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Date: May 23 2019

For ACTION X

For INFORMATION

Board Agenda: Yes x

No

FROM: Erika Gulick, Senior Planner
David F. Banks, Director of Procurement

THROUGH: Dominic Turner, Acting Chief Financial Officer
Mignon Anthony, Chief Operating Officer
Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

TO: The Honorable Cindy Anderson, Chair, and Members of the Alexandria City School Board

TOPIC: Request to Modification to Increase Contract Value (Stantec Architecture)

SUMMARY: ACPS Procurement would like to move forward with the execution of a contract modification, which increases the value of this Consulting Contract by a net increase of **\$510,705.00**, from its original value of \$460,770.00 to \$971,405.00.

BACKGROUND: On June 15, 2018, ACPS awarded a Consulting Contract to Stantec Architecture to performance planning studies and community engagement for the High School Project, which is currently in process. Based on responses from the community and direction from the School Board, ACPS Leadership has instructed Stantec Architecture to provide modified and/or additional tasks to support the next milestone and decision point for the Division.

These increases are largely due to:

- The addition of a separate community engagement subcontractor
- The extension of work from June 2019 to December 2019
- The addition of sites and options to evaluate based on School Board requests
- The addition of a Task 5 to develop documents for transitioning into a design phase

Note that, certain services deemed unnecessary for this Agreement, or provided under an alternate procurement strategy, have been de-scoped from the contract and replaced with the items included herein.

As this was a CIP project, the value of which increases an original contract by greater than 10% or \$50,000, this action is being presented to the Board prior to proceeding.

RECOMMENDATION: The Superintendent recommends the Board approve the modification of this contract as defined herein.

IMPACT: Not approving this action will result in ACPS not being able to move forward with the

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development of this highly visible project and the next phase of completion.

ATTACHMENTS: Attachment 1 – Change Order Request and Backup

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