

REPORTS OF MISSING CHILDREN

The Alexandria City Public Schools (ACPS) receives reports of the disappearance of any child living within the school division from local law enforcement pursuant to Va. Code § 52-31.1.

Upon notification by a local law enforcement agency of a child’s disappearance, the principal of the school in which the child was enrolled at the time of the disappearance indicates, by mark, in the child’s cumulative record that the child has been reported as missing. Upon notification by law enforcement that the child is located, the principal removes the mark from the record.

Upon receiving a request from any school or person for copies of the cumulative records and birth certificate of any child who has been reported by local law enforcement agency to be missing, the school being requested to transfer the records immediately notifies the law enforcement agency that provided the report to the school of the child’s disappearance, of the location of the school or person requesting the cumulative records and birth certificate of the child, without alerting the requestor of such report.

For the purposes of this policy a “mark” means an electronic or other indicator that (i) is readily apparent on the student’s record and (ii) immediately alerts any school personnel that the record is that of a missing child.

Adopted: April 26, 2007
Affirmed: June 23, 2016

Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-288.1, 52-31.1

Cross Refs.: KNAJ Relations with Law Enforcement Authorities

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Commented [1]: This is word for word the VSBA model policy.

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7 the school in which the child was enrolled at the time of the disappearance ~~shall~~ indicates, by mark,
8 in the child's cumulative record that the child has been reported as missing. Upon notification by
9 law enforcement that the child is located, the principal ~~shall~~ removes the mark from the record.
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11 Upon receiving a request from any school or person for copies of the cumulative records and birth
12 certificate of any child who has been reported by local law enforcement agency to be missing, the
13 school being requested to transfer the records ~~shall~~ immediately notifies the law enforcement
14 agency that provided the report to the school of the child's disappearance, of the location of the
15 school or person requesting the cumulative records and birth certificate of the child, without
16 alerting the requestor of such report.
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