



MEETING MINUTES

High School Project Weekly Meeting

Monday, July 22, 2019

ATTENDEES

Present	Name	Title/Department	Organization
	Dr. Gregory Hutchings	Superintendent	ACPS
Y	Dr. Terri Mazingo	Chief Academic Officer	ACPS
	Dr. Gerald Mann	Exe. Director, Secondary Ed.	ACPS
Y	Sarah Whelan	Curriculum, Design & Services	ACPS
Y	Mignon Anthony	Chief Operating Officer	ACPS
	Erika Gulick	Senior Planner	ACPS
Y	Dawud Abdur-Rahman	Project Director	ACPS
	Tiffany Pache	Communications	ACPS
	Kurt Huffman	Director, Schools, Business and Community Partnerships	ACPS
Y	Charles Stone	Director, Transportation	ACPS
Y	Jack Browand	Division Chief, Recreation, Parks & Cultural Activities	Alexandria City
Y	Megan Oleynik	Urban Planner, Transportation and Environmental Services	Alexandria City
	Katherine Carraway	Urban Planner, Planning and Zoning	Alexandria City
Y	Madeeha Jauhar	Public Relations Specialist	DP Consultants
	Diane Pratt	Principal	DP Consultants
Y	Tim Mazzucca	Assistant Director	Savills
Y	Rick Barnett	Executive Managing Director	Savills
Y	Camilo Bearman	Senior Design Architect	Stantec
Y	Joan Glynn	Senior Principal	Stantec
Y	Liz Estes	Senior Associate, Environmental Services	Stantec
	Derk Jeffrey	Senior Principal	Stantec
	Haidi Lui	Design Architect	Stantec
Y	Robert Schiesel	Project Manager - Transportation	Gorove/Slade
	Drew Ackerman	Transportation Planner	Gorove/Slade

Team/Work Lane	Agreements, Significant Comments and/or Issues
Educational Design Team	<p>Dr. Mazingo and Ms. Wheelan provided update on the July 25 EDT meeting agenda. The meeting will have an extended to discuss the programming options for a connected high school network.</p> <p>The group engages in a discussion on the definition for a “Comprehensive High School” which means the school can stand alone and that all Virginia/ ACPS graduation requirements can be achieved in that high school.</p>

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Team/Work Lane	Agreements, Significant Comments and/or Issues
	<p>M. Anthony asked that EDT recommendation format should review and include equity, and priorities for athletic programming.</p> <p>It was noted that Physical Education is a requirement for graduation and the role of athletics is a big part of the high school experience.</p> <p>M. Anthony stated the priority # 6 in the School Board motion “Students have the option of fulfilling graduation requirements in one building” needs to be clarified.</p>
Industry Advisory Boards	<p>Dr. Mozingo updated the team on the status of potential Industry Advisory Boards (IABs) chairs with Kate Garvey agreeing to chair the Health and Education IAB. A potential Business and Government chair has been identified.</p> <p>Team met with Dr. Tricia Jacobs, Coordinator - Career and Technical Education (CTE), who updated them on current practices of the CTE Advisory sub-committee. There will be a concerted effort to coordinate the activities of the CTE Advisory sub-committee and the IAB’s. Team agreed to include a representative from CTE Advisory sub-committee in each IAB.</p>
Development Planning/ Environmental Assessment	<p>Stantec informed the team that they are still working on the rough draft Environmental Assessment (EA) report and will share it this week.</p>
Site Evaluations	<p>M. Anthony provided an update on the July 18, 2019 meeting with Virginia Tech and Lionstone/JBG Developers and a follow up meeting is scheduled for August 5, 2019.</p> <p>D. Abdur-Rahman informed the team there is a follow-up work session on site analysis at 9:30 a.m.</p>
Community Engagement	<p>DP Consultants (DPC) shared with the team plans and logistics for summer schoolteachers’ outreach. The project factsheet will be shared with the teachers and will asked them to email their comments/questions.</p> <p>Team is scheduling an informational table at Old Town North Farmer’s Market on August 1.</p>

ACTION ITEMS/WORK IN PROGRESS

Deliverables	Accountable	Due Date	Status/Comments
IAB Members Recommendations	ACPS Team	7/26/19	In Process
IAB Chair Invitation	D. Abdur-Rahman/	Week of July 22	In Process

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Deliverables	Accountable	Due Date	Status/Comments
Letter	DPC		
IAB Feedback Questions	Dr. Mozingo/Dr. Mann/M. Anthony/ D. Abdur-Rahman	Week of July 22	In process. Will be coordinated with initial meetings with IAB chairs as they are confirmed.

30 DAY ACTIVITIES & MILESTONES LOOK AHEAD

Date	Name	Topic	Type	Status
Tues, July 23	Summer School Teachers @ Charles Barrett Elementary School	The High School Project Update	Public	Confirmed
Tues, July 23	Summer School Teachers @ T.C. Williams High School	The High School Project Update	Public	Confirmed
Wed, July 24	Summer School Teachers @ George Washington Middle School	The High School Project Update	Public	Confirmed
Wed, July 24	Summer School Teachers @ Lyles-Crouch Traditional Academy	The High School Project Update	Public	Confirmed
Thurs. July 25	Educational Design Team Meeting	Connected High School Network	Internal	Confirmed
Thurs, July 25	Summer School Teachers @ William Ramsey Elementary School	The High School Project Update	Public	Confirmed
Fri, July 26	Summer School Teachers @ Douglas McArthur Elementary School	The High School Project Update	Public	Confirmed
Fri, July 26	Summer School Teachers @ Ferdinand T. Day Elementary School	The High School Project Update	Public	Confirmed
Mon, July 29	Weekly Project Team Meeting	Progress Meeting	Internal	Confirmed
Mon, July 29	Project Team Work Session	Draft DP/EA Public Document Review	Internal	Confirmed
Tues, July 30	Summer School Teachers @ James K. Polk Elementary School	The High School Project Update	Public	Confirmed
Wed, July 31	Summer School Teachers @ Patrick Henry School	The High School Project Update	Public	Confirmed
Thurs, Aug 1 4:00 – 8 p.m.	Old Town North Farmers Market	The High School Project Update	Public	Confirmed SME: Erika Gulick
Sat, Aug 3	Friendship Firehouse	The High School Project	Public	SME: TBD

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Date	Name	Topic	Type	Status
	Festival	Update		STATUS: Pending
Mon, Aug 5	Weekly Project Team Meeting	Progress Meeting	Internal	Confirmed
Fri, Aug 9	Educational Design Team Meeting	Consensus Building	Internal	Confirmed
Mon, Aug 12	Weekly Project Team Meeting	Progress Meeting	Internal	Confirmed
Tues, Aug 13	ACPS Senior Leadership Team Brief	Preview of Board Work Session	Internal	Confirmed
Thurs, Aug 15	Educational Design Team Meeting	Review Report Recommendations	Internal	Confirmed
Fri, Aug 16	Publication of Summary Findings	Summary of Draft EA Report	Public	Confirmed
Thurs, Aug 22	School Board Work Session	Development Planning/ Environmental Assessment Public Document Preview	Public	Pending