

**ALEXANDRIA CITY PUBLIC SCHOOLS
SCHOOL HEALTH ADVISORY BOARD
MEETING MINUTES**

June 18, 2015

4:00-5:00 pm

**Charles E. Beatley, Jr. Central Library
Small Meeting Room**

Attendees: Rose Berler (Chair, community), Julie Rocchio (parent), Robert Bregman (Physician Consultant), Candace Hill (community/parent), Grace Alvarez (AHD), Angela Drake (parent), , Lisa Guli (AHD), Robin Wallin (ACPS), Wendy Donohue (parent), Carrie Redden (DCHS), Shelly Morgan (SAPCA), Lisette Torres (ACAP), Jim Durham (Community)

Call to Order

Chair Rose Berler opened the meeting with introductions.

Adoption of Meeting Agenda and Approval of Meeting Minutes

The meeting agenda was reviewed and approved. The minutes of the May 28, 2015 meeting were reviewed and approved.

Communications and Addresses to the Committee

Lisa Guli, Epidemiologist with the Alexandria Health Department, shared the 2013 Teen Pregnancy Data with the committee. She noted a steady decline in the birth rate over the past 15 years with there being a large discrepancy between Hispanic and Black and White girls (see full presentation attached).

Old Business and Action Items

Julie Rocchio shared an update to the SHAB Health Access Outreach Project. A revised flyer has been created which will be sent home in back to school packets. Committee members reviewed this draft document with no recommendations for change. Julie noted that health access is in the ACPS strategic plan.

New Business and Reports

Grace Alvarez shared a report from the Teen Wellness Center. A new health educator will be starting July 1. A Tdap clinic will be held at the Alexandria Health Department on August 20 for rising 6th graders who need this vaccine and HPV vaccine prior to school entry in the fall. Robin shared the Health Services Report (see Attachment D).

Shelly Morgan shared the activities of SAPCA which included a Titan Takeover Night activity in collaboration with ACAP, Community of Concern Dinner at GWMS with 90 parents and students attending and the upcoming Youth Leadership Conference on August 17-19.

Robin Wallin shared the School Health Services report (see Attachment A). The committee decided to wait to identify leadership for next year at the September meeting. Robin shared the with the committee the list of members whose terms are expiring on June 30. Additionally, Robin recommended that the committee review the SHAB Bylaws at the first meeting in the new

school year – copies of the bylaws were shared with the committee along with the final 2015-2016 Scope of Work. Robin shared with the committee that she has taken a new job in St. Louis, Missouri and will be leaving ACPS on June 30th. A certificate of appreciation and flowers were presented to Chair Rose Berler from the School Board.

Future Business Dates

Meetings next year will be held on the third Thursday from 4-5 pm. Meeting location will be confirmed in the near future.

The meeting was adjourned at 5:00 pm.

Attachment A

**School Health Services Report
June 18, 2015**

	Medications	Procedure	Case Management	Office Visit	Screening	Vitals Check	Total
2014-08	64	41	14	466	435		1020
2014-09	1446	793	144	4960	3995	6	11344
2014-10	2009	992	140	5466	3371	1	11979
2014-11	1660	767	95	3757	809		7088
2014-12	1667	823	77	4137	369	3	7076
2015-01	1804	890	134	3814	428	2	7072
2015-02	1905	925	117	4391	345	1	7090
2015-03	2064	962	127	4567	289	2	8011
2015-04	2409	1071	84	6286	151	7	10008
2015-05	4055	1784	130	8742	276	1	14988
TOTAL	19083	9048	1062	46586	10468	16	85676

Other Current Activities:

1. Tdap/HPV immunization compliance for rising 6th graders
2. WOW Bus Update – Out of service for summer. Will resume in September with an all oral health service and expansion of service to additional schools.
3. Health Services Coordinator Transition

Attachment B

ADVISORY COMMITTEES TO THE ALEXANDRIA SCHOOL BOARD SCHOOL HEALTH ADVISORY BOARD

REGULATIONS GOVERNING SCHOOL HEALTH SERVICES

The School Health Services Program seeks to strengthen and facilitate the educational process by improving and protecting the health of children and by identification and assistance in the removal or modification of health related barriers to the learning process for individual children. The major focus of school health services is the prevention of illness and disability, and the early detection and correction of health related problems. The school health services staff is prepared with licensed registered nurses uniquely qualified in preventive health, health assessment and referral procedures.

MISSION

The mission of the School Health Advisory Board is to assist with the development of health policies in the school division and the evaluation of the status of school health, health education, the school environment and health services.

COMMITTEE GOAL STATEMENT

To develop, implement, develop and review programs and policies related to health services, health education, healthy environment, physical education, food services, counseling, staff wellness and parent/community involvement.

PREFACE

The Advisory Committee By-Laws have been created to assist the staff, parents and community members of Alexandria City Public Schools in their roles and interactions with the School Health Services Program.

Section 22.1-275.1 of the *Code of Virginia* requires each school division to establish a SHAB to assist with the development of health policies and with the evaluation of school health programs and services. It is intended that the local school board receive recommendations of the school health advisory board procedures relating to children with acute or chronic illnesses or conditions, including, but not limited to, appropriate emergency procedures for any life-threatening conditions and designation of school personnel to implement the appropriate emergency procedures. The procedures relating to children with acute or chronic illnesses or conditions shall be developed with due consideration of the size and staffing off the schools within the jurisdiction.

MEMBERSHIP

- 1) The *Code of Virginia* establishes specific requirements for the number of the SHAB members, which shall consist of no more than twenty members to include broad-based community representation

including but not limited to, parents, students, health professionals, educators and others. Membership in Alexandria City Public Schools' SHAB continues to be diverse among parents, students, health professionals and community groups.

Members shall be appointed by the Alexandria City Public School Board.

- 2) Members must attend 75% of meetings held to maintain active membership status.

BOARD OFFICERS

- 1) The School Board shall appoint the School Board Liaison for the School Health Advisory Board.
- 2) The School Health Advisory Board shall appoint the committee's Chairperson.

MEETINGS

- 1) The School Health Advisory Board shall meet semi-annually from September through June. A schedule of meeting dates and times are determined no later than the first SHAB meeting of each school year.
- 2) The first meeting shall be convened no later than October of each school year.

OPERATIONS AND PROCEDURES

- 1) Topics explored and discussed by the School Health Advisory Board shall reflect current conditions and latest research findings on various school health-related issues.
- 2) Coordinate presentations and consult with local and regional agencies that may have an impact on the School Health Services Program.
- 3) Facilitate committee discussions and serve on subcommittees when recommendations come before the advisory committee.
- 4) The School Health Advisory Board shall forward to the School Board a report of committee activities and recommendation with supporting documents no later than July 1st of each year.
- 5) The School Health Advisory Board shall submit an annual report that outlines the committee's membership, description of activities, recommendations and relevant data to the Health Division of the Virginia Department of Education no later than July 1st of each year.

EXCEPTIONS

The School Board may make exceptions to these practices and procedures as deemed appropriate.

Attachment C

Date: June 3, 2015

For ACTION _____

For INFORMATION _____

Board Agenda: Yes _____

No _____

FROM: Robin Wallin, DNP, RN
Health Services Coordinator,
Staff Liaison, School Health Advisory Board

Margaret Walsh, Ed.D.
Chief Policy and Student Services Officer

THROUGH: Alvin L. Crawley, Ed.D., Superintendent of Schools

TO: The Honorable Karen Graf, Chair, and Members of the Alexandria
City School Board

TOPIC: School Health Advisory Board Scope of Work

BACKGROUND: The School Health Advisory Board recommends the following items to be considered for committee scope of work for the SY 2015-2016.

RECOMMENDATION:

- Continue to work on health access outreach for uninsured families, increase participation in FAMIS and FAMIS Plus and use of local safety net providers.
- Continue to monitor and promote oral health screenings.
- Promote programs and develop measures in an effort to identify and begin decreasing childhood obesity.
- Research national best practices for required daily physical activity and recommend changes as appropriate.
- Encourage the incorporation of exercise and movement into daily activities, including the support of bike and walk to programs and movement during classes.
- Monitor ACPS strategic plan implementation of health and wellness goals.

- Continue to monitor ongoing programs, needs and implementation of school-based healthcare initiatives including the Teen Wellness Center and WOW Bus projects.
- Monitor problems with substance abuse and mental health, and review Youth Risk Behavior Survey (YRBS) and Developmental Assets data. Oversee coordination of results to various preventive programming for students.
- Monitor new Family Life Education curriculum content in implementation.
- Incorporate measurable health data into ACPS “dashboard”, strategic plan or other tools as relevant.

IMPACT: The School Health Advisory Board seeks to help ensure support for the health and wellness of all ACPS students.

CONTACT PERSON: Robin Wallin, Staff Liaison to SHAB