

MINUTES
Special Education Advisory Committee
Officers Meeting

Date of Meeting: August 23, 2023

Location: Alexandria City High School Media Center

Present: Cindy Hart, Rachel Dixon, Joyce Sullivan

1. CALL TO ORDER 7:00 PM

- The purpose of the meeting was to introduce officers and to determine meeting priorities for the school year.

2. AGENDA

- Review of 2022-2023 End of Year SEAC report to School Board
- Meeting Calendar for 2023-2024
- Discussion of Priorities and Scope of Work
- Discussion of Collaboration with PTAC
- Discussion of Membership, Recruiting, and Liaisons

3. FIRST ITEM TO BE DISCUSSED

- Meeting Calendar - meetings were set for September 27, 2023, November 29, 2023, January 24, 2024, April 30, 2024, May 22, 2024

Officers meeting in March, subcommittees meeting February 28, 2024

4. SECOND ITEM TO BE DISCUSSED

- Priorities were set for the focus for the group
- Focus: By-Laws
- Focus: Ann Lipnick Awards
- Focus: Improving visibility of SEAC in a variety of ways including accessing PTAC website, flyers for distribution at IEP meeting and more...
- Focus: City Wide Classrooms including issues with school to home communication

5. ADJOURNMENT

- 8:30 PM

6. NEXT MEETING DATE

- September 27, 2023—Full Committee Meeting