

Date: January 30, 2020
For ACTION _____
For INFORMATION X
Board Agenda: Yes x
No _____

FROM: Jennifer Abbruzzese, Director of Policy & Board Initiatives

THROUGH: Dr. Gregory C. Hutchings, Jr., Superintendent of Schools
Stephen M. Wilkins, Ed.D., Chief Human Resources Officer
Clinton Page, Chief Accountability Officer
Mignon Anthony, Chief Operating Officer

TO: The Honorable Cindy Anderson, Chair, and
Members of the Alexandria City School Board

TOPIC: Policy Work Session #2: Revisions to E, G and L Policies/Regulations

SUMMARY:

As part of the Board’s continuing effort to improve Board Meeting efficiency, policy revisions will be presented at four Work Sessions during SY 2019-20. At this second policy Work Session, the following policies and regulations have been revised from the policy manual classifications below:

E Policies: Support Services

G Policies: Personnel

L Policies: Education Agency Relations

These revisions are primarily driven by changes to the Code of Virginia and Virginia Board of Education regulations. However, some have also been initiated by ACPS to either reflect current practice or the changing needs of the school division. Finally, some have been included to comply with the state of Virginia’s five-year policy review requirement.

The chart below outlines the policies and regulations proposed for review at Policy Work Session #2:

SY 2019-20 Policy Work Session #2

Light Blue Fill = ≥ 5 Years Since Policy Last Reviewed

Yellow Fill = ACPS-Initiated Revision

White Fill = Statutory/Regulatory Revision

Policy/ Reg.	Title	Statute/ Reg. Revised	ACPS Last Revised	Lead/ Staff POC	Revision
EEBA	ACPS-Owned Vehicles	N/A	Apr 2018	Anthony	Division-initiated revisions to reflect current ACPS practice allowing contractors to operate ACPS-owned vehicles.
EEBA-R	Use of ACPS-Owned Vehicles Regulations	N/A	Apr 2018	Anthony	Division-initiated revisions to reflect current ACPS practice allowing contractors to operate ACPS-owned vehicles.
GA	Personnel Policies Goals	July 2019 May 2018	Jun 2017	Wilkins	Legal References and Cross Reference updated.
GAA	Staff Time Schedules	Feb 2019	Dec 2015	Wilkins	Policy and Legal References updated to reflect amendments to Va. BOE regulations effective January 11, 2018.
GBB (MERGE with BG/GBD)	Staff Involvement in Decision Making		Dec 2015	Wilkins	Recommended for deletion to be merged with BG/GBD. Updated to reflect ACPS feedback protocol.

GBD/BG (MERGE with GBB)	Board-Staff Communications	Feb 2019	Apr 2014	Wilkins	Policy and legal references updated and merged with GBB. Updated to reflect ACPS feedback protocol.
GBEB	Staff Weapons in School	May 2017	Jun 2015	Wilkins	Legal References updated to reflect amendment of Va. Code § 22.1-280.2:1 by HB 1392.
GBI	Staff Gifts and Solicitation	Feb 2019	Jun 2015	Wilkins	Policy and Cross References Updated.
GBLA	Third-Party Complaints Against Employees	Feb 2019	Jun 2015	Wilkins	Policy and Cross References updated.
GBOA	Voluntary Retirement Savings Plan	May 2015		Wilkins	NEW ACPS Policy to reflect Code of Va. §§ 51.1-603 & 51.1- 603.1
GC	Professional Staff	May 2018	Dec 2015	Wilkins	Policy updated to reflect amendment of Va. Code § 22.1- 299 by HB 1125/SB 349.
GCB	Professional Staff Contracts	Feb 2018	Dec 2015	Wilkins	Policy and Legal References updated to reflect adoption of 8 VAC 20-441-10 et seq. and repeal of 8 VAC 20-440-10 et seq.
GCBB	Supplementary Pay	Feb 2018	Dec 2015	Wilkins	Policy updated. Legal References updated to reflect repeal of 8 VAC 20- 440-110 and 8 VAC 20-440-120.
GCBEA	Leave Without Pay	Feb 2019	Dec 2015	Wilkins	Cross References updated.

GCCB	Employment of Family Members	July 2019 July 2018 May 2018	Dec 2015	Wilkins	Policy updated to reflect amendment of Va. Code § 22.1-3119 by SB 1491. Policy and Legal Reference updated to reflect enactment of Va. Code § 2.2-3132 by SB 1430.
GCD	Effect of Criminal Conviction or Founded Complaint of Child Abuse or Neglect	July 2019 July 2018 May 2018	Dec 2015	Wilkins/ Crawford	Legal References updated. Enactment of Acts 2018 c. 833 by HB 1000.
GCG	Professional Staff Probationary Term and Continuing Contract	May 2018	Dec 2015	Wilkins	Policy updated to remove Administrative Code references to local teaching licenses.
GCL	Professional Staff Development	Feb 2018	Dec 2015	Wilkins	Policy and Legal References updated.
GCN	Evaluation of Professional Staff	Feb 2018	Dec 2015	Wilkins	Policy and Legal References updated.
GCPB	Resignation of Staff Members	Feb 2018	Dec 2015	Wilkins	Legal References updated to reflect repeal of 8 VAC 20-440-160.
GDN	Evaluation of Support Staff	May 2012	Feb 2016	Wilkins	Updated to align with revisions to Policy GCN.
LBD	Home Instruction	May 2017	Jun 2017	Page	Minor revisions to reflect the 2017 amendment of Va. Code § 22.1-254.1.

LC	Charter Schools	May 2019 May 2017 May 2016	Dec 2015	Page	Policy and Legal References updated to reflect amendment of Va. Code § 22.1-3 by HB 1623/SB1249 and § 22.1-212.10 by HB 2218. Cross References updated. Policy revised to reflect amendments of Va. Code § 22.1-212.7 and enactment of Va. Code § 22.1-212.6:1 by SB 734.
LC-R	ACPS Charter School Application Addendum	Feb 2018	Dec 2015	Page	Application addendum updated to reflect changes made to the Virginia Board of Education Charter School Application required by SB 734, amendments to Standards of Accreditation, and amendment of Va. Code § 22.1-212.10 by HB 2218.
LEB	Advanced/Alternative Courses for Credit	5/1/2018 May 2017	Dec 2015	Page	Policy updated to reflect amendment of 8 VAC 20-131-140 as part of the revisions of the SOAs, which went into effect January 11, 2018; amendment of Va. Code 22.1-253.13:1 by HB1676.

LEB-R	Advanced/Alternative Courses for Credit Regulations	N/A	Nov 2015	Page	In 2015, VSBA simplified its model Policy LEB. ACPS then created Regulation LEB-R to incorporate VSBA's previous, more specific (Policy LEB) language addressing the procedures for requesting alternative credit.
LI	Relations with Education Accreditation Agencies	Feb 2018	Dec 2016	Page	Policy updated to reflect amendment of the Standards of Accreditation.

BACKGROUND:

The Code of Virginia § 22.1-253.13:7 and Policy BF require the School Board to maintain and follow up-to-date policies, and that all policies shall be reviewed at least every five years and revised as needed.

RECOMMENDATION:

The Superintendent recommends that the School Board review the attached revisions to E, G and L policies and regulations.

IMPACT:

By reviewing policies periodically, the School Board ensures that ACPS operations are aligned to support excellence and high performance.

ATTACHMENTS:

- School Year 2019-2020 Policy Review Schedule
- Revisions to E, G and L Policies/Regulations listed above

CONTACT:

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