

CTE ADVISORY COMMITTEE MINUTES
OCTOBER 20, 2015

In Attendance: Kevin Burton, Michele Coffman, Lee Coyle, Laura Evans, Tom Grane, Esteve Mede, David Remick, Daniela Rodriguez, David Serensits, Tommy White, Ronnie Campbell, Sherri Chapman

Absent: Francis Carragher, Buddy Gritz

Sherri Chapman opened the meeting at 4:36 with introductions and a brief overview of CTE.

She then motioned to elect David Remick as committee chairperson. The motion was seconded and David was elected chairperson via a unanimous vote.

Sherri then referenced the Scope of Work for the CTE Committee for the 2015-16 school year. The scope of work was presented and approved by the school board last June. The committee will focus on the following:

1. Increase CTEAC membership to include representatives from additional program areas. i.e. Automotive and Surgical Technology.
2. Continue to review and monitor CTE course offerings, and provide directions and advice for expanding, changing and eliminating CTE courses.
3. Provide input and support for revisions of the CTE Strategic plan.
4. Review CTE Annual Performance Report, Industry Certification test results and student enrollment data to evaluate the effectiveness of CTE Programs.
5. Continue increasing awareness of CTE programs by enhancing outreach and program publicity to stakeholders.
6. Approve a new Local Perkins plan for the 2016-17 academic year.

Sherri then reviewed the new hires for CTE for 2015-16. Nine new teachers were hired. There were three Tech Ed teachers for each middle/K-8 school, an Engineering teacher at Minnie Howard and TC Main, two business teachers and a marketing teacher at TC Main. The most recent hire had just accepted the job an hour before, and the Tech Ed position at GW is currently filled by a long term sub.

Micki then reviewed CTE test data for 2014-15. Over 1,000 industry certifications were earned last year with 858 individual students earning at least one certification. The number of certifications earned has nearly tripled in three years. For the CTE completers, almost 98% took a CTE certification and nearly 92% earned a CTE certification. This data also shows a continued upward trend. So more students are taking and passing CTE certifications each year.

Micki then shared some data specific to the w!se Financial Literacy and the Virginia Workplace Readiness tests. These are the two tests that all students in Econ & Personal Finance will now take and are pretty much on the level of an SOL exam. More students are taking these tests each year and the pass rates continue to go up. However, the pretest data for w!se was 10% lower than the past two years, and only about 30 more students took the pretest. The WRS pretest will be given the week of October 26th.

David Remick then asked about over CTE enrollment data. Specific data was not on hand, but will be shared at the January meeting.

Micki then shared dual enrollment data. The program has exploded going from just over 200 students in 2013-14, to over 550 this year, mostly in the academic areas. There is still no one officially in charge of DE so it continues to be a random offering of courses where there are credentialed teachers. David Remick asked about the barriers to growth for DE. The most significant barriers are: lack of clear direction/focus from ACPS administration regarding DE, not having a designated person in charge, and college and high school credentials not matching.

A high school teacher must have a master's degree and a minimum of 18 graduate credits in the specific content, such as psychology, math or chemistry. A college faculty member cannot teach in a high school because they do not have a teaching degree so they can't be certified. David asked who the committee needs who needs to be contacted to make it easier to credential teachers. Credential requirements for college are set by the Southern Association for Colleges and Schools, or SACS (www.sacs.org).

These are the same standards used in all southern states, from Texas, to Florida up to Virginia. So this is faced by all districts. This is an issue that needs to be push by district superintendents and Virginia legislature.

ACPS could do more to establish a clear vision for DE, hire someone to be in charge, and to set aside funding to support teachers taking 18 graduate credits in their content area or to assist those with college credentials to earn their teaching certification. It would also be helpful to offer a stipend to teachers who teach DE classes, similar to the stipend awarded to teachers with National Board Certification.

Sherrri then discussed the program of studies, each member received a copy of the 2015-16 POS. For 2016-17 CTE is requesting two new courses: Advanced Entrepreneurship since this program has grown and Opportunities in Hospitality to address the growing hospitality needs in the immediate area. In addition, Teachers for Tomorrow and Education for Employment (EFE) are being offered again. The EFE course will an intervention strategy for seniors who have taken Econ & Personal Finance but did not pass with w!se or WRS. This course will focus on employment and WRS skills so students will have a better chance of passing the WRS exam. Firefighting is being dropped due to lack of funding in the City's budget.

David Remick then discussed a school board based meeting he attended that discussed the basic requirements for all committees. These include

1. Transparency: Meeting Agenda and Minutes should be posted where the public can see them.
2. Consistent Administration: Committees need bylaws and should follow specific procedures.
3. Work Plan: Each committee should have a scope of work or a plan of what they will be working on that year.

The CTE committee is already doing these things, but might need to enhance the scope of work.

Sherrri then shared sections from the CTE Advisory Committee handbook for review and modification. In Board document BCF the request was made to delete lines 2 and 5 on page four, related to student selections and placement, since these are not committee activities. On page seven, bullet item three was tweaked to say "Develops and maintains liaison with business." Bullet four employment was changed to "work-based learning opportunities". Any references to a Craft Committee were eliminated. **David motioned for the committee to accept these changes; the motion was second, and approved.**

Board document BCF-R, page five was shared. Slight changes to the composition of the committee were proposed to meet Virginia CTE Advisory Committee requirements. **David motioned for the committee to accept these changes; the motion was second, and approved.**

Sherrri shared she will be meeting with the CTE Department Chairs and TC administrators before the next meeting to review and update the CTE Strategic plan. The updated plan will be shared at the next meeting.

The meeting adjourned at 5:45.

Next meeting will be on Tuesday, January 19 in the counselor conference room at TC Williams High School.