will discuss offline due to meeting time constraints!

    - **Committee Nomination Opportunities:**
        - **Vice Chair 2023-24**
            - Applications for Vice Chair available as well! Will spend a year training with Patrick Corr to prepare for the end of his term in the 2023-24 school year.
            - This year will mark the opening of the new ACHS Science Building!

- **Secretary 2023-24**
  - Rotating secretary position to end at the request for Susan Neilson at ACPS. In years moving forward we will need volunteers for the position.
  - Responsibilities include taking attendance at each meeting, tracking meeting minutes, and sharing draft minutes with Tricia Jacobs for final edits before posting to the Alexandria City School Board.

- **Special Presentation**
  - **CTE and Multilingual (English Language) Learners**
    - Led by Keisha Shirley, EL Learning Specialist for ACPS
    - Supports 6 sites – Francis C. Hammond, George Washington Middle, Minnie Howard Campus of ACHS, King Street Campus ACHS, Chance for Change, General Extension.
    - Role of Office of EL Services:
      - Student registration and transcript review
      - English Language Proficiency assessments
      - Parent Outreach and Enrollment
      - Translation and Interpretation services (122 languages, 119 countries)
      - Compliance with federal and state regulations
      - Dual Language Programs (K-8)
      - School-based support
      - Curriculum development for EL students
    - Changing language from English Language Learning (ELL) to English Learner (EL) to _Multilingual Learners_ – a move from a deficit-based approach to discussing students to a strengths approach. Identified students as linguistically and culturally diverse.
    - EL students make up approximately 31.8% of all students.
    - Spanish, Amharic, and Arabic are the top three spoken languages in ACPS.
    - Approximately 50% of EL students in ACPS are born in the United States.
    - Keisha provides background on how EL instructors are integrated across courses from K-12 and discussed "Sheltered Learning" wherein students spend time with other EL students and instructors to focus on specific areas where they need additional enrichment.
    - ACPS EL Best Practices Introduced:
      - Activating Prior Knowledge/Building Background
      - Comprehensive Input
      - Explicit Instruction of Language
      - Quality Interaction
      - Differentiation
      - Culturally Responsive Teaching
      - Metacognition
    - See attached slides from EL Presentation for additional notes and statistics appended to the meeting minutes.

  - **STEM for HER**
    - Led by Jennifer Fortney, Executive Director of STEM for Her
    - Provided notes about the STEM for Her gala held at the end of March 2023
    - Overview of STEM for Her mission and vision through recorded video.
      - Helps girls ages 12-22 from under resourced areas and underrepresented communities in DC, MD, and VA.
      - Mentorship, scholarships, opportunities for engagement and education

- Many partnerships across the Washington, DC area.
    - o The STEM for Her Scholarship Program is growing each year and the organization is designing recurring scholarships for students (i.e., scholarships that automatically renew each year).
    - o _Goal_: If girls have a passion and curiosity for STEM and want to change the world, there is nothing standing in their way.
    - o Some examples of their work:
        - Mentor Program: College students with professions
        - Specialized programs including Earth Day/Climate Change and Sustainability, DRIVE like a girl (Engineering challenge), and Exploring Bioscience Opportunities (in partnership with numerous Biopharma organizations).
        - NEW High School STEM Enrichment Grants
        - STEM for Her Day on December 12, 2022 – including approximately 325 girls from 18 high schools (request of over 2000) – designed to bring girls from across the DC, VA, MD area came together to explore career paths, educational opportunities, do some networking, and looking into opportunities.
        - **STEM for Her Day will occur on Friday, November 3, 2023!**
            - STEM for Her paid for the whole event including transportation for all the students.
            - Will look to grow into larger space to include more girls in future!
    - o See attached slides from STEM for Her Presentation for additional notes appended to the meeting minutes.

Special Guest: Cynthia Caglar, Senior Manager, Amazon in the Community (AITC) Education
Cynthia from "Amazon in the Community" which supports students in the Arlington, Alexandria, DC, and other local areas. The organization is looking to support students and has an interest in CTE.
- Met Tricia Jacobs at a "Computer Sciences for All" event.
- Amazon in the Community is the core philanthropy team at Alexandria.
- There is also AWS in the Community, but this is an entirely separate entity with their own team (they largely support areas with their own data center).
- Ops Community Engagement also exists, but primarily for areas with enrollment centers.
- Public Policy Community Engagement through Amazon also exists.
- They are largely independent, and all serve different purposes.
- Cynthia is working with AWS and Public Policy to better streamline how Amazon is working with and supporting the ACPS community.

- **Old Business**
    - o **Scope of Work Update:** We have been using the same scope of work for approximately four years. We have been working intentionally this year to bring in speakers, learn what is happening across ACPS, and take the context to inform next year's adjusted scope of work!
    - o **Mentorship Program for Patents / Families:** Allen Lomax discussed an on-going discussion across ACPS and the larger community about parent confusion regarding the navigation of the public school system. Discussed the benefits of developing a mentorship program where families of older students are paired with young students' families to help them navigate the complex system.

- **Announcements by Members**
    - **Tricia:** Discussion about upcoming new CTE website, goals for the website, and possible communications campaigns to ensure students and families are reviewing the website material to understand pathway opportunities.
        - General discussion about the complexity of CTE opportunities and where classes intersect, how students can make use of their time better, and how the advisory board may better work across the community to ensure students, families, and instructors/admins at the high school better understand pathways.

- **Adjournment at 5:52pm**
    - Motion by Dee Harris
    - Seconded by Jennifer Fortney
    - All approved

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<mark>NEXT MEETING DATE:</mark>

Monday, June 5, 2022 (<u>Annual Report Committee only</u>) @ 4-5:30pm

<u>2023-24 Meetings:</u>
Dates will be determined for October, December, March, and May

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