

City Council School Board Subcommittee Meeting Notes

May 20, 2019

Attending:

Justin Wilson, Mayor
 John T. Chapman, Councilman
 Cindy Anderson, Chair, Alexandria City School Board
 Veronica Nolan, Vice Chair, Alexandria City School Board

 Mark B. Jinks, City Manager
 Debra Collins, Deputy City Manager

Margaret Orlando, RPCA
 Cynthia Skinner, ECEW
 Meghan McGrane, OMB
 Michelle Smith-Howard, ACPS
 Jim Spengler, RPCA
 Julie Crawford, ACPS

Lisa Henty, OMB
 Robert Easley, ACPS
 Dr. Terri Mazingo, ACPS
 Karl Moritz, PZ
 Erika Gulick, ACPS
 Jennifer Abruzzesse, ACPS

Item No.	Agenda Item Description	Discussion/Follow Up/Action	Responsible Party(ies)
I.	Approval of Meeting Summary	Approved as submitted.	
II.	Standing Reports		
a.	Capital Projects and Operations i. Long Range Educational Facilities Phase 2/ ii. Facility Assessment/CIP Planning/Joint Work Session Scheduling iii. Joint Facility Committee Recommendations Follow-up	<p>The consultant/project management team is in place. A community open house is scheduled for early June (3 days). A list of options will be available in September.</p> <p>Currently have more facilities to finish by mid-July (G.W., Hammond, George Mason, Cora Kelly and transportation facility). An RFP will go out for a life cycle of each facility for a broader condition assessment. This will create a facility condition index.</p> <p>The June Work Session will be moved to mid-September. Mr. Jinks suggested a series of CIP Work Sessions in the fall.</p> <p>Will be selecting a team through a RFP to do the Joint Facilities Master Plan.</p>	<p>Mignon Anthony</p> <p>Mignon Anthony</p> <p>Mark Jinks</p> <p>Katherine Carraway</p>

Item No.	Agenda Item Description	Discussion/Follow Up/Action	Responsible Party(ies)
	iv. Potomac Yard School Site Planning/Interim Use	This is part of the Joint Facility Master Plan. Mr. Jinks mentioned that Virginia Tech is looking for property in the area.	
b.	Youth and Education Services	Nothing.	
c.	Budget i. FY 2021 Budget Schedule ii. Fund Balance Policy Update	Working on draft of deliverables with adoption dates. This should be ready in a few weeks. Scheduled for June follow-up.	Lisa Henty
d.	Shared Services update	CRM/311 - City staff updated ACPS on what the system would look like. Hope to have it ready later in the fall or by end of the calendar year. Dr. Hutchings mentioned that they are trying to establish a system that would talk to each other. Mayor Wilson would like the old list of shared services. Ms. Collins she would find it and update it over the summer.	Debra Collins

III.	Other Discussion Items		
a.	Meeting Reflections	Vice Chair Nolan asked that we take this as an opportunity to see what we want to get out of this meeting (CCSB). Would like to discuss this at the June meeting. Meeting notes should have a column for next steps. Can this meeting be used to decide agenda items? Staff will have the template mocked up for next meeting.	Vice Chair Nolan
b.	Custodians	Recommendation is not to outsource. Will outsource non-vested (less than 5 years) and move them to the contractor positions	Dr. Hutchings
c.	Other	Mayor wants to ensure staff on both sides are collaborating about the metro shutdown. Would like to know how many employees rely on metro.	Mayor Wilson