

STUDENT REPRESENTATIVES TO THE SCHOOL BOARD REGULATIONS AND APPLICATION

The following regulations shall support the appointment of two student representatives to the School Board. These representatives shall serve annual terms from July 1 through June 30 of the school year of their appointments.

Applications shall be submitted by April 1st of each year. Appointment by the School Board shall occur at a June School Board meeting. Appointees shall serve an annual term.

The student representatives will sit at the Board table. As a standard agenda item, the student representatives will report on behalf of all of the students in the division.

The student representatives will not have the power to vote on any issue. As representatives of the T.C. Williams High School student body, the students will be given equal opportunity to voice their own opinions and those of the student body they represent on any and all issues brought before the School Board, except as precluded by law or policy.

Student representatives are required to attend at least 75% of the semi-monthly School Board meetings. Additionally, student representatives may choose to attend any School Board work sessions with full participatory non-voting rights. Student representatives will be allowed to leave any meeting at their discretion if the meeting goes past 10 pm, due to school work obligations. If a student representative fails to maintain the required 75% participation at public Board meetings, the position will be re-opened for the selection of a replacement representative.

The student representative positions will be open to sophomore, junior, and senior students of T.C. Williams High School. Students may apply at the end of their freshman, sophomore, or junior year.

All applications will be reviewed by the Superintendent's Student Leadership Committee at T.C. Williams High School. This committee will choose the five most qualified applicants and submit their applications to the Superintendent for review. The Superintendent will then forward the applications to the School Board Chair and Vice Chair by May 1.

The Chair and Vice Chair of the Board will conduct in-person interviews with the top five applicants and recommend to the School Board the two best qualified applicants for the student representative positions. The full Board will vote on this recommendation prior to July 1.

The Chair and Vice Chair will oversee the development of an induction process for the student representatives, to include a review of *Roberts Rules of Order*, School Board protocols, and related information.

Among other factors, students who serve as representatives to the School Board will be chosen based on evidence of exemplary character and high personal standards of conduct and adherence to school policies and regulations.

June 18, 2015

APPLICATION FOR A STUDENT REPRESENTATIVE POSITION
TO THE ALEXANDRIA CITY SCHOOL BOARD

Date: _____

Name (Last): _____ (First): _____ (M.I.): _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Date of Birth: _____ Place of Birth: _____

Do you now live in the City of Alexandria? (Yes/No) _____

If yes, for how long? _____

Have you ever served the City of Alexandria in any capacity? (Yes/No) _____

If yes, please explain:

In the space provided, please write no more than 250 words about why you are applying for the position and what you hope to accomplish if chosen:

Attendance Requirements: Appointees are required to attend at least 75% of the yearly School Board meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled or unforeseen school trips, and emergency work assignments only. All other absences are recorded as unexcused.

In light of the above, will you be able to attend at least 75 percent of the regular meetings of the Alexandria City School Board? (Yes/No) _____

It is expected that the monthly time commitment for this position will range between 15 and 20 hours.

Educational Background: (Please list schools attended and merit awards received)

Summary of work and/or practical experience within the past three years:

List notable school and extracurricular activities:

References: Please list the name, address, and title of at least three references that you have contacted and who support your application.

Recommendations should be returned to you in sealed envelopes with the author's signature across the back seal of the envelope. Recommendations will be opened and reviewed for those students selected as finalists to be interviewed by the School Board Chair and Vice Chair.

1. Student Counselor Recommendation (Required)

2. Teacher Recommendation (Required)

3. Teacher Recommendation (Required)

4. Optional Recommendation
