

Budget Advisory Committee

March 8, 2016

Location: [ACPS Central Office at 1340 Braddock Place*](#)

Meeting Minutes

Present

Steven Berbeco
Michael Carrasco
Gina Gargano-Amari
Steve Gordon
Patrick Killeen
Patrice Linehan (Chair)
Dorene Pickup
Eric Williams
Mayuri Middough (Staff Liaison)

Absent

Sabrina Melendez (Student Liaison)
Nancy Pasfield
Sahr Pombor
Matthew Stensrud

Excused

Hal Cardwell (Joined via phone line)
Brett McParland
Janine Rubitski

BAC Introductions - The Chair welcomed all Board members and Members of the committee introduced themselves.

Approval of Agenda – Eric Williams made a motion to amend the agenda to address sub-committee assignments as the first item under “New Business” and approve the agenda for the March 8, 2016 meeting as amended, which was seconded by Gina Gargano-Amari and approved unanimously.

Approval of Minutes – Members were asked to review the minutes from the January 12, 2016 meeting. There was some discussion and Michael Carrasco asked that the minutes be amended to reflect that BAC Member Eric Williams was present at that meeting and not absent. The minutes were so amended. Eric Williams made a motion to approve the January 12, 2016 minutes, which was seconded by Gina Gargano-Amari and approved unanimously.

Welcome - The Chair welcomed Mayuri Middough, the Assistant Director of Budget and Fiscal Compliance to the meeting.

Old Business -

Introductory Paragraph – Members of the committee discussed the scope of work and purpose behind the introductory paragraph and which ACPS staff to partner with on it. It was decided that one of the subcommittees could address this as part of “public engagement,” which was on the BAC agenda to be discussed during the new business section. The subgroup can work on this, the infographic, and a communication strategy in an effort to help educate the public about the budget and the budget process.

Capital Improvement Plan – Members of the committee discussed how best to approach this subject and it was decided that (1) at the next meeting CIP staff would be invited to speak to the committee about the CIP budget and (2) one of the subcommittees - to be discussed during new business - would work on this topic, including its scope of work.

Human Resources Staff Report – Patrick Kileen, a member of the committee gave commentary to the committee about the Human Resources Report that was presented to the committee on February 9, 2016 by Kevin North, the Director of Human Resources for ACPS.

Staff Report – The Chair informed the committee that Andrew J. Hullinger, the Budget Director, has left ACPS and the committee expressed its best wishes for Andrew. Referring to updates from Stacey Johnson, Chief Financial Officer, the Chair informed the committee that there will be a joint City-ACPS budget work session tomorrow, **March 9, 2016** and invited all members to attend. The Chair also gave the committee an update on the Redistricting process. The Chair also announced that the City has set the tax announcement date as **March 15, 2016**.

Board Report – Hal Cardwell gave additional information to the committee about the Redistricting process and noted that the School Board will be reviewing policies that would impact Redistricting during the month of March. Mr. Cardwell also noted that there was a very small difference between the budget ACPS approved and the budget that the City Manager proposed. Mr. Cardwell also announced that the joint City-ACPS budget work session tomorrow on March 9, 2016, and the City public hearing on their proposed budget on **March 14, 2016**.

New Business and Reports -

Subcommittees - The Committee discussed its subcommittee structure and the following subcommittees and initial member assignments were decided:

- Community Outreach and Engagement: Michael Carrasco, Patrice Linehan – chair to be determined later;
- Capital Improvement Plan: Michael Carrasco, Gina Gargano-Amari, Dorene Pickup and Eric Williams, who also will serve as chair of this subcommittee; Michael Brookbank will also participate with this subcommittee;
- Operations and Revenues: Michael Carrasco, Steven Gordon, Patrick Killeen – chair to be determined later;

The Chair announced that she will ask those members who are not present at today's meeting to decide which subcommittee they would like to join and whether they would like to take on a leadership role as Chair.

Announcements – There were no announcements from members of the committee.

Future Business and Dates - Next BAC Meeting: **Tuesday, April 12, 2016**