



MEETING MINUTES

High School Project Weekly Meeting

Monday, August 19, 2019

ATTENDEES

| Present | Name | Title/Department | Organization |
|---------|-----------------------|--|-----------------|
| | Dr. Gregory Hutchings | Superintendent | ACPS |
| | Dr. Terri Mozingo | Chief Academic Officer | ACPS |
| | Dr. Gerald Mann | Exe. Director, Secondary Ed. | ACPS |
| Y | Sarah Whelan | Curriculum, Design & Services | ACPS |
| Y | Mignon Anthony | Chief Operating Officer | ACPS |
| | Erika Gulick | Senior Planner | ACPS |
| Y | Dawud Abdur-Rahman | Project Director | ACPS |
| Y | Tiffany Pache | Communications | ACPS |
| | Kurt Huffman | Director, Schools, Business and Community Partnerships | ACPS |
| | Charles Stone | Director, Transportation | ACPS |
| Y | Jack Browand | Division Chief, Recreation, Parks & Cultural Activities | Alexandria City |
| Y | Megan Oleynik | Urban Planner, Transportation and Environmental Services | Alexandria City |
| Y | Katherine Carraway | Urban Planner, Planning and Zoning | Alexandria City |
| Y | Madeeha Jauhar | Public Relations Specialist | DP Consultants |
| Y | Diane Pratt | Principal | DP Consultants |
| | Tim Mazzucca | Assistant Director | Savills |
| Y | Rick Barnett | Executive Managing Director | Savills |
| Y | Camilo Bearman | Senior Design Architect | Stantec |
| Y | Joan Glynn | Senior Principal | Stantec |
| | Liz Estes | Senior Associate, Environmental Services | Stantec |
| | Derk Jeffrey | Senior Principal | Stantec |
| | Haidi Lui | Design Architect | Stantec |
| Y | Robert Schiesel | Project Manager - Transportation | Gorove/Slade |
| | Drew Ackerman | Transportation Planner | Gorove/Slade |

| Team/Work Lane | Agreements, Significant Comments and/or Issues |
|---------------------------------|--|
| Educational Design Team | Ms. Whelan provided a summary of the August 15 EDT meeting. The EDT saw the sites that are being considered for the first time. Since EDT was able to finish their work early, the schedule was revised, and the next meeting will be on September 24. The participants worked on their elevator speeches. |
| Industry Advisory Boards | Team was updated on the status of the Industry Advisory Boards (IABs) chairs. All positions have been filled and will start scheduling a kickoff meeting for all IAB chairs. |

THE HIGH SCHOOL PROJECT MEETING MINUTES

| Team/Work Lane | Agreements, Significant Comments and/or Issues |
|---|---|
| Development Planning/ Assessment | <p>The Draft High School Project Educational Design and Site Analysis report was uploaded to the School Board’s website on Friday, August 18 which is available for public review. The cost comparisons will be added before the final report is published.</p> <p>Team will update the School Board during its retreat on August 22.</p> |
| Site Evaluations | Savills will present the site investigation section to the School Board on August 22 and a deeper dive into the Site Analysis will be discussed at the School Board work session on September 19. |
| Community Engagement | Team will present an update on the High School Project to ACPS schoolteachers and staff during Professional Development Week. There is a presentation scheduled for T.C. Williams and Minnie Howard staff on August 26, George Washington Middle School on August 27 and Francis Hammond Middle School and Patrick Henry School on August 29. |

ACTION ITEMS/WORK IN PROGRESS

| Deliverables | Accountable | Due Date | Status/Comments |
|-------------------------------------|--|-------------------|-----------------|
| IAB Members Recommendations | ACPS Team | 8/15/2019 | In Process |
| FINAL IAB Chair Confirmation Letter | D. Abdur-Rahman/ DPC | Week of August 26 | In Process |
| IAB Feedback Questions | Dr. Mazingo/Dr. Mann/M. Anthony/ D. Abdur-Rahman | Week of August 26 | In Process |

30 DAY ACTIVITIES & MILESTONES LOOK AHEAD

| Date | Name | Topic | Type | Status |
|---------------------------------|--|---|----------|---|
| Thurs, Aug 22 | School Board Work Session | Development Planning/Analysis | Public | Confirmed |
| Mon, Aug 26 | Weekly Project Team Meeting | Progress Meeting | Internal | Confirmed |
| Mon, Aug 26 10:00 am | Presentation to T.C. Williams and Minnie Howard Teachers | High School Project Update/Summary Report | Public | SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed |
| Mon, Aug 26 11:30 am | Project Update to Lyles-Crouch ES Teachers | High School Project Update/Summary Report | Public | SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed |
| Mon, Aug 26 2:30 pm | Project Update to T.C. Williams | High School Project Update/Summary | Public | SMES: D. Abdur-Rahman |

THE HIGH SCHOOL PROJECT MEETING MINUTES

| Date | Name | Topic | Type | Status |
|---|---|---|-------------|---|
| | Satellite Campus Teachers | Report | | STATUS: Confirmed |
| Tues, Aug 27 1:00 pm | Presentation to George Washington MS Teachers | High School Project Update/Summary Report | Public | SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed |
| Thurs, Aug 29 9:00 am | Presentation to Francis Hammond MS Teachers | High School Project Update/Summary Report | Public | SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed |
| Thurs, Aug 29 10:00 am | Presentation to Patrick Henry School Teachers | High School Project Update/Summary Report | Public | SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed |
| Thurs, Aug 29 11:00 am | Project Update to Chance for Change Teachers | High School Project Update/Summary Report | Public | SMES: D. Abdur-Rahman STATUS: Confirmed |
| Thurs, Aug 29 11:30 am | Project Update to George Mason ES Teachers | High School Project Update/Summary Report | Public | SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed |
| Thurs, Aug 29 1:00 pm | Presentation to Jefferson Houston K-8 Teachers | High School Project Update/Summary Report | Public | SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed |
| Fri, Aug 30 10:45 am | Project Update to Douglas MacArthur ES Teachers | High School Project Update/Summary Report | Public | SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed |
| Tues, Sep 3 | Weekly Project Team Meeting | Progress Meeting | Internal | Confirmed |
| Thurs, Sep 12 | Seminary Hill Civic Association | High School Project Update/Summary Report | Public | SMES: Pending STATUS: Pending |
| Sat, Sep 14 9:00 – 11:00 am | Public Meeting @ Ferdinand T. Day Elementary School | High School Project Update/Summary Report | Public | SMES: Pending STATUS: Confirmed |
| Thurs, Sep 17 5:00 – 7:00 pm | Public Meeting @ T.C. Williams, King Street Campus | High School Project Update/Summary Report | Public | SMES: Pending STATUS: Confirmed |
| Thurs, Sep 19 | School Board Work Session | High School Project Site Analysis and Costs | Public | STATUS: Confirmed |
| Wed, Sep 25 | PTAC Meeting | High School Project Update/Summary Report | Public | SMES: Pending STATUS: Confirmed |
| Thurs, Sep 26 | School Board Meeting | High School Project Update | Public | SMES: Pending STATUS: Confirmed |