

1 **ALTERNATIVE SCHOOL PROGRAMS REGULATIONS**

2
3 **Proposals for New Programs**

4
5 Proposals for alternative school programs are submitted to the Superintendent or their designee for
6 approval prior to presentation to the Alexandria City School Board (Board).

7
8 Proposals must include:

- 9
- 10 1. A statement of justification for the alternative program explaining how it will meet the
11 special needs or expectations of the target population and the community;
 - 12
 - 13 2. A plan which delineates the proposed organizational structure as it relates to staffing and
14 the scope and structure of the total instructional program;
 - 15
 - 16 3. A statement of financial impact identifying all costs, including administration, staffing,
17 equipping, supplying, transportation, support services, and maintaining the program;
 - 18
 - 19 4. A statement of related impact explaining how the proposed program will affect and
20 interrelate with other programs and populations served in existing programs and facilities;
 - 21
 - 22 5. A statement of authentication verifying that all aspects of the program are in compliance
23 with all appropriate federal, state, and local laws and regulations, and there is compliance
24 with all applicable accreditation requirements;
 - 25
 - 26 6. Special evidence of authorization from the State Department of Education must accompany
27 the proposal if the proposal presents a potential conflict with existing regulations of the
28 State Department of Education; and
 - 29
 - 30 7. A plan for evaluation that defines anticipated outcomes and establishes criteria and
31 procedures for evaluating achieved outcomes.

32
33 **Monitoring**

34
35 Alternative School Programs must provide an annual program report consistent with the evaluation
36 plan. The report should include:

- 37 ● progress on the outcomes established in the evaluation plan;
- 38 ● an assessment of the effectiveness of the approaches used by the program; and
- 39 ● recommended improvements to the program.

40
41 **Revisions**

42
43 Any proposed revisions to the program should be provided to the Superintendent for approval. If
44 there are significant changes, the Superintendent will forward the changes to the Alexandria City
45 School Board.

47

48 Adopted: NEW

49

50

51 Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-5, 22.1-253.13:1

DRAFT

ALTERNATIVE SCHOOL PROGRAMS REGULATIONS

Proposals for New Programs

Proposals for alternative school programs are submitted to the Superintendent or their designee for approval prior to presentation to the Alexandria City School Board (Board).

Commented [1]: The process was relocated from the policy.

Proposals must include:

1. A statement of justification for the alternative program explaining how it will meet the special needs or expectations of the target population and the community;
2. A plan which delineates the proposed organizational structure as it relates to staffing and the scope and structure of the total instructional program;
3. A statement of financial impact identifying all costs, including administration, staffing, equipping, supplying, transportation, support services, and maintaining the program;
4. A statement of related impact explaining how the proposed program will affect and interrelate with other programs and populations served in existing programs and facilities;
5. A statement of authentication verifying that all aspects of the program are in compliance with all appropriate federal, state, and local laws and regulations, and there is compliance with all applicable accreditation requirements;
6. Special evidence of authorization from the State Department of Education must accompany the proposal if the proposal presents a potential conflict with existing regulations of the State Department of Education; and
7. A plan for evaluation that defines anticipated outcomes and establishes criteria and procedures for evaluating achieved outcomes.

Monitoring

Alternative School Programs must provide an annual program report consistent with the evaluation plan. The report should include:

- progress on the outcomes established in the evaluation plan;
- an assessment of the effectiveness of the approaches used by the program; and
- recommended improvements to the program.

Revisions

Any proposed revisions to the program should be provided to the Superintendent for approval. If there are significant changes, the Superintendent will forward the changes to the Alexandria City School Board.

Commented [2]: New monitoring and revision processes to create a systematic approach to support the evaluation plan (step 7 in the proposal)

47
48 Adopted: NEW
49
50
51 Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-5, 22.1-253.13:1

DRAFT