

## BOARD BRIEF

Date: April 23 2021

BOARD INFORMATION:   X  

MEETING PREPARATION:   X  

**FROM:** Stephen M. Wilkins, Ed.D., Chief of Staff  
Terri Mazingo Ed.D., Chief of Teaching, Learning and Leadership  
Gerald Mann, Ed.D., Executive Director of Instructional Support  
Sandra Hardeman, HR Director of Recruitment and Retention  
P. Sheril Waldron, HR Director of Compensation and Benefits

**THROUGH:** Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

**TO:** The Honorable Meagan L. Alderton, Chair, and  
Members of the Alexandria City School Board

**TOPIC:** Overview of the approval process for 2022-2024 Academic Calendars

### ACPS 2025 STRATEGIC PLAN GOAL:

- Goal 1: Systemic Alignment
- Goal 2: Instructional Excellence
- Goal 3: Student Accessibility and Support
- Goal 4: Strategic Resource Allocation
- Goal 5: Family and Community Engagement

### SY 2020-2021 FOCUS AREA:

Focus Area 3: Strategic Plan Implementation

### FY 2022 BUDGET PRIORITY: N/A

**SUMMARY:** This memorandum informs the School Board on the academic calendar planning process for the 2022-2024 school years. The draft calendars will be presented to the community for feedback in April. After any edits, Board approval of the final calendars is scheduled for June 3, 2021.

### BACKGROUND:

1. **Calendar Committee membership.** The Calendar Committee included representatives of teachers, parents, EAA (Employee Association of Alexandria) and PTAC (Parent-Teacher Advisory Council) members. The process was led by Human Resources members Sandra Hardeman, Director of Recruitment and Retention, and Sheril Waldron, Director of Compensation and Benefits; and Dr. Gerald R. Mann, Jr., Executive Director of Instructional Support.
2. **Committee process.** The committee considered multiple factors to develop the academic calendars including:
  - Maintaining the framework established in the 2021-2022 calendar
  - Using a pre-Labor Day start date, and using hours to exceed the state minimum of 990 hours.
  - Keeping the Wednesday before Thanksgiving as a holiday

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- The length of Winter Break includes 10 weekdays.
- Designating 9 days for Teacher Professional Learning and Development
- Potential impact of snow days
- Full-day conference days
- Reviewing same or different dates for high school and middle school parent-student conferences with teachers

3. **Calendar dates.** The first and last days of the calendars are shown below. The detailed calendars are attached.

		<b>SY 2022-2023</b>	<b>SY 2023-2024</b>
<b>Traditional</b>	First day for students	August 22, 2022	August 23, 2023
	Last day for students	June 12, 2023	June 12, 2024
<b>Modified (Tucker ES)</b>	First day for students	July 25, 2022	July 26, 2023
	Last day for students	June 12, 2023	June 12, 2024

4. **Timeline to approve academic calendars.**

- April 23, 2021- Board Brief on Academic Calendars
- April 23, 2021 - May 10, 2021. Public feedback survey of draft calendars
- May 10, 2021 - May 18, 2021. Committee reviews feedback for calendar edits.
- May 20, 2021 - First reading of final calendars (information memo)
- June 3, 2021 - Board vote and approval of final calendars (action memo)

**RECOMMENDATION:** The Superintendent recommends the School Board review the information and timeline for the 2022-2024 Academic Calendars.

**IMPACT:** A two-year calendar cycle improves long-range plans for school programs, facilities projects and operational services. Likewise, families will be able to better plan and schedule family activities.

**ATTACHMENTS:**

1. Draft calendars for 2022-2023
  - a. 2022-2023 Modified Academic Calendar
  - b. 2022-2023 Traditional Academic Calendar—Version 1
  - c. 2022-2023 Traditional Academic Calendar—Version 3
2. Draft calendars for 2023-2024
  - a. 2023-2024 Modified Academic Calendar
  - b. 2023-2024 Traditional Academic Calendar—Version 1
  - c. 2023-2024 Traditional Academic Calendar—Version 2
  - d. 2023-2024 Traditional Academic Calendar—Version 3

**REFERENCE:** None.

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