

BOARD BRIEF

Date: December 4, 2020

BOARD INFORMATION: X

MEETING PREPARATION:

FROM: Stephen M. Wilkins, Ed.D., Chief of Staff

THROUGH: Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

TO: The Honorable Cindy Anderson, Chair, and
Members of the Alexandria City School Board

TOPIC: Human Resources Audit Update, December 2020

ACPS 2025 STRATEGIC PLAN GOAL:

Goal 1: Systemic Alignment

SY 2020-2021 FOCUS AREA:

Focus Area 3: Strategic Plan Implementation

FY 2021 BUDGET PRIORITY:

Human Resources Audit Implementation

SUMMARY:

The Human Resources (HR) Department continues to make progress on the findings and recommendations of the 2018 HR Audit. As of December 2020, the HR Department has completed 18 of 25 recommendations. This report is the fifth in a series of HR Audit updates. A briefing to the School Board is planned for spring 2021.

BACKGROUND:

The School Board approved a risk assessment of ACPS which resulted in the approved funding in the FY 2016 Combined Funds Budget for an internal audit program. In January 2018, the School Board awarded a contract to Gibson Consulting Group to conduct a functional performance audit of the Department of Human Resources. The audit began in February 2018 and was completed in September 2018 noting the respective findings and recommendations. The Gibson Consulting Group presented the report to the School Board on October 11, 2018. The HR Department is charged to complete the recommendations and provides a quarterly progress updated until complete.

RECOMMENDATION: The Superintendent recommends that the School Board review the HR audit update.

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ATTACHMENTS:

HR Audit Update as of December 2020

CONTACT:

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