



Legislation Text

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City of Alexandria, Virginia

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MEMORANDUM

**DATE:** JANUARY 4, 2017

**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:** MARK B. JINKS, CITY MANAGER /s/

**DOCKET TITLE:**

Consideration of a Resolution to Authorize the Transfer of Four Surplus Mobile Vehicle Lifts from the City of Alexandria Department of General Services to Alexandria City Public Schools. [ROLL-CALL VOTE]

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**ISSUE:** Consideration of a resolution to authorize the transfer of four surplus mobile vehicle lifts from the City of Alexandria Department of General Services to Alexandria City Public Schools (ACPS).

**RECOMMENDATION:** That City Council authorize the Department of General Services to transfer four (4) mobile vehicle lifts to the ACPS. Per the City's Administrative Regulation (A.R.) 5-1, Section 24(C): *Only the City Council shall have authority to grant or transfer use or ownership of City property to a non-City entity without consideration, including but not limited to contributions to organizations providing services to citizens of the City.*

**BACKGROUND:** In fall 2016, ACPS staff informed the Department of General Services that they were seeking proposals for the future purchase of four mobile vehicle lifts for use in their fleet maintenance facility located at 3540 Wheeler Avenue. ACPS staff were seeking cost information from General Services staff based on the mobile lifts that the City had purchased in 2012. General Services currently has a total of 16 mobile vehicle lifts, or four (4) sets. Of the 16 mobile lifts, staff regularly utilizes eight (8) lifts, or two (2) sets. Due to internal operation and procedural changes, staff proposes that four (4) of the mobile lifts be transferred to the ACPS to meet their needs, leaving General Services with 12 mobile lifts or three (3) sets which would include one (1) backup or spare set of mobile lifts which will continue to meet the needs of the Fleet Services Division.

All of the mobile lifts were purchased in 2012 and are in excellent condition. Transferring the four (4) mobile lifts to the ACPS rather than disposing of the lifts will meet the needs of the ACPS while allowing them to avoid the upfront capital costs required to purchase four mobile vehicle lifts.

**FISCAL IMPACT:** By transferring the four (4) mobile vehicle lifts to the ACPS rather than disposing of the

mobile lifts via the online auction site GovDeals, the City would be foregoing an estimated \$7,000 in proceeds from the sale of these lifts based on their current age, condition and depreciated value. However, the transfer would allow ACPS to defer the upfront capital outlay required to purchase four mobile vehicle lifts of approximately \$50,000 based on current estimates. ACPS understands that they would assume future equipment maintenance costs associated with the use of the lifts as well as the replacement of the mobile lifts once they have reached the end of their useful life.

**ATTACHMENTS:** Proposed Resolution

**STAFF:**

Laura Triggs, Deputy City Manager

Jeremy McPike, Director, Department of General Services

Alfred Coleman, Deputy Director, Department of General Services