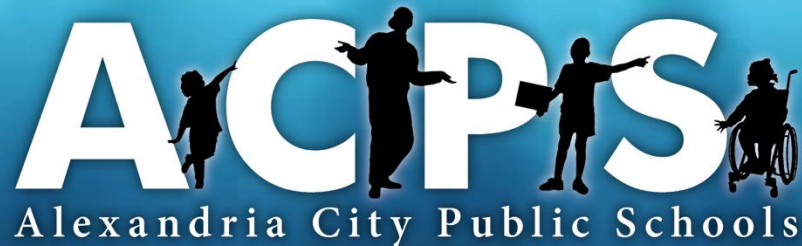


ACPS Capital Improvement Program (CIP) Quarterly Report Template Changes

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School Board Presentation

May 11, 2017



Every Student Succeeds

Essential Questions

1. What is the impetus for changing the CIP Quarterly Report?
2. What are the significant changes to the CIP Quarterly Report?
3. How will the new format provide greater clarity in understanding the CIP?

ACPS 2020 Strategic Plan Goals

- **Goal 1 – Academic Excellence and Educational Equity:** Every student will be academically successful and prepared for life, work, and college.
- **Goal 2 – Family and Community Engagement:** ACPS will partner with families and the community in the education of Alexandria’s youth.
- **Goal 3 – An Exemplary Staff:** ACPS will recruit, develop, support, and retain a staff that meets the needs of every student.
- **Goal 4 – Facilities and the Learning Environment:** ACPS will provide optimal and equitable learning environments.
- **Goal 5 – Health and Wellness:** ACPS will promote efforts to enable students to be healthy and ready to learn.
- **Goal 6 – Effective and Efficient Operations:** ACPS will be efficient, effective, and transparent in its business operations.



Impetus for Change

1. Better alignment with Alexandria City CIP Quarterly Report.
2. Greater detail about all CIP projects.
3. Greater clarity and transparency into fiscal expenditures and timelines related to the CIP.

Type Of Change: Format

- Cover Sheet and quarterly report graphics are consistent with the Financial Services Budget Book graphics for continuity
- All Financial Tables have consistent headings
- Projects are in alphabetical order for ease of use (not in order of “importance or project visibility”)

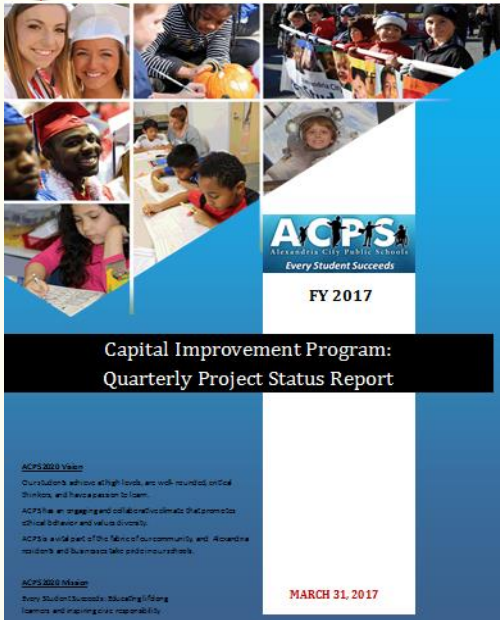


Table 1: CIP Financial Status through March 31, 2017

ACCOUNT ACPS Project Title	BUDGET				YTD EXPENDITURES AND COMMITMENTS				Total Budget LESS Total YTD Expenditures
	BUDGET Estimated Ending Budget Balances as of 06/30/16	BUDGET FY 2017 Approved Budget	BUDGET Changes & Transfers to Budget	BUDGET Total Available Budget after Transfers	EXPENDITURES Through 3/31/17	EXPENDITURES Outstanding Invoices	EXPENDITURES Open Purchase Orders	EXPENDITURES Total YTD Expenditures and Commitments	BALANCE Remaining to Year-End
ACPS System-wide	1,340,464	1,910,000	(244,930)	3,005,534	434,083	70,872	399,061	904,017	2,101,517
Central Preschool	0	8,262,000	(7,220,505)	1,041,495	0	0	0	0	1,041,495
Charles Barrett	1,988,757	1,019,002	(960,159)	2,047,600	69,226	4,020	225,720	298,967	1,748,633
Cora Kelly	84,715	0	0	84,715	1,849	0	0	1,849	82,866
Douglas MacArthur	54,799	0	0	54,799	0	0	0	0	54,799
Francis C. Hammond	2,045,845	600,658	0	2,646,503	340,837	28,157	704,029	1,073,022	1,573,481
George Mason	191,384	0	49,892	241,276	155,780	0	49,892	205,672	35,604
George Washington	2,651,822	1,391,270	(790,796)	3,252,296	185,976	105,241	669,625	960,842	2,291,454
James K. Polk	1,467,209	4,983,340	(5,708,684)	741,865	9,048	28,462	110,951	148,461	593,404
Jefferson-Houston	126,507	0	0	126,507	0	24,183	7,064	31,247	95,260
John Adams	502,037	229,113	0	731,150	0	0	329,013	332,248	398,903
Lyles Crouch	751,976	404,446	0	1,156,422	543,093	5,242	187,730	736,064	420,358
Matthew Maury	1,267,188	1,650,143	(1,345,759)	1,571,572	868,906	53,240	242,023	1,164,169	407,403
Mount Vernon	539,028	126,245	0	665,273	91,712	0	0	91,712	573,561
Patrick Henry	41,530,963	0	5,753,614	47,284,577	666,486	243,901	1,564,796	2,475,184	44,809,393
Rowing Facility	0	101,156	0	101,156	0	0	18,978	18,978	82,178
Samuel Tucker	123,996	249,343	0	373,339	0	5,145	0	5,145	368,194
School Buses and Vehicles	0	1,808,000	0	1,808,000	1,751,791	0	0	1,751,791	56,209
TC Williams: King St Campus	1,034,807	446,499	0	1,481,306	22,890	0	411,061	433,951	1,047,356
TC Williams: Minnie Howard Campus	1,901,742	4,832,585	(5,160,040)	1,574,287	0	0	0	0	1,574,287
Transportation Facility	2,098,817	0	(2,070,174)	28,643	25,776	0	2,866	28,642	1
West End	0	16,065,000	17,697,541	33,762,541	300,000	0	0	300,000	33,462,541
William Ramsay	303,609	114,750	0	418,359	143,091	0	7,966	151,058	267,301
GRAND TOTALS	60,005,665	44,193,550	0	104,199,215	5,613,779	568,463	4,930,775	11,113,016	93,086,199

All numbers provided in picture(s) above are examples and may not reflect actual current totals

Type of Change: Content

ACPS Quarterly CIP Report content now aligns with City CIP Quarterly Report content

1. Utilize a “Status Review Table” to quickly reference active projects vs closeout
2. Narrate all projects with a Budget Allocation or Expenditures
3. Add a “Highlights” section to quickly reference key projects without the need to dig into the detailed description

1

Q3 Project Status	Number of Projects
Initiation	75
Planning/Design	15
Implementation	15
Pending Close-Out	29
Close - Out	16
Grand Total	150

GEORGE WASHINGTON, 6-8

Facility Maintenance: Building Envelope Repair (Status: Close out)

Design work for this project including work on stone panels, leaking seals around windows and brick pointing on various facades reached 100% completion during the second quarter of FY2017.

Facility Maintenance: Roof Replacements (Status: Close Out)

Phase II of this project was closed out during the second quarter FY 2017.

3

Highlights from the FY 2017 Third Quarter ACPS CIP Status Report:

- Change From Q2 to Q3:

Total Q2 Expenditures and/or Commitments = \$6,000,000

Total Q3 Expenditures and/or Commitments = \$8,500,000

Delta = +\$2,500,000

- **ACPS System-wide Projects:** A phase I roof replacement was completed at Lyles Crouch ES while a phase II roof replacement was closed out at George Washington MS.
- **Capacity Projects:** The four classroom modular addition project was closed out at Charles Barrett ES with continued planning for future capacity projects. To accommodate the special needs of students, staff, and visitors with disabilities; construction in support of the Americans with Disabilities Act (ADA) upgrades to Francis Hammond MS reached substantial completion, while prep-work for ADA upgrades at George Washington MS began.
- **Projects utilizing alternative funding sources:** The Matthew Maury School Yard project, which incorporates community partnership funding, is in process. The Francis Hammond walk-in freezer project is also in process and is grant funded.
- **New Construction - Patrick Henry:** Pursuant to the acceptance of the Schematic Designs by the School Board; the conceptual plans with Development Special Use Permit (DSUP) conditions were unanimously approved by both the Planning Commission and the Alexandria City Council during the second quarter. Project Managers, ACPS, and the City of Alexandria Design Review Team worked with the Architect and Construction Manager to complete the Design Development phase of the project and have advanced the Construction Documents as value engineering discussions began. During this progression input continues to be gathered from faculty, the PTA, Food Services, playground specialists and all stake holders to ensure optimal design for construction.

All numbers provided in picture(s) above are examples and do not reflect actual current totals

Type of Change: Content

- Highlights successes by explaining change in expenditure total from previous quarter
- Highlights the largest expenditures through the current quarter
- Helps quickly illustrate the amount of funding remaining and how it will be spent

FINANCIAL SUMMARY *EXAMPLE ONLY

The Financial Summary through March 31, 2017 is as follows:

- Total Expenditures through Q3 End = \$8,000,000, up +\$2,500,000 from Q2
- Outstanding Invoices as of Q3 End = \$125,000, down -\$100,000 from Q2
- Open Purchase Orders as of Q3 End = \$3,000,000, up +\$750,000 from Q2

- The top three Expenditures and Commitments through Q3 end are:
 - Procurement and design initiation efforts at Patrick Henry totaling \$1M
 - School Buses and Vehicles purchase totaling \$500K
 - Playground revitalization efforts including pre-construction efforts at Matthew Maury totaling \$500K

- The remaining Estimate to Complete totals \$10,000,000
- \$5M of the remaining \$10M is scheduled for the design & construction of Patrick Henry
- \$4M of the remaining \$10M is scheduled for the retrofit of West End Elementary

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Understanding the CIP

- The ACPS CIP Quarterly Report now has elements that align with the City CIP Quarterly Report **(One of our good faith efforts to bridge the gap between ACPS and the City)**
- **FORMAT CHANGES** provide a consistent visual message from ACPS Finance and Facilities to the Board
- **CONTENT CHANGES** highlight successes and provide **CLARITY AND TRANSPARENCY** of CIP work **(Highlights, Summaries, Bullets, Reporting on unexpended budget line items all help achieve these goals)**

Questions and Discussion



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