

Special Education Advisory Committee Meeting

November 17, 2021

Virtual Meeting via Zoom Webinar

7:00-9:00 pm

Minutes

	Name	Role	Present	Not Present
SEAC Members				
	Cindy Hart	Member	X	
	Ashley Simpson Baird	Member	X	
	Michael Behrmann	Vice-chair	X	
	Janet Eissenstat	Member	X	
	Laura Fontaine	Teacher Member	X	
	Lauren Golubski	Chair	X	
	Carolyn Meza	Member	X	
	Jennifer Niccolls	Member	X	
	William Olson	Member	X	
	Alexis Stackhouse	Member	X	
	Sandra Strachan-Vieira	Member	X	
	J-Lynn Van Pelt	Co-Secretary	X	
Consultants				
	Meagan Alderton	School Board Liaison		X
	Linda Ricks	Principal Liaison	X	
	Theresa Werner	Staff Liaison	X	
Other	Courtney Davis	PRC Liaison	X	
	Janet Reese	PRC Liaison	X	
	Terry Mazingo	Chief of Teaching, Learning, Leadership	X	
	Margaret Lorber	School Board Member		X

Attendance (5 minutes)

Public Comments (15 minutes maximum)

None

Review Meeting Norms (5 minutes)

Old Business and Action Items (10 minutes maximum)

- Communications Subcommittee meeting draft minutes
 - Ashley Simpson Baird made motion, Cindy Hart and Ashley were the only ones in attendance, minutes were approved - 2 approved
- June 16th, 2021 meeting draft minutes updated
 - Chair motioned to approve with the attachment of the bylaws into one document
 - -William Olson and Carolyn Meza abstain -Cindy-not on, Ashley-yes, Michael-yes, Janet-yes, Laura-yes, Lauren-yes, Jennifer-yes, Alexis-yes, Sandra-yes, J-Lynn-yes
 - 9 approved, 2 abstained
- ByLaws Amendments based on June 16th meeting:
 - *10. Officers shall serve a one-year term but cannot serve in the same post for more than two consecutive one-year terms. Officers may serve in another leadership role after their prior term has expired. Delete this sentence: Past officers may run for election after not having served as an officer for two years; The Committee Chair may be nominated for the Chair position again after two years of not having served in that role.*
- October 20th, 2021 meeting draft minutes

New Business and Reports (40 minutes maximum)

- Reports
 - Executive Director of Specialized Instruction (5 minutes)
 - Very busy fall, addressing general instructio,;
 - co-teaching cadre with Carolyn Friend year-long professional development, work with building principals about co-teaching walk throughs;
 - Covid Recovery program through data collection process and currently analyzing data, request to hire two coordinators for elementary and secondary for the Covid Recovery program, looking soon for instructors for after school and Saturday school, CEIS Program starting for ED evaluations, reopening position for diagnostician—in the meantime contracting with a retired GMU professor to do diagnostician work;
 - submitted a grant for summer programming through VDOE to make it phase 3 of Covid recovery services
 - Committee Follow Up Discussion:

- Ashley asked what the criteria is for students to receive covid recovery services, Terry said there was a complex formula and she could share it with the Board, discrepancy based
- J-Lynn asked if the grant was funded for summer school would it allow for a larger group of students for ESY; Terry—no criteria for ESY not changing
- Jennifer asked if parents would have the criteria for Covid recovery and how are they staffing after school hours, when would parents be notified if they qualified—looking for undergrads and graduate students to staff scripted interventions after school; did not send out document to parents but happy to send it to Board members, said parents are being notified now
- Alexis—I am specifically asking to see the Covid matrix; brought up that many parents paid for services that were not being provided so the students may not show a discrepancy
- Terry Werner explained the process for identification again, if they don't have a loss, they don't have a loss
- Alexis—can a parent request that their child be reviewed for that process Terry—yes, but all children have been evaluated
- Terry—we are looking to be as inclusive as possible in this process, we have the funds
- William—the student where data was collected, was only students who are identified as SPED? Terry—yes; When you say writing the IEP, is that an addendum? Terry—yes
- Ashley—is this just for reading and math? Terry—yes, but also looking at students who may have behavior needs, some services during the day, not just after school and Saturday; asked if they would continue through the year or if there will be data cycles, Terry—data cycles, 3-year process
- Carolyn—if parents choose not to opt in, will other students who did not previously qualify be invited to attend to fill the spot Terry—not a finite number, we have the staff and space to serve the students with need, it's really targeted for students who have gaps
- Janet—1800 or so of kids with IEPs, how many are qualifying for the after school Covid programs Terry—not just after school, in all services does not know the final number but probably between 200-500; groups of 8-10 max

- J-Lynn: Will parent get copies of the testing and data? Terry—
No additional testing, using existing data—MAP, SOL, grades,
progress toward IEP Goals
 - Dr. Mozingo—programs designed with Federal money have to
address reading and math and use approved assessments for
those areas
- School Board Liaison (5 minutes)
 - No Report, not in attendance
- Parent Resource Center (5 minutes)
 - Previous presentations available online;
 - subscribe to Facebook and Twitter,
 - Nov 30th workshop: Understanding Credit Accommodations to Support
Graduation
- SEAC Chair (5 minutes)
 - Two weeks ago Cindy attended working with adhoc committee for school board
to see how we could partner better; discussed Sped 101 for new school board
 - Terry Werner—Janet and I used to do that and was very effective;
offered to update the presentation and do it with Lauren
 - Terri Mozingo—the recommendations that Cindy gave during most
recent share, it was very strong
 - J-Lynn—brought up there should be parent representation at Sped 101
presentationv
 - Terri and Janet shared what they talked about at previous presentation
 - Sandra—suggested parent representation from elementary and
secondary discussing unique challenges and needs
 - Lauren suggested having representation of all stakeholders, including
teacher representative
 - Cindy's Report on meeting with the school board:
 - Suggestion that joint meeting with SEAC and PTAC to communicate
priorities;
 - Quarterly updates from subcommittees instead of the end of the year;
suggested allow the end of year report to be a back and forth with
feedback;
 - Align our scope of work with the strategic plan;

- Asked school board to help with recruiting parents from underrepresented schools and populations
- Other Updates
 - Sabrina Reilly resigning from committee
 - Ashley Simpson Baird will be leaving SEAC when she becomes a part of the school board in January
 - Sent out a couple of parent surveys from VDOE that could be helpful
 - Shared google doc for committee work (2021-2022 Scope of Work); answered yes as long as it is controlled so only one member working on it at a time; will share out Scope of Work for the committee to work on and review.

Future Business

- January Subcommittees to meet:
 - Budget & ByLaws (20 minutes)
 - Transition (20 minutes)
 - Literacy (20 minutes)

Announcements

- SEAC member updates
- [VDOE FFY 2020-2025 SPP/APR Target Setting Survey](#)
- 2021-2022 Scope of Work
- Alexis: comment about a recent issue with school resource officers; some of school board members made comments in the city meeting that sounded like SEAC had advised them, wanted to know if SEAC had put out a statement or endorsed a position
 - Cindy and Lauren said they were not aware of anything
 - Dr. Mozingo said she should reach out to the individual to find out the source of that information

Subcommittee Reports

Lauren went over subcommittee report form

- Carolyn—asked how subcommittees work to get clarification of when we meet and how it works
- Olson asked if we need to move and approve the subcommittees, Mike said the executive committee can create it

- Cindy—would you appoint a chair or would members determine? Would a staff member be interested in attending each subcommittee? Do we have to have meetings virtually?
- Lauren—delegating among the group to decide the chair, hoping staff will also join; virtual meetings end in January on emergency order
- Sandra—if we do a zoom meeting, does it have to be on the ACPS platform—answer yes
- Lauren will reach out to everyone to see about the subcommittee meetings; no subcommittees will meet after meeting due to not having anything posted prior.

Meeting Adjourned: 8:47 pm

Subcommittees to meet

- Budget & ByLaws: ByLaws Focus (20 minutes)
- COVID-19 Recovery (20 minutes)
- Equity & Inclusion (20 minutes)

Next Meeting: January 19, 2021