

Memorandum

TO: ACPS School Board Policy Subcommittee
FROM: Matt Smith, Policy Services Consultant
DATE: April 25, 2023
SUBJECT: Proposed Policy Revisions

Staff are proposing revisions to the following policies:

- IFB – Approval Process for Research Studies

This policy has been revised to align with the ACPS Policy Style Guide, aligned with the VSBA model policy and the Code of Virginia, and reviewed by the Equity Audit Team, ACPS staff members, and the Senior Leadership Team.

The policy was discussed at the March 23, 2023 Policy Subcommittee. The revised version includes recommended changes.

This policy is proposed for information on May 18, 2023.

Revision Summaries

IFB - Approval Process for Research Studies

- 5-Year Review
- No VSBA model policy
- Standard changes
- Relocated the Board Belief statement to the beginning
- Minor reorganization to improve readability
- Added a new section for a Research Data Confidentiality Agreement which includes elements such as data security and data destruction

○