

**SCHOOL CLOSURES AND ESSENTIAL PERSONNEL**

The Superintendent or designee may order the closing, the delay in opening, or the early dismissal of any or all schools in the event of inclement weather, emergency conditions or building systems failures in order to protect the safety and welfare of the students and staff. Unless employees are notified that their work schedule is changed due to such an event, it is expected that all employees will work according to the terms of their contract and Division policy. During such events, employees will follow the guidelines outlined in Regulation EBCD-R related to:

- Employee work schedules;
- Procedures to be followed during closures, delayed opening and early dismissal; and
- Communication platforms for notification to students, parents, staff and the community.

The methods of information dissemination regarding any closure, delayed opening or early dismissal may also be found on the ACPS website.

Adopted: October 24, 1996

Amended: October 8, 2009

Amended: April 21, 2016

Amended: June 21, 2018

Amended: February 4, 2021

Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-70, 22.1-78, 22.1-98.

|              |         |  |
|--------------|---------|--|
| Cross Refs.: | EBCD-R  | School Closures and Essential Personnel Regulations        |
|              | GAA     | Staff Time Schedules                                       |
|              | G CBD   | Staff Leaves and Absences                                  |
|              | G CBD-R | Staff Leaves and Absences Regulations                      |
|              | JHCF-R  | Wellness Guidelines for the Alexandria City Public Schools |