

**BOARD MEMO**

Date: March 21, 2024  
For ACTION \_\_\_\_  
For INFORMATION X

**FROM:** Arthur Carpenter-Holmes, Senior Capital Program Manager  
Sophie Huemer, Director of Capital Programs, Planning, and Design  
Erika Gulick, Executive Director of Facilities

**THROUGH:** Dr. Alicia Hart, PMP, Chief Operating Officer  
Melanie Kay-Wyatt, Ed.D., Superintendent of Schools

**TO:** The Honorable Michelle Rief, Chair, and  
Members of the Alexandria City School Board

**TOPIC:** The High School Project: Construction Update

**ACPS 2025 STRATEGIC PLAN GOAL:**

Goal 4: Strategic Resource Allocation

**SY 2023-2024 PRIORITY AREA:**

N/A

**FY 2024 BUDGET PRIORITY:**

Modernization  
Capacity Projects

**SUMMARY:**

Construction of the new Minnie Howard building has been progressing steadily and is on track for substantial completion this spring. This project remains on schedule and on budget. This is an update on the construction progress and next steps.

**BACKGROUND:**

Construction of the new Minnie Howard building has been ongoing since the spring of 2022 and is on track to be substantially completed this spring for occupancy in August 2024.

**RECOMMENDATION:**

The Superintendent recommends that the School Board review the presentation.

**ATTACHMENTS:**

1. Presentation: Minnie Howard Building Update

**REFERENCES:**

[Minnie Howard Building Update, School Board Meeting, December 14, 2023](#)

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